

# Important Commencement Information

## Arrival Information

With more than 400 participants in the ceremony, time is needed for a variety of tasks. In order to ensure your participation in the ceremony, please plan to arrive at the **Health Tech Center by 9:30 a.m.** Each participant will receive a line-up card, which will designate your place in line. Name and address cards will be distributed so that you may receive a proof of your graduation picture (taken as each student receives congratulations from President State College President, Dr. Eric Radtke).

Do not bring valuables with you to the Health Tech Center. The only items you may carry during the Processional must fit under your gown. Please have your family/friends hold your valuables as you will **not** be allowed to re-enter the Health Tech Center following the ceremony.

Only participants in the Ceremony should assemble in the Health Tech Center, and only participants in the Ceremony may walk in the Processional. Children should be left in the care of a responsible adult waiting in the Field House.

## Parking

As a participant in the Ceremony, you should plan to park in Lot A, accessible from Halsted Street. A parking permit will not be required on May 19 to park in Lot A. Your guests who plan to attend the Ceremony, however, should plan to park in Lot C or D (south side of Vollmer Road).

## Ceremony Information

The Commencement Ceremony is scheduled to begin promptly at 11 a.m. on Saturday, May 19, 2012 and lasts about two hours. It will be held in the Field House (St. James Health and Wellness Institute) located on the north side of Vollmer Road. A reception will follow outside the Health Tech Center.

Prairie State College has contracted with a photographer who will take pictures as you cross the stage. You **must** complete a name and address card during line-up. You will then be sent a proof with an option to purchase photos.

## Guests

All guests will need a ticket, **no matter what age. No strollers are allowed.** All your guests should plan to park in Lot C or D accessible from Vollmer Road.

For the consideration of others, please instruct your guests that no balloon bouquets will be allowed in the field house where the ceremony will take place.

## Special Needs

A limited amount of handicapped parking will be available in Lot E until all handicapped spaces are filled. Vehicles must display handicapped plates or placards to park in Lot E.

Please let us know if any of your guests are hearing impaired and in need of a signer, and we will provide special seating.

If you have any other questions, please contact  
The Office of Student Life at (708) 709-3910



***Congratulations!!***