



Changing PSC Student E-mail Password

Changing Your PSC Student E-mail Password

There are two different ways to change your password within PSC student email. If you are logging in for the first time, you will be forced to change the password automatically. Otherwise, you can manually change it once you are logged in to the system.

Logging in for the First Time

To access the PSC Student E-mail login screen, navigate your browser to <https://mail.google.com/a/students.prairiestate.edu>.

Sign in to your account at
Students.prairiestate.edu

Username:
@students.prairiestate.edu

Password:

Stay signed in

[Can't access your account?](#)

In the **Username** field, enter your current username. If you are a new student, this will be the username that was sent to you in the mail. It will likely be your first initial and last name, possibly with numbers to follow.

Username:
@students.prairiestate.edu

If the **Password** field, enter your current password. If you are a new student, this will be your eight-digit birthday.

Password:

You are given the option to **Stay signed in** to your Google account on the computer that you are currently using. **DO NOT** check this box if you are on a public access computer.

Stay signed in

Click the **Sign in** button.

You are now taken to the change password screen.

Current password:

New password: [Password strength](#)

Re-enter password:

In the first field, enter your current password (the one just used to sign in).

Current password:

In the **New password** field, enter what you would like your new password to be.

New password: [Password strength](#)

Note:

There is an eight (8) character minimum for this password. Click the **Password Strength** link for tips on creating a secure password.

In the last field, enter your new password again.

Re-enter password:

Click the **Submit** button when you are finished.

You should now be logged in to your PSC student e-mail.

Once You Are Logged In

From within your e-mail account, click the drop-down arrow beside your e-mail address in the top right corner of your screen and select the **Account Settings** link.

ittrainer@students.prairiestate.edu -

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[Privacy](#)
[Account settings](#)

This account is managed by
students.prairiestate.edu. [Learn more](#)

[Sign out](#)

Under the Personal Settings section, click the **Changing Your Password** link.

Personal Settings

Security [Changing your password](#)
[Authorizing applications & sites](#)

Dashboard [View data stored with this account](#)

Email addresses ittrainer@students.prairiestate.edu (Primary email)

You are now taken to the change password screen.

Change password

Current password:

New password: [Password strength](#)

Confirm new password:

In the first field, enter your current password (the one just used to sign in).

Current password:

In the **New password** field, enter what you would like your new password to be.

New password: [Password strength](#)

Note:

There is an eight (8) character minimum for this password. Click the **Password Strength** link for tips on creating a secure password.

In the last field, enter your new password again.

Re-enter password:

Click the **Save** button when you are finished.