

NAME: _____ I.D.# _____

Prerequisite Checklist
Fall 2013 SURGICAL TECHNOLOGY Program

THIS PROGRAM BEGINS FALL TERM ONLY & HAS SPECIAL ADMISSIONS REQUIREMENTS

Be sure to pick up a copy of the *Surgical Technologist Application Procedures Booklet* in the Office of Enrollment Services.

NEXT APPLICATION DEADLINE: MARCH 1, 2013 (for Fall 2013 Program)

All of the following application materials must be completed and on file by the deadline date.

- _____ File an **Admission Application** in the Admissions Office.
- _____ Send **official high school transcripts** (or proof of GED) to the Office of Enrollment Services.
- _____ Complete the **COMPASS Testing** process at Prairie State College. **Those who tested at Prairie State before March 1998 must test again.** Applicants will be accepted based on the scores they receive on the COMPASS Test.
- _____ File a **Surgical Technology Intent Form** in the Office of Enrollment Services **AFTER COMPLETING (or testing out of)** all required developmental level English, reading and math course work.

If you have transfer credit from other colleges

- _____ Send **official college transcripts** from all previous colleges to the Office of Enrollment Services.
 - _____ File a **Transcript Evaluation Request Form** in the Office of Enrollment Services.
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REQUIRED PREREQUISITE COURSES: Must be completed and on file by the deadlines listed below.

COMPASS English Prerequisite: *(must be completed and on file by March 1)*

- _____ Placement in PSC ENG 101 or successful completion of the developmental English course sequence.
- Courses needed, if any: _____ Need ENG 098 (4) _____ Need ENG 099 (6)

COMPASS Reading Prerequisite: *(must be completed and on file by March 1)*

- _____ Placement in PSC ENG 101 and successful completion of the developmental reading course sequence.
- Courses needed, if any: _____ Need RDG 098 (4)

COMPASS Math Prerequisite: *(must be completed and on file by March 1)*

- _____ Placement in PSC MATH 095 or above, or successful completion of the developmental math sequence.
- Courses needed, if any: _____ Need MATH 080(4) _____ Need MATH 085 (4) _____ Need MATH 090 (4)

BIOLOGY Prerequisite: *(must be completed and on file by May 25)*

- _____ BIOL 108 Essentials of Anatomy & Physiology (4 cr) with a C or better and completed within the past 2 years.
(BIOL 221 & 222, completed within the last 2 years with a C or better, or its equivalent from another school, may be substituted.)

MEDICAL TERMINOLOGY Prerequisite: *(must be completed and on file by May 25)*

- _____ SRT 100 Medical Terminology (2 cr) or take proficiency test if previously completed it as a non-credit course.

TECHNOLOGY LITERACY REQUIREMENT

- _____ ITAPP 100 Basic Computing Skills (1)
- _____ Be in good health, be able to lift and lift 60-100 pounds, and be able to stand for 6-8 hours at a time.
- _____ Have good communication skills.
- _____ Be able to handle stressful situations in a calm manner.
- _____ Students must have their own transportation to clinical sites at any of a dozen hospitals within 45 mile of PSC.

POST-ADMISSIONS REQUIREMENTS

- _____ Have health insurance in effect when classes begin in August.
- _____ Complete a CPR course for medical personnel prior to the start of classes in August.
- _____ Have a physical examinations with appropriate tests and immunizations. A health form will be provided.
- _____ Purchase a scrub outfit and appropriate shoes.

Advised By: _____

Date: _____

SIGNATURE: Counselor or Advisor or Faculty Advisor

This is an UNOFFICIAL evaluation. Official Evaluations must be requested in the Office of Enrollment Services.

FOR FURTHER INFORMATION regarding Surgical Technology Admission Requirements, contact:

Nicole Cavazos, Enrollment Services Specialist/Surgical Technology
Room 1160 (708) 709-3517 ncavazos@prairiestate.edu

NAME: _____

I.D.# _____

2012-13
SURGICAL TECHNOLOGY
Certificate

THIS PROGRAM BEGINS DURING THE FALL SEMESTER ONLY
AND HAS SPECIAL ADMISSIONS REQUIREMENTS

This program prepares students to work as surgical technologists in the operating room, labor and delivery, ambulatory surgical care centers, cardiac catheterization laboratories, physician's offices or central supply units. Surgical technologists work under medical supervision to facilitate safe and effective performance of invasive surgical procedures aimed at optimizing patient safety. This program meets nationally established standards for Surgical Technology. It has been approved by the Commission on Accreditation of Allied Health Programs (CAAHEP). Graduates may sit for the Surgical Technologist national certification exam administered by the Liaison Council on Certification for the Surgical Technologist (LCCSI).

This program begins once per year in the Fall Semester and takes one year to complete. It is a forty-hour per week day-time program which includes both classes and clinical labs. Clinicals will be held in hospital operating rooms with students working with a preceptor. Students must have their own transportation to travel to a hospital site within a 45-mile radius. Upon completion of the program, students take the certification examination administered by the Liaison Council on Certification for the Surgical Technologies (LCCST) to become a Certified Surgical Technologist (CST). Be sure to pick up a copy of the *Surgical Technologist Application Procedures Booklet* in the Office of Enrollment Services.

PROGRAM REQUIREMENTS (43 credits) (All courses must be completed with a C or better)

- _____ BIOL 115 4 cr Microbiology for Surgical Technology (*Prereq. Acceptance in Surgical Technology Prog.*)
- _____ HLTH 102 1 cr Workplace Issues for Allied Health
- _____ SRT 102 2 cr Patient Care I (*Prereq. Acceptance in Surgical Technology Program*)
- _____ SRT 103 1 cr Patient Care II (*Prereq. SRT 102*)
- _____ SRT 110 7 cr Introduction to Surgical Technology (*Prereq. Acceptance in Surgical Technology Program*)
- _____ SRT 120 5 cr Surgical Procedures I (*Prereq. SRT 110*)
- _____ SRT 122 1 cr Applied Surgical Procedures I (*Prereq. Concurrently with SRT 120*)
- _____ SRT 130 6 cr Surgical Procedures II (*Prereq. SRT 120*)
- _____ SRT 132 2 cr Applied Surgical Procedures II (*Prereq. Concurrently with SRT 130*)
- _____ SRT 140 6 cr Surgical Procedures III (*Prereq. SRT 130*)
- _____ SRT 142 2 cr Applied Surgical Procedures III (*Prereq. Concurrently with SRT 140*)
- _____ SRT 298 4 cr Surgical Technology Seminar (*Concurrent registration in SRT 299*)
- _____ SRT 299 2 cr Applied Surgical Procedures IV (*Prereq. SRT 142 & concurrent registration in SRT 298*)
- _____ Attained a minimum grade point average of 2.0 in the courses identified in this certificate program.

Current cumulative GPA: _____

_____ Completed a minimum of one-half of the credit hours required as a student at PSC.

_____ Filed a **Graduation Petition Form** with the Office of Enrollment Services.

Deadline for filing: October 1 for Winter, March 1 for Spring, July 1 for Summer. (*December, May and August candidates may choose to participate in the annual May Commencement Ceremony. Deadline to apply for ceremony in March 1.*)

Credits Required: 43	Credits Completed: _____	Credits In Progress: _____	Credits Needed: _____
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Advised By: _____ **Date:** _____

SIGNATURE: Counselor or Advisor or Faculty Advisor

This is an UNOFFICIAL evaluation. Official Evaluations must be requested in the Office of Enrollment Services.

IMPORTANT PSC GRADUATION POLICIES

1. If the degree or certificate requirements are changed during your continuous attendance, you may elect to satisfy either the new requirements or the ones in force when you enrolled.
2. If you withdraw from Prairie State College for either a fall or spring semester, you must satisfy requirements in force at the time you re-enroll.
3. **Requests for COURSE SUBSTITUTIONS** in the program must be directed to the Program Coordinator. A Course Substitution Form must be signed by the Program Coordinator and submitted to the Office of Enrollment Services at least one semester prior to graduation.
4. Petitions for alteration of other graduation requirements must be submitted on a Student Appeal Form at least one semester prior to graduation.

DIVISION OF HEALTH PROFESSIONS

Surgical Tech Admission:	Nicole Cavazos	Room 1160	(708) 709-3517	ncavazos@prairiestate.edu
Program Coord:	Susan Bugajsky	Room L165	(708) 709-3780	sbugajsky@prairiestate.edu
Dept Chair:	Kathleen Malic	Room 2229	(708) 709-3530	kmalic@prairiestate.edu
Division Dean:	Marie Hansel	Room 2241	(708) 709-3648	mhansel@prairiestate.edu

CAREER PLANNING/PLACEMENT INFORMATION:

Occupational Outlook Handbook, U.S. Department of Labor: <http://www.bls.gov/oco/home.htm>

Association of Surgical Technologists: www.ast.org

Employment opportunities: www.collegecentral.com/prairiestate