

NAME: \_\_\_\_\_

I.D.# \_\_\_\_\_

**2012-13**  
**COMPUTER REPAIR SPECIALIST**  
**Certificate**

The program is for those individuals who want to work with computer hardware and software. This certificate provides students with skills needed as a first level troubleshooting technician in a computer facility. Industry Standard Certification: Students who complete the ITNET 160 course may sit for the CompTIA A+ Certification Test.

**PARTNERSHIP PROGRAMS:** Prairie State has partnerships with Microsoft Academic Alliance, Comp TIA, and CIW. For further information visit the website at: <http://prairiestate.edu/prairietech>

**PROGRAM REQUIREMENTS (16 credits)**

_____	ELECT 111	2 cr	Electronic Principles I (Prereq. AMATH 101 or equivalent recommended)
_____	ELECT 112	2 cr	Electronic Principles II (Prereq. ELECT 111)
_____	ITNET 160	4 cr	Computer Repair (Prereq. IT 140 with a C or better and Placement in ENG 099 or above)
_____	IT 140	3 cr	Introduction to Operating Systems (Prereq. Placement in ENG 099 or above; ITAPP 101 with a C or better recommended)
_____	ELECTIVES	5 cr	Electives - Select 5 credits from:
	_____ IT 205	(2)	Ethics in Information Technology (Prereq. Placement in ENG 099 or above)
	_____ ITNET 165	(3)	Introduction to Networking (Prereq. IT 140 with a C or better; Placement in ENG 099 or above)
	_____ ITNET 250	(3)	Intro to LAN Administration (Prereq. ITPRG 140 with a C or better and Placement in ENG 099 or above)

\_\_\_\_\_ Attained a minimum grade point average of 2.0 in the courses identified in this certificate program.

**Current cumulative GPA:** \_\_\_\_\_

\_\_\_\_\_ Completed a minimum of one-half of the credit hours required as a student at PSC.

\_\_\_\_\_ Filed a **Graduation Petition Form** with the Office of Enrollment Services.

**Deadline for filing:** October 1 for Winter, March 1 for Spring, July 1 for Summer. (December, May & August candidates may choose to participate in the annual May Commencement Ceremony. Deadline to apply for ceremony is March 1<sup>st</sup>).

<b>Credits</b>	<b>Credits</b>	<b>Credits</b>	<b>Credits</b>
<b>Required: 16</b>	<b>Completed:</b> _____	<b>In Progress:</b> _____	<b>Needed:</b> _____

**Advised By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*SIGNATURE: Counselor or Advisor or Faculty Advisor*

**This is an UNOFFICIAL evaluation. Official Evaluations must be requested in the Office of Enrollment Services.**

**TIME LIMITS ON PREVIOUS COURSES IN THE INFORMATION TECHNOLOGY DEPARTMENT:**

1. Due to the rapid change of technology in these fields, there is a five year time limit on applying courses with ITAPP, ITNET, ITPRG, ITOFS, ITWEB prefixes to this program.
2. Any courses with these prefixes that are over 5 years old must have approval of the department chairperson before they can be counted toward this degree. For further information, consult with the Transcript Evaluator in the Office of Enrollment Services.

**PROFICIENCY TESTING/ALTERNATIVE CREDIT METHODS**

Students interested in testing out of courses in this program should consult the Information Technology Department Chairperson, the Program Coordinator, or the Counseling and Advising Center for further information about the alternative credit process.

**IMPORTANT PSC GRADUATION POLICIES**

1. If the degree or certificate requirements are changed during your continuous attendance, you may elect to satisfy either the new requirements or the ones in force when you enrolled.
2. If you withdraw from Prairie State College for either a fall or spring semester, you must satisfy requirements in force at the time you re-enroll.
3. **Requests for COURSE SUBSTITUTIONS** in the program must be directed to the Program Coordinator. A Course Substitution Form must be signed by the Program Coordinator and submitted to the Office of Enrollment Services at least one semester prior to graduation.
4. Petitions for alteration of other graduation requirements must be submitted on a Student Appeal Form at least one semester prior to graduation.

**DIVISION OF CAREER AND TECHNICAL EDUCATION**

<b>Program Coord:</b>	Jackie Dennis	Room 2184	(708)709-3649	<a href="mailto:jdennis@prairiestate.edu">jdennis@prairiestate.edu</a>
<b>Dept. Chair:</b>	Joe Berlinski	Room 2211	(708) 709-3565	<a href="mailto:jberlinski@prairiestate.edu">jberlinski@prairiestate.edu</a>
<b>Division Dean:</b>	Debra Prendergast	Room 2122	(708) 709-3689	<a href="mailto:dprendergast@prairiestate.edu">dprendergast@prairiestate.edu</a>

**CAREER PLANNING/PLACEMENT INFORMATION:**

*Occupational Outlook Handbook*, U.S. Department of Labor: <http://www.bls.gov/oco/home.htm>

Employment opportunities: [www.collegecentral.com/prairiestate](http://www.collegecentral.com/prairiestate)