

NAME: _____ I.D.# _____

Prerequisite Checklist
Fall 2009 SURGICAL TECHNOLOGY Program

THIS PROGRAM BEGINS FALL TERM ONLY & HAS SPECIAL ADMISSIONS REQUIREMENTS

Be sure to pick up a copy of the *Surgical Technologist Application Procedures Booklet* in the Office of Admissions

NEXT APPLICATION DEADLINE: MARCH 1, 2009 (for Fall 2009 Program)

All of the following application materials must be completed and on file by the deadline date.

- _____ File an **Admission Application** in the Admissions Office.
- _____ Send **official high school transcripts** (or proof of GED) to the Admissions Office.
- _____ Complete the **COMPASS Testing** process at Prairie State College. **Those who tested at Prairie State before March 1998 must test again.** Applicants will be accepted based on the scores they receive on the COMPASS Test.
- _____ File a **Surgical Technology Intent Form** in the Admissions Office **AFTER COMPLETING (or testing out of)** all required developmental level English, reading and math course work.
(if you have transfer credit from other colleges)
- _____ Send **official college transcripts** from all previous colleges to the Admissions Office.
- _____ File a **Program Evaluation Request Form** in the Admissions Office.

REQUIRED PREREQUISITE COURSES: Must be completed and on file by the deadlines listed below.

COMPASS English Prerequisite: (must be completed and on file by March 1)

- _____ Placement in PSC ENG 101 or successful completion of the developmental English course sequence.
- Courses needed, if any: _____ Need ENG 097 (4) _____ Need ENG 098 (4) _____ Need ENG 099 (6)

COMPASS Reading Prerequisite: (must be completed and on file by March 1)

- _____ Placement in PSC ENG 101 and successful completion of the developmental reading course sequence.
- Courses needed, if any: _____ Need RDG 097 (4) _____ Need RDG 098 (4)

COMPASS Math Prerequisite: (must be completed and on file by March 1)

- _____ Placement in PSC MATH 095 or above, or successful completion of the developmental math sequence.
- Courses needed, if any: _____ Need MATH 080(4) _____ Need MATH 085 (4) _____ Need MATH 090 (4)

BIOLOGY Prerequisite: (must be completed and on file by May 25, 2009)

- _____ BIOL 108 Essentials of Anatomy & Physiology (4 cr) with a C or better and completed within the last 5 years.
(BIOL 221 & 222, completed within the last 5 years with a C or better, or its equivalent from another school, may be substituted.)

MEDICAL TERMINOLOGY Prerequisite: (must be completed and on file by May 25, 2009)

- _____ SRT 100 Medical Terminology (2 cr) or take proficiency test if previously completed it as a non-credit course.
- _____ Be in good health, be able to lift and lift 60-100 pounds, and be able to stand for 6-8 hours at a time.
- _____ Have good communication skills.
- _____ Be able to handle stressful situations in a calm manner.
- _____ Students must have their own transportation to clinical sites at any of a dozen hospitals within 45 mile of PSC.

POST-ADMISSIONS REQUIREMENTS

- _____ Have health insurance in effect when classes begin in August.
- _____ Complete a CPR course for medical personnel prior to the start of classes in August.
- _____ Have a physical examinations with appropriate tests and immunizations. A health form will be provided.
- _____ Purchase a scrub outfit and appropriate shoes.
- _____ **Technology Literacy Requirement:** Score of 70 or higher on SAMS Test or completion of COL 100 with C or better before completion of the program.

Advised By: _____

Date: _____

SIGNATURE: Counselor or Advisor or Faculty Advisor

This is an UNOFFICIAL evaluation. Official Evaluations must be requested in the Admissions Office.

FOR FURTHER INFORMATION regarding Surgical Technology Admission Requirements, contact:

Katherine Horn, Enrollment Services Specialist/Surgical Technology
Room 1160 (708) 709-3517 khorn@prairiestate.edu

(See Surgical Technology Intent Form on reverse side)

PRAIRIE STATE COLLEGE
SURGICAL TECHNOLOGY INTENT FORM

PLEASE NOTE: This form is NOT to be submitted until completion of the PSC COMPASS assessment test and test scores are available in the Office of Admissions & Enrollment Services.

I have carefully reviewed the "Prairie State College Surgical Technology Information Packet." I understand all of the admission requirements, as well as responsibilities which I must meet in order to be considered for admission to this program.

Further, I understand that: 1) **ALL prerequisite course work must be completed by May 25.** 2) students who complete the prerequisites after May 25, will be considered only as remaining space is available in a given entering class, and 3) qualified applicants who were not granted admission (due to space limitations during a particular year) must reapply in order to be considered the following year.

I wish to be considered for admission to the Fall, 200 _____ Surgical Technology Program.

Signature: _____ Date: _____

Social Security Number: _____

**RETURN THIS FORM TO THE OFFICE OF ADMISSIONS & ENROLLMENT SERVICES ON OR BEFORE
MARCH 1**

PLEASE PRINT: Name: _____

Address: _____

City & State _____

Zip Code: _____

Telephone Number: (Home) _____

(Work) _____

Please contact Katherine Horn
at 708/709-3517 if you have or
are completing your prerequisite
course work at another school.

<i>For Office Use Only:</i>	
COMPASS	
Test Date:	_____
Rdg _____	Eng _____
Total _____	

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. .

NAME: _____

I.D.# _____

2009-10
SURGICAL TECHNOLOGY
Certificate

THIS PROGRAM BEGINS DURING THE FALL SEMESTER ONLY
AND HAS SPECIAL ADMISSIONS REQUIREMENTS

This program prepares students to work as surgical technologists in the operating room, labor and delivery, ambulatory surgical care centers, cardiac catheterization laboratories, physician's offices or central supply units. Surgical technologists work under medical supervision to facilitate safe and effective performance of invasive surgical procedures aimed at optimizing patient safety. This program meets nationally established standards for Surgical Technology. It has been approved by the Commission on Accreditation of Allied Health Programs (CAAHEP). Graduates may sit for the Surgical Technologist national certification exam administered by the Liaison Council on Certification for the Surgical Technologist (LCCSI).

This program begins once per year in the Fall Semester and takes one year to complete. It is a forty-hour per week day-time program which includes both classes and clinical labs. Clinicals will be held in hospital operating rooms with students working with a preceptor. Students must have their own transportation to travel to a hospital site within a 45-mile radius. Upon completion of the program, students take the certification examination administered by the Liaison Council on Certification for the Surgical Technologies (LCCST) to become a Certified Surgical Technologist (CST). Be sure to pick up a copy of the *Surgical Technologist Application Procedures Booklet* in the Admissions Office.

PROGRAM REQUIREMENTS (36 credits) (All courses must be completed with a C or better)

_____	BIOL 115	4 cr	Microbiology for Surgical Technology (<i>Prereq. Acceptance in Surgical Technology Prog.</i>)
_____	HLTH 102	1 cr	Workplace Issues for Allied Health
_____	SRT 102	2 cr	Patient Care I (<i>Prereq. Acceptance in Surgical Technology Program</i>)
_____	SRT 103	1 cr	Patient Care II (<i>Prereq. SRT 102</i>)
_____	SRT 110	7 cr	Introduction to Surgical Technology (<i>Prereq. Acceptance in Surgical Technology Program</i>)
_____	SRT 120	3 cr	Surgical Procedures I (<i>Prereq. SRT 110</i>)
_____	SRT 122	2 cr	Applied Surgical Procedures I (<i>Prereq. Concurrently with SRT 120</i>)
_____	SRT 130	3 cr	Surgical Procedures II (<i>Prereq. SRT 120</i>)
_____	SRT 132	3 cr	Applied Surgical Procedures II (<i>Prereq. Concurrently with SRT 130</i>)
_____	SRT 140	3 cr	Surgical Procedures III (<i>Prereq. SRT 130</i>)
_____	SRT 142	3 cr	Applied Surgical Procedures III (<i>Prereq. Concurrently with SRT 140</i>)
_____	SRT 298	1 cr	Surgical Technology Seminar (<i>Concurrent registration in SRT 299</i>)
_____	SRT 299	3 cr	Applied Surgical Procedures IV (<i>Prereq. SRT 142 & concurrent registration in SRT 298</i>)

_____ **Technology Literacy Requirement:** Score of 70 or higher on SAMS Test or completion of COL 100 with C or better before completion of the program.

_____ Attained a minimum grade point average of 2.0 in the courses identified in this certificate program.

_____ **Current cumulative GPA:** _____

_____ Completed a minimum of one-half of the credit hours required as a student at PSC.

_____ Enrolled at PSC during the regular semester **immediately preceding** the awarding of the certificate.

_____ Filed a **Graduation Petition Form** with the Office of Admissions and Records.

_____ **Deadline for filing:** October 1 for Winter, March 1 for Spring, July 1 for Summer. (*December, May & August candidates may choose to participate in the annual May Commencement Ceremony. Deadline to apply for ceremony in March 1st.*)

Credits	Credits	Credits	Credits
Required: 36	Completed: _____	In Progress: _____	Needed: _____

Advised By: _____ **Date:** _____

SIGNATURE: Counselor or Advisor or Faculty Advisor

This is an UNOFFICIAL evaluation. Official Evaluations must be requested in the Admissions Office.

IMPORTANT PSC GRADUATION POLICIES

1. If the degree or certificate requirements are changed during your continuous attendance, you may elect to satisfy either the new requirements or the ones in force when you enrolled.
2. If you withdraw from Prairie State College for either a fall or spring semester, you must satisfy requirements in force at the time you re-enroll.
3. **Requests for COURSE SUBSTITUTIONS** in the program must be directed to the Program Coordinator. A Course Substitution Form must be signed by the Program Coordinator and submitted to the Office of Admissions and Records at least one semester prior to graduation.

4. Petitions for alteration of other graduation requirements must be submitted on a Student Appeal Form at least one semester prior to graduation.

DIVISION OF HEALTH PROFESSIONS

Surgical Tech Admission:	Katherine Horn	Room 1160	(708) 709-3517	khorn@prairiestate.edu
Program Coord:	Susan Chap	Room L162	(708) 709-3780	schap@prairiestate.edu
Dept. Chair:	Sr. Ida Green	Room 2239	(708) 709-3534	igreen@prairiestate.edu
Division Dean	Gwen Dean	Room 2241	(708) 709-3766	gdean@prairiestate.edu

CAREER PLANNING/PLACEMENT INFORMATION:

Occupational Outlook Handbook, U.S. Department of Labor: <http://www.bls.gov/oco/home.htm>

Community College Connection to Jobs in Northern Illinois: www.ccjobnet.com

Association of Surgical Technologists: www.ast.org