

NAME: _____

I.D.# _____

2011-12
DIGITAL MASS COMMUNICATION
Certificate

This program prepares students to develop digital media and web sites using computer-based technologies by writing text, designing graphics, creating animations, and incorporating sound for multimedia presentations.

PROGRAM REQUIREMENTS (18 credits)

- _____ ART 115 3 cr Introduction to Computer Art [was ART 210] (*Prereq. Placement in ENG 099 or above*)
- _____ BUS 261 3 cr Advertising (*Prereq. Placement in ENG 099 or above*)
- _____ COMM 111 3 cr Introduction to Mass Communication (*Prereq. Placement in ENG 099 or above*)
- _____ ITWEB 103 3 cr Web Site Design - Level I (*Prereq. Placement in ENG 099 or above; ITWEB 101 with a C or better recommended*)
- _____ ITWEB 105 3 cr Multimedia Writing (*Prereq. Placement in ENG 101*)
- _____ ITWEB 203 3 cr Web Site Design - Level II (*Prereq. ITWEB 103 with a C or better and Placement in ENG 099 or above*)
- _____ Attained a minimum grade point average of 2.0 in the courses identified in this certificate program.

Current cumulative GPA: _____

- _____ Completed a minimum of one-half of the credit hours required at PSC (excluding proficiency credit).
- _____ Filed a **Graduation Petition Form** with the Office of Enrollment Services.

Deadline for filing: October 1 for Winter, March 1 for Spring, July 1 for Summer. (*December, May & August candidates may choose to participate in the annual May Commencement Ceremony. Deadline to apply for ceremony is March 1st*)

Credits	Credits	Credits	Credits
Required: 18	Completed: _____	In Progress: _____	Needed: _____

Advised By: _____

Date: _____

SIGNATURE: Counselor or Advisor or Faculty Advisor

This is an UNOFFICIAL evaluation. Official Evaluations must be requested in the Office of Enrollment Services

TIME LIMITS ON PREVIOUS COURSES IN THE INFORMATION TECHNOLOGY DEPARTMENT:

1. Due to the rapid change of technology in these fields, there is a five year time limit on applying courses with ITAPP, ITNET, ITPRG, ITOFS, ITWEB prefixes to this program.
2. Any courses with these prefixes that are over 5 years old must have approval of the department chairperson before they can be counted toward this degree. For further information, consult with the Transcript Evaluator in the Office of Enrollment Services.

PROFICIENCY TESTING/ALTERNATIVE CREDIT METHODS

Students interested in testing out of courses in this program should consult the Information Technology Department Chairperson, the Program Coordinator, or the Counseling and Advising Center for further information about the alternative credit process.

IMPORTANT PSC GRADUATION POLICIES

1. If the degree or certificate requirements are changed during your continuous attendance, you may elect to satisfy either the new requirements or the ones in force when you enrolled.
2. If you withdraw from Prairie State College for either a fall or spring semester, you must satisfy requirements in force at the time you re-enroll.
3. **Requests for COURSE SUBSTITUTIONS** in the program must be directed to the Program Coordinator. A Course Substitution Form must be signed by the Program Coordinator and submitted to the Office of Enrollment Services at least one semester prior to graduation.
4. Petitions for alteration of other graduation requirements must be submitted on a Student Appeal Form at least one semester prior to graduation.

DIVISION OF CAREER & TECHNICAL EDUCATION

Program Coord:	Room 2621	(708) 709-7775	
Dept. Chair:	Elighie Wilson	(708) 709-7767	ewilson@prairiestate.edu
Division Dean:	Susan Solberg	(708) 709-3758	ssolberg@prairiestate.edu

CAREER PLANNING/PLACEMENT INFORMATION:

Occupational Outlook Handbook, U.S. Department of Labor: <http://www.bls.gov/oco/home.htm>

Prairie Tech Website: http://prairiestate.edu/prairie_tech

Employment opportunities: www.collegecentral.com/prairiestate