

**Institution: Prairie State College**  
**Public Act 96 – 0133 Survey**

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1. Please provide the contact information of the primary person on campus with veterans and military personnel responsibilities.

Name: Carissa Davis  
Title: Veterans and Scholarship Advisor  
Department: Financial Aid  
Address: 202 S. Halsted Street, Chicago Heights, IL 60411  
Phone number: 708-709-3562  
Email address: cdavis@prairiestate.edu

2. Have you appointed the Coordinator of Veterans and Military Personnel Student Services?

Yes

No

If the Coordinator is different from the primary person named in Question 1, please provide the contact information.

Name  
Title  
Department  
Address  
Phone number  
Email address

3. Please indicate how your institution identifies veterans or military personnel.

Admission process

Financial aid

Registrar's Office

Veteran Center

Other (please describe)

**Preparer Name: Mary Reaves**  
**Preparer Email Address: mreaves@prairiestate.edu**  
**September 22, 2009**

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Please indicate which of the following provide programs or services designed for veterans or military personnel and their families.

- Academic Advising Office
- Admissions Office
- Counseling Center
- Counseling Center
- Bursar Office
- Disability Service Office
- Financial Aid Office
- Health Services
- Veterans Center
- Other (please describe)

4. Please describe the programs or services that are available to veterans, military personnel, and their families.

Veteran Resource Sessions  
Veteran Outreach Forums

5. Please indicate the number of veterans, military personnel, and spouses or dependents accessing the following programs and services during the 2008-2009 academic year. Please provide the contact information for each program or service offered.

	Veterans	Military Personnel	Families
a. Academic advising	<input type="text" value="X"/>	<input type="text" value="X"/>	<input type="text" value="X"/>
Contact Name	Shawn L. Govan		
Department	Student Services		
Address	202 S. Halsted, Chicago Heights, IL 60411		
Telephone Number	708-709-3518		
Email Address	sgovan@prairiestate.edu		

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b. Academic support/tutoring  X  X  X

Contact Name Shawn L. Govan  
Department Student Services  
Address 202 S. Halsted, Chicago Heights, IL 60411  
Telephone Number 708-709-3518  
Email Address sgovan@prairiestate.edu

c. Campus social events  X  X  X

Contact Name Helen Manley  
Department Coordinator, Student Life  
Address 202 S. Halsted, Chicago Heights, IL 60411  
Telephone Number 708-709-3910 or 708-709-3921  
Email Address hmanley@prairiestate.edu

d. Career services  X  X  X

Contact Name Tanya Norfleet  
Department Coordinator, Career Development Services  
Address 202 S. Halsted, Chicago Heights, IL 60411  
Telephone Number 708-709-3755  
Email Address tnorfleet@prairiestate.edu

e. Counseling  X  X  X

Contact Name Shawn L. Govan  
Department Student Services  
Address 202 S. Halsted, Chicago Heights, IL 60411  
Telephone Number 708-709-3518  
Email Address sgovan@prairiestate.edu

f. Disability Services  X  X  X

Contact Name Diane Janowiak  
Department Director, Disability Services and Training  
Address 202 S. Halsted, Chicago Heights, IL 60411  
Telephone Number 708-709-3603  
Email Address djanowiak@prairiestate.edu

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g. Employment assistance  X  X  X

Contact Name Tanya Norfleet  
Department Coordinator, Career Development Services  
Address 202 S. Halsted, Chicago Heights, IL 60411  
Telephone Number 708-709-3755  
Email Address tnorfleet@prairiestate.edu

h. Financial aid assistance  X  X  X  
counseling (excluding  
Montgomery GI Bill, IVG,  
ING, or Post 9/11 Bill)

Contact Name Carissa Davis  
Department Financial Aid and Veteran Affairs  
Address 202 S. Halsted, Chicago Heights, IL 60411  
Telephone Number 708-709-3562  
Email Address cdavis@prairiestate.edu

i. Health services  X  X  X

Contact Name Angela Ogburn  
Department Student Life & Multicultural Affairs  
Address 202 S. Halsted, Chicago Heights, IL 60411  
Telephone Number 708-709-7897  
Email Address [aogburn@prairiestate.edu](mailto:aogburn@prairiestate.edu)

j. Mentoring  X  X  X

Contact Name Shawn L. Govan  
Department Student Services  
Address 202 S. Halsted, Chicago Heights, IL 60411  
Telephone Number 708-709-3518  
Email Address sgovan@prairiestate.edu

k. Orientation  X  X  X

Contact Name Shawn L. Govan  
Department Student Services  
Address 202 S. Halsted, Chicago Heights, IL 60411  
Telephone Number 708-709-3518  
Email Address sgovan@prairiestate.edu

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l. Tuition assistance counseling

Contact Name Carissa Davis  
Department Financial Aid and Veteran Affairs  
Address 202 S. Halsted, Chicago Heights, IL 60411  
Telephone Number 708-709-3562  
Email Address cdavis@prairiestate.edu

1. Montgomery GI Bill     
2. Illinois National Guard Grant (ING)     
3. Illinois Veterans Grant (IVG)     
4. Post 9/11

m. Transition assistance (counseling, housing, etc.)

Contact Name Shawn L. Govan  
Department Student Services  
Address 202 S. Halsted, Chicago Heights, IL 60411  
Telephone Number 708-709-3518  
Email Address sgovan@prairiestate.edu

n. Veteran student lounge or designated gathering space

Contact Name  
Department  
Address  
Telephone Number  
Email Address

o. Other (please describe)

Contact Name  
Department  
Address  
Telephone Number  
Email Address

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6. Please provide the estimated range of potential use by veterans, military personnel and their families accessing the following programs and services during the 2013 – 2014 academic year.

	Veterans	Military Personnel	Families
a. Academic advising	10%	5%	15%
b. Academic support/tutoring	10%	5%	15%
c. Campus social events	10%	5%	15%
d. Career services	10%	5%	15%
e. Counseling	10%	5%	15%
f. Disability Service Office	10%	5%	15%
g. Employment assistance	10%	5%	15%
h. Financial aid assistance counseling (excluding Montgomery GI, IVG, ING, or Post 9/11)	10%	5%	15%
i. Health services	10%	5%	15%
j. Mentoring	10%	5%	15%
k. Orientation	10%	5%	15%
l. Tuition assistance counseling	10%	5%	15%
1. Montgomery GI Bill	10%	5%	15%
2. Illinois National Guard Grant (ING)	10%	5%	15%
3. Illinois Veterans Grant (IVG)	10%	5%	15%
4. Post 9/11	10%	5%	15%
m. Transition assistance (counseling, housing, etc.)	10%	5%	15%
n. Veteran student lounge or designated gathering space	10%	5%	15%

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o. Other (Forms)

7. Please provide the estimated range for potential use by veterans, military personnel and their families accessing the following programs and services during the 2018 – 2019 academic year.

	Veterans	Military Personnel	Families
a. Academic advising	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
b. Academic support/tutoring	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
c. Campus social events	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
d. Career services	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
e. Counseling	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
f. Disability Service Office	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
g. Employment assistance	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
h. Financial aid assistance counseling (excluding Montgomery GI, IVG, ING, or Post 9/11)	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
i. Health services	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
j. Mentoring	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
k. Orientation	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
l. Tuition assistance counseling	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
1. Montgomery GI Bill	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
2. Illinois National Guard Grant (ING)	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
3. Illinois Veterans Grant (IVG)	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
4. Post 9/11	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
m. Transition assistance (counseling, housing, etc.)	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
n. Veteran student lounge or designated gathering space	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>
o. Other (Forms)	<input type="text" value="10%"/>	<input type="text" value="5%"/>	<input type="text" value="15%"/>

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8. Please indicate which of the following services are provided.

- Psychiatrist
- Referral to off-campus support services
- Referral to support services provided by the U.S. Department of Veterans Affairs
- Other (please describe)

Our institution has 3 Licensed Professional Counselors (LPC) on staff.

9. Please indicate which of the following communication methods are used to inform currently enrolled veterans, military personnel and their families about programs and services available to them.

- Advisor
- College catalog
- Email
- Mailing
- Print advertisement
- Web-based advertisement
- All of the above
- Other (please describe)

10. Please describe how your institution tracks retention and goal completion of veterans and military personnel.

Beginning the 2009-2010 academic year, Prairie State College will be identifying veterans and their dependants through a mean of self certification within the Financial Aid Documents. We will also investigate the modification of our enrollment forms to include a veteran designation. We will begin to calculate retention and completion rates on an annual basis beginning 2010.

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11. Please indicate which accommodations are made for students called to active duty during the semester.

- Tuition and fee refund policy
- Leave of absence policy
- Online options for continuing in the same semester

12. Please indicate which accommodations are made for families of military personnel called to active duty during the semester.

- Tuition and fee refund policy
- Leave of absence policy
- Online options for continuing in the same semester

13. When called to active duty during the semester, would the semester count as a withdrawal?

- Yes
- No

14. Does your institution accept military credit?

- Yes
- No

15. Does your institution use the *ACE Guide to the Evaluation of Educational Experiences in the Armed Services* in making the determination for accepting credit?

- Yes

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No

16. Does your institution accept Defense Activity for Non-Traditional Education Support (DANTES) credits?

Yes

No

17. Is professional development training related to veterans or military personnel issues available to administrators and faculty?

Yes

No

18. Please provide the URL where an individual may access this survey on your institution's website. Please send the link to Jennifer Timmons (ICCB) at [Jennifer.timmons@illinois.gov](mailto:Jennifer.timmons@illinois.gov), Edie Long (DVA) at [Edie.long@illinois.gov](mailto:Edie.long@illinois.gov), and Yock Tan (IBHE) at [tan@ibhe.org](mailto:tan@ibhe.org).

19. Please send a copy of the survey as soon as possible, but no later than **October 31, 2009**, to:

- the Illinois Board of Higher Education;
- the Department of Veterans' Affairs;
- the President and Minority Leader of the Senate;
- the Speaker and Minority Leader of the House of Representatives;  
and
- The Governor.

THANK YOU

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