

NAME: \_\_\_\_\_

I.D.# \_\_\_\_\_

**2010-11  
E-BUSINESS  
Certificate**

This certificate program includes the experiences necessary to create and maintain a successful e-business site. Topics include business, marketing, legal issues, programming, online monetary security issues, and graphic design considerations.

**PROGRAM REQUIREMENTS (15 credits)**

- \_\_\_\_\_ BUS 101      3 cr      Introduction to Modern Business (*Prereq. Placement in ENG 099 or above*)
- \_\_\_\_\_ BUS 287      3 cr      E-Business (*Prereq. BUS 101*)
- \_\_\_\_\_ GC 162      3 cr      Introduction to Web Site Development
- \_\_\_\_\_ ITPRG 142      3 cr      Introduction to Visual Basic Programming (*Prereq. Keyboarding and ITPRG 103 with grade of C or better recommended*)
- \_\_\_\_\_ ITWEB 201      3 cr      Technology for E-Commerce (*Prereq. ITWEB 101 or 103; with a grade of C or better recommended*)
- \_\_\_\_\_ Attained a minimum grade point average of 2.0 in the courses identified in this certificate program.

**Current cumulative GPA:** \_\_\_\_\_

- \_\_\_\_\_ Completed a minimum of one-half of the credit hours required as a student at PSC.
- \_\_\_\_\_ Enrolled at PSC during the regular semester **immediately preceding** the awarding of the certificate.
- \_\_\_\_\_ Filed a **Graduation Petition Form** with the Office of Enrollment Services.

**Deadline for filing:** October 1 for Winter, March 1 for Spring, July 1 for Summer. (*December, May & August candidates may choose to participate in the annual May Commencement Ceremony. Deadline to apply for ceremony is March 1<sup>st</sup>*)

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<b>Credits Required: 15</b>	<b>Credits Completed:</b> _____	<b>Credits In Progress:</b> _____	<b>Credits Needed:</b> _____
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**Student Advised By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*SIGNATURE: Counselor or Advisor or Faculty Advisor*

**This is an UNOFFICIAL evaluation. Official Evaluations must be requested in the Office of Enrollment Services.**

**IMPORTANT PSC GRADUATION POLICIES**

1. If the degree or certificate requirements are changed during your continuous attendance, you may elect to satisfy either the new requirements or the ones in force when you enrolled.
2. If you withdraw from Prairie State College for either a fall or spring semester, you must satisfy requirements in force at the time you re-enroll.
3. Requests for COURSE SUBSTITUTIONS in the program must be directed to the Program Coordinator. A Course Substitution Form must be signed by the Program Coordinator and submitted to the Office of Enrollment services at least one semester prior to graduation.
4. Petitions for alteration of other graduation requirements must be submitted on a Student Appeal Form at least one semester prior to graduation.

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**DIVISION OF CAREER & TECHNICAL EDUCATION:**

<b>Program Coord:</b>	Shelly Hokanson Room 2621	(708) 709-7775	<a href="mailto:shokanson@prairiestate.edu">shokanson@prairiestate.edu</a>
<b>Dept. Chair:</b>	Jackie Dennis Room 2184	(708) 709-3649	<a href="mailto:jdennis@prairiestate.edu">jdennis@prairiestate.edu</a>
<b>Division Dean:</b>	Room 2122	(708) 709-3689	

**CAREER PLANNING/PLACEMENT INFORMATION:**

*Occupational Outlook Handbook*, U.S. Department of Labor: <http://www.bls.gov/oco/home.htm>

Employment opportunities: [www.collegecentral.com/prairiestate](http://www.collegecentral.com/prairiestate)