

NAME: _____ I.D.#: _____

2009-10

CRIMINAL JUSTICE SERVICES
Associate in Applied Science Degree

This program provides a foundation in criminal justice for individuals planning careers in the fields of law enforcement, corrections, probation, parole, or private security. The core criminal justice classes focus on the major components and operations of our system of justice at the local, county, state and federal levels. Students will study criminal law and procedure, corrections and the courts. They will also review the administration, organization and processes of the overall criminal justice system.

PROFICIENCY CREDIT: Proficiency credit(s) are available for actively working full-time police officers (and corrections officers) who are certified by the Illinois Law Enforcement Training and Standards Board as a Law Enforcement (or Corrections Officer). These officers must have completed the Approved Basic Law Enforcement (or Corrections) Officers Training Academies (400 or 480 hours) and have one year or more of full-time experience as a police (or corrections) officer and they must have completed their probationary period.

GENERAL EDUCATION CORE (18-19 credits)

Area A: Communication (9 credits)

- _____ ENG 101 3 cr Composition I - grade of C or better. (Prereq. English Placement Test or ENG 099 with C or better)
- _____ ENG 102 3 cr Composition II - grade of C or better. (Prereq. ENG 101 with C or better)
- _____ COMM 101 3 cr Principles of Communication (Prereq. Placement in ENG 099 or above)

Area B: Humanities and Fine Arts (3 credits)

- _____ _____ 3 cr Select one course from: ART 121, 122, 126, 129, 131; ENG 211, 212, 215, 221, 231, 232, 240, 243, 252, 256, 261, 262, 271; HUMAN 101, 102, 201, 202; MUSIC 130, 132; PHILO 201, 202, 203, 204, 205; SPAN 202; THRE 101.

Area C: Mathematics (Demonstrated Competence Required)

- _____ Competency 0 cr Placement into MATH 095 or completion of MATH 090 with C or better is required.

Area D: Physical and Life Sciences (3-4 credits)

- _____ _____ 3-4 cr Select one course from: ASTRO 101, 104; BIOL 100, 103, 105, 106, 112; CHEM 105, 110; GEOG 105; GEOLO 101, 102; METEO 150; PHYSC 111, 112; PHYSI 101, 120, 210.

Area E: Social and Behavioral Science (3 credits)

- _____ POLSC 140 3 cr Introduction to U.S. Government & Politics (Prereq. Placement in ENG 099 or above)

PROGRAM REQUIREMENTS (42 credits)

- _____ CJ 101 3 cr Introduction to Criminal Justice (Prereq. Placement in ENG 099 or above)
- _____ CJ 102 3 cr Introduction to Criminology (Prereq. Placement in ENG 099 or above)
- _____ CJ 103 3 cr Law Enforcement Organization and Administration
- _____ CJ 106 3 cr Introduction to Corrections (Prereq. Placement in ENG 099 or above)
- _____ CJ 110 3 cr Community-Based Policing (Prereq. CJ 101)
- _____ CJ 120 3 cr Introduction to Homeland Security [Cross-listed as FST 121]
- _____ CJ 201 3 cr Introduction to Criminal Law (Prereq. Placement in ENG 099 or above)
- _____ CJ 202 3 cr Civil and Criminal Laws/Procedures
- _____ CJ 203 3 cr Principles of Criminal Investigation (Prereq. CJ 101)
- _____ CJ 204 3 cr Juvenile Justice (Prereq. Placement in ENG 099 or above)
- _____ CJ 208 3 cr Principles of Criminalistics
- _____ CJ 270 3 cr Computer Forensics [Cross-listed as ITNET 270]
- _____ ITAPP 101 3 cr Introduction to Computers (Prereq. ITAPP 100 or equivalent and Keyboarding recommended)
- _____ ELECTIVE 3 cr Select one course from the list below:
 - _____ CJ 299 (3) Criminal Justice Internship (Prereq. Coordinator Consent)
 - _____ PSYCH 101 (3) Introduction to Psychology (Prereq. Placement in ENG 099 or above)
 - _____ SOCIO 101 (3) Introduction to Sociology (Prereq. Placement in ENG 099 or above)

PROGRAM TOTAL (60 credits)

- _____ Enrolled at PSC for **two semesters immediately preceding** graduation.
- _____ Successfully completed at least 15 semester hours of credit at PSC (excluding proficiency credits).
- _____ Attained a minimum gpa of 2.0 in all PSC courses. **Current cumulative GPA:** _____
- _____ Filed appropriate evidence of high school graduation or GED certificate with the Office of Admissions.
- _____ Satisfied U.S. & State of Illinois Constitution requirements by submitting a high school transcript proving test was

successfully completed in high school, or by taking POLSC 140 or 152, or a proficiency exam.

Filed a **Graduation Petition Form** with the Office of Admissions and Records.

Deadline for filing: October 1 for Winter, March 1 for Spring, July 1 for Summer. (December, May & August candidates may choose to participate in the annual May Commencement Ceremony. Deadline to apply for ceremony is March 1st).

	Required	Completed	In Progress	Needed
General Education Core:	18-19 credits	-----	-----	-----
Program Requirements:	42 credits	-----	-----	-----
TOTAL CREDITS:	60-61 credits	-----	-----	-----

Advised By: _____

Date: _____

SIGNATURE: Counselor or Advisor or Faculty Advisor

This is an UNOFFICIAL evaluation. Official Evaluations must be requested in the Office of Admissions

IMPORTANT PSC GRADUATION POLICIES

1. If the degree or certificate requirements are changed during your continuous attendance, you may elect to satisfy either the new requirements or the ones in force when you enrolled.
2. If you withdraw from Prairie State College for either a fall or spring semester, you must satisfy requirements in force at the time you re-enroll.
3. Requests for COURSE SUBSTITUTIONS in the program must be directed to the Program Coordinator. A Course Substitution Form must be signed by the Program Coordinator and submitted to the Office of Admissions and Records at least one semester prior to graduation.
4. Petitions for alteration of other graduation requirements must be submitted on a Student Appeal Form at least one semester prior to graduation.

DIVISION OF ARTS & SCIENCES

Program Coord:	Ken O'Keefe	Room 2170	(708) 709-3763	kokeefe@prairiestate.edu
Division Dean:	Gwen Dean	Room 2241	(708) 709-3766	gdean@prairiestate.edu

CAREER PLANNING/PLACEMENT INFORMATION:

Illinois Law Enforcement Training & Standards Board: www.ptb.state.il.us

Federal Bureau of Investigation: www.fbi.gov

American Academy of Forensic Sciences: www.aafs.org

Occupational Outlook Handbook, U.S. Department of Labor: <http://www.bls.gov/oco/home.htm>

Community College Connection to Jobs in Northern Illinois: www.ccjobnet.com

PROFICIENCY CREDIT FOR CRIMINAL JUSTICE COURSES

Individuals who meet the following guidelines may qualify for proficiency credit in one or more criminal justice courses at Prairie State College.

- Complete an **Application for Proficiency Test Form** (available in the Counseling and Advising Center) for each course for which proficiency credit is requested.
- Attach xerox copies of the appropriate documentation.
- Pay the \$25 proficiency fee, for each course for which proficiency credit is requested, in the Business Office, Room 1110.
- Return the completed application to the Administrative Assistant to the Dean of Academic Services and Counseling, Room 1191. (708) 709-3522.

CJ 101 - Introduction to Criminal Justice

1. Certification from the Illinois Law Enforcement Training and Standards Board as a Law Enforcement Officer (400 or 480 hour Basic Law Enforcement Training Program)
2. Minimum of one year of full-time experience as a Law Enforcement Officer.
3. Must have completed probationary status at current law enforcement agency.
4. Written verification of the above must be provided by the agency's chief executive officer on agency letterhead.

CJ 102 - Introduction to Criminology (No proficiency credit option available)

CJ 103 - Law Enforcement Organization and Administration

1. Certification from the Illinois Law Enforcement Training and Standards Board as a Law Enforcement Officer (400 or 480 hour Basic Law Enforcement Training Program).
2. Minimum of one year of full-time Law Enforcement Supervisory experience with the rank of Officer-In-Charge, Corporal, Sergeant or above.
3. Written verification of the above must be provided by the agency's chief executive officer on agency letterhead.

CJ 106 - Introduction to Corrections

1. Certification from the Illinois Law Enforcement Training and Standards Board as a Corrections Officer (240 hour Basic Corrections Officer Training Program).
2. Minimum of one year experience as a full-time Corrections Officer.
3. Must have completed probationary status at current agency.

4. Written verification of the above must be provided by the agency's chief executive officer on agency letterhead.

CJ 110 - Community Based Policing (No proficiency credit option available)

CJ 201 - Introduction to Criminal Law

1. Certification from the Illinois Law Enforcement Training and Standards Board as a Law Enforcement Officer (400 or 480 hour Basic Law Enforcement Training Program).
2. Minimum of one year of full-time experience as a Law Enforcement Officer.
3. Must have completed probationary status at current law enforcement agency.
4. Written verification of the above must be provided by the agency's chief executive officer on agency letterhead.

CJ 202 - Civil Criminal Law/Procedures (No proficiency credit option available)

CJ 203 - Principles of Criminal Investigation

1. Certification from the Illinois Law Enforcement Training and Standards Board as a Law Enforcement Officer (400 or 480 hour Basic Law Enforcement Training Program)
2. Minimum of two years of full-time experience as a Detective, Juvenile Officer, or Crime Scene Technician.
3. Documentation of a minimum of eighty hours advanced training in criminal investigations and/or certification for crime scene evidence technicians.
4. Written verification of the above must be provided by the agency's chief executive officer on agency letterhead.

CJ 204 - Juvenile Justice

1. Certification from the Illinois Law Enforcement Training and Standards Board as a Law Enforcement Officer (400 or 480 hour Basic Law Enforcement Training Program).
2. Minimum of one year of full-time experience as a Juvenile Officer.
3. Documentation of Certification in Training as a Certified State of Illinois Juvenile Officer.
4. Written verification of the above must be provided by the agency's chief executive officer on agency letterhead.

CJ 208 - Principles of Criminalistics

1. Certification from the Illinois Law Enforcement Training and Standards Board as a Law Enforcement Officer (400 or 480 hour Basic Law Enforcement Training Program).
2. Minimum of two years of full-time experience as a Detective/Investigator and/or Evidence Technician.
3. Documentation of a minimum of eighty hours in advanced training in Criminalistics or Practical Homicide Investigations.
4. Written verification of the above must be provided by the agency's chief executive officer on agency letterhead.

CJ 299 - Criminal Justice Internship

1. Certification from the Illinois Law Enforcement Training and Standards Board as a Law Enforcement Officer (400 or 480 hour Basic Law Enforcement Training Program). **OR**
2. Certification from the Illinois Law Enforcement Training and Standards Board as a Corrections Officer (240 hour Basic Corrections Officer Training Program). **AND**
3. Minimum of one year of full-time experience as a Law Enforcement Officer or Corrections Officer who has completed their probationary status and field training program.
4. Written verification of the above must be provided by the agency's chief executive officer on agency letterhead.

Proficiency Policy Approved by K. O'Keefe: 02/16/07

For further information, contact:

Ken O'Keefe, Program Coordinator for Criminal Justice

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