



LAKE REGION CONFERENCE

Department of Human Resources

8517 South State Street

Chicago, IL 60619

773-846-2661

Fax 773-488-6397

EMPLOYMENT BACKGROUND AUTHORIZATION FORM

RELEASE: By signing this form, I understand an investigation will be conducted of all information contained on this form in connection with my application for employment (including contract for services) with you. I understand that investigative background inquiries are to be made on myself. I understand that all background checks will be treated as confidential. I also understand that the results of the investigation will be considered along with all other information submitted on this form, in making a decision concerning my suitability as an employee or volunteer for the Lake Region Conference. The information contained in this application is true and correct to the best of my knowledge. I further understand that inaccurate or untruthful responses to the questions contained in this form may be the basis for refusal to employ or allow volunteer participation; that is falsifying any information on this release form will constitute grounds for immediate dismissal or retraction of any offer of employment.

I authorize without reservation, any party or agency contacted by this employer to furnish the above mentioned information.

I release any other person and/or agencies from any damage and/or liable acts that may result from obtaining the above information.

I agree that this background check may include any or all of the following:

- Criminal Records
- Education Verification
- Credentials Verification
- Employment Verification
- Credit Report
- Reference Checks

Applicant's Signature: _____

Print Name: _____

Date: _____

BACKGROUND INFORMATION

First Name	Middle	Last Name
List All Other Names (maiden, nicknames, etc.)		Sex: (circle one) Male or Female
Date of Birth (mm/dd/yyyy):	Social Security Number:	Drivers License # & State:

Current Address

Street		
City	State	Zip Code
Home Phone		Cell Phone

City/States Resided for last seven (7) years

Address	City/State/Zip	Dates
Address	City/State/Zip	Dates
Address	City/State/Zip	Dates
Address	City/State/Zip	Dates
Address	City/State/Zip	Dates
Address	City/State/Zip	Dates
Address	City/State/Zip	Dates
Address	City/State/Zip	Dates

EMPLOYMENT HISTORY

Current Employer	Street	City/St/Zip	Telephone No.	Dates Employed
Previous Employer	Street	City/St/Zip	Telephone No.	Dates Employed
Previous Employer	Street	City/St/Zip	Telephone No.	Dates Employed
Previous Employer	Street	City/St/Zip	Telephone No.	Dates Employed

Have you ever been arrested and/or convicted of a felony or misdemeanor? Yes or No (please circle)

If you answered yes, please provide explanation.