

NAME: _____

I.D.# _____

2008-09
EARLY CHILDHOOD DIRECTOR
Certificate

This program prepares students to meet basic requirements to be an Early Childhood Care Director. DCFS requires two years of college credit in any area, with at least 18 credit hours in Early Childhood Education.

THIS PROGRAM IS NOT FOR STUDENTS PLANNING TO BECOME REGULARLY CERTIFIED PROFESSIONAL TEACHERS IN ILLINOIS PUBLIC SCHOOLS! Students interested in teaching in the elementary schools in Illinois should follow the Associate in Arts Degree programs in pre-teacher education or pre-early childhood education. Consult a counselor or advisor for further information.

LICENSING INFORMATION: In Illinois, the **Department of Children and Family Services (DCFS)** is responsible for setting standards and licensing day care centers, homes, group homes and day care agencies in the State of Illinois. According to the DCFS regulations, a child care director must be at least 21 years old, have completed two years of college, or must have equivalent experience and credentials. The director and all child care staff must have 15 hours of in-service training annually. All day care center staff are subject to background checks for any record of criminal conviction or child abuse and neglect. For more information, call DCFS Chicago Headquarters at (312) 814-6800 or visit the website:

Department of Children and Family Services www.state.il.us/dcf
Illinois Network of Child Care Resource and Referral Agencies www.ilchildcare.org

PROGRAM REQUIREMENTS (18 credits)

| | | | |
|-------|----------|------|--|
| _____ | ED 101 | 3 cr | Child Growth and Development (<i>Prereq. Placement in ENG 099 or above</i>) |
| _____ | ECED 102 | 3 cr | Observation & Guidance of Children (<i>Prereq. ED 101 or concurrent enrollment</i>) |
| _____ | ECED 103 | 3 cr | Health, Safety, and Nutrition (<i>Prereq. Placement in ENG 099 or above</i>) |
| _____ | ECED 104 | 3 cr | Introduction to Early Childhood Education (<i>Prereq. Placement in ENG 099 or above</i>) |
| _____ | ECED 214 | 3 cr | Administration of Early Childhood Education Centers (<i>Prereq. Instructor Consent</i>) |
| _____ | ECED 299 | 3 cr | Early Childhood Education Internship (<i>Prereq. ED 101 & ECED 104 & instructor consent</i>) |

NOTE: Previous Prairie State College coursework, for courses with prefixes of CD or EDUC, taken prior to 1997, cannot be used toward credit in this program. For further information, consult with the Transcript Evaluator in the Office of Admissions.

_____ Must also have an additional forty two (42) hours of college credit in any field. (Must be documented by submitting official college transcripts)

_____ Attained a minimum grade point average of 2.0 in the courses identified in this certificate program.

Current cumulative GPA: _____

_____ Completed a minimum of one-half of the credit hours required as a student at PSC.

_____ Enrolled at PSC during the regular semester **immediately preceding** the awarding of the certificate.

_____ Filed a **Graduation Petition Form** with the Office of Admissions and Records.

Deadline for filing: October 1 for Winter, March 1 for Spring, July 1 for Summer. (*December, May & August candidates may choose to participate in the annual May Commencement Ceremony. Deadline to apply for ceremony is March 1st.*)

| Credits | Credits | Credits | Credits |
|--|------------------|--------------------|---------------|
| Required: 18 (+42 additional credits) = 60 credits | Completed: _____ | In Progress: _____ | Needed: _____ |

Advised By: _____

Date: _____

SIGNATURE: Counselor or Advisor or Faculty Advisor

This is an UNOFFICIAL evaluation. Official Evaluations must be requested in the Office of Admissions

IMPORTANT PSC GRADUATION POLICIES

1. If the degree or certificate requirements are changed during your continuous attendance, you may elect to satisfy either the new requirements or the ones in force when you enrolled.
2. If you withdraw from Prairie State College for either a fall or spring semester, you must satisfy requirements in force at the time you re-enroll.
3. **Requests for COURSE SUBSTITUTIONS** in the program must be directed to the Program Coordinator. A Course Substitution Form must be signed by the Program Coordinator and submitted to the Office of Admissions and Records at least one semester prior to graduation.
4. Petitions for alteration of other graduation requirements must be submitted on a Student Appeal Form at least one semester prior to graduation.

DIVISION OF ARTS & SCIENCES

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|-----------------------|---------------|-----------|----------------|--|
| Program Coord: | Alison Drake | Room 2172 | (708) 709-3758 | adrake@prairiestate.edu |
| Dept. Chair: | Andrew Schott | Room 2163 | (708) 709-3624 | aschott@prairiestate.edu |
| Division Dean | Susan Solberg | Room 2120 | (708) 709-3758 | ssolberg@prairiestate.edu |

CAREER PLANNING/PLACEMENT INFORMATION:

Department of Children and Family Services: www.state.il.us/dcf

Illinois Network of Child Care Resource and Referral Agencies: www.ilchildcare.org

Occupational Outlook Handbook, U.S. Department of Labor: <http://www.bls.gov/oco/home.htm>

Community College Connection to Jobs in Northern Illinois: www.ccjobnet.com