

Dear Parent and Guardian:

The Prairie State College Children's Learning Center participates in the Child and Adult Care Food Program (CACFP). The Center receives financial payments from this program to help cover the costs of providing nutritious food and well-balanced meals to your child(ren). To receive the meal payments, our Center must follow menu planning guidelines, keep accurate meal records daily and maintain a non-profit food service. We ask your cooperation in filing out the attached application which may allow the Center to receive a higher rate of reimbursement for your child(ren)'s meals. The information will be kept confidential and will not be used for any other purpose. The information will only be available to staff in our office directly connected with administering and enforcing CACFP.

If you believe your household income meets or is below the income eligibility guidelines listed in this letter, or if you now receive food stamps or Temporary Assistance for Needy Families (TANF) for your child(ren), please complete the attached application form. To ensure the application is completed correctly, follow the instructions provided on the back of this letter.

HOUSEHOLD INCOME ELIGIBILITY GUIDELINES
Effective from July 1, 2007 through June 30, 2008
Level for Reduced-Price Meals

Household Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	18,889	1,575	788	727	364
2	25,327	2,111	1,056	975	488
3	31,765	2,648	1,324	1,222	611
4	38,203	3,184	1,592	1,470	735
5	44,641	3,721	1,861	1,717	859
6	51,079	4,257	2,129	1,965	983
7	57,517	4,794	2,397	2,213	1,107
8	63,955	5,330	2,665	2,460	1,230
Each additional family member add	+6,438	+537	+269	+248	+124

The information you provide on the application will be kept confidential and will not be used for any other purpose. To ensure the application is correctly completed, follow the instructions on the back of the letter. Return the completed form to the Children's Learning Center. If you have any questions, please contact our Center.

Sincerely,

Kellie E. Clark
Director, Children's Learning Center