

# THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

## Six Hundred Ninety Second Regular Meeting December 18, 2007

### MINUTES

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Mr. Mark Fazzini, Chair, convened the 692nd Regular Meeting of the Board of Illinois Community College District No. 515 at 5:01 p.m., Tuesday, December 18, 2007 in the Board Room of the College.

#### **ROLL CALL:**

##### Board Members Present

Mr. Mark Fazzini, Chair  
Mr. John Marks, Vice Chair  
Ms. Jacqueline Agee, Secretary  
Ms. Peg Donohue  
Dr. Kathleen Doyle  
Mr. Phil Faso  
Ms. Mary Lee Johnson  
Ms. Lesliefaye Gogins, Student Trustee

##### Table Participants Present

Dr. Paul J. McCarthy, President  
Ms. Patricia Trost, Board Recorder  
Dr. Linda Uzureau, Vice President, Academic Affairs  
Mr. J.R. Dempsey, Vice President, Business & Information Services  
Ms. Terri Winfree, Vice President, Community & Economic Development  
Ms. Mary Reaves, Vice President, Student Affairs  
Mr. John Flannigan, Faculty Representative  
Ms. Susan Braasch, Staff Representative

##### Table Participants Absent

Mr. Bryce Johnsen, Student Representative

##### Administrative Staff Members

Ms. Gwen Dean, Ms. Christy Donovan, Ms. Lynita Gebhardt, Ms. Diane Janowiak, Ms. Cathy Kloss, Mr. Jerry Mackay, Ms. Norman Martin, Dr. Craig Mulling, Ms. Cathy Robinson, Ms. Jennifer Stoner

##### Faculty Members

Ms. Susan Bayer, Mr. Jason Evans, Sister Ida Green, Ms. Shelly Hokanson, Ms. Valerie Nicholson, Mr. Ed Schwarz

##### Support Staff Members

Mr. Julius Neveles, Mr. Al Thompson, Ms. Jill Yott

## 692<sup>nd</sup> REGULAR MEETING

December 18, 2007

Page 2

### News Media

Mr. Gary Kopycinski, eNewsParkForest.com; Mr. Alan Edrian, eNewsParkForest.com; Mr. David Schwab, *The SouthtownStar*

### Other

Ms. Joan Adams, Park Forest resident

### **ORAL/WRITTEN PUBLIC COMMUNICATIONS**

Ms. Joan Adams, a Park Forest resident, addressed the Board regarding the unhappiness of the community over the resignation of Dr. McCarthy. She inquired about the search process and how the College plans to attract quality candidates if the Board is only offering a one year contract.

Ms. Sue Braasch addressed the Board regarding the hiring process agreed to at the May 15, 2007 meeting. The questions she asked the Board at their November 27, 2007 meeting regarding the hiring process have not been answered. She asked that the support staff be treated as intelligent members of the college community and to have their questions answered.

### **INTRODUCTIONS/RECOGNITIONS**

Mr. J.R. Dempsey presented the Board with a Certificate of Excellence from the Government Finance Officers Association. This is the 11<sup>th</sup> year in a row the College has received this honor. He congratulated the Business Office staff.

### Assessment of Student Learning

Dr. Uzureau introduced Sister Ida Green, Professor of Nursing, who made a presentation to the Board on how the faculty assess nursing students on the HESI and NCLEX exams.

### **CONSENT ITEMS**

*Mr. Faso moved and Dr. Doyle seconded that the Board of Trustees approve the following items of consent:*

### **Minutes**

*That the Board of Trustees approve the Minutes of the 691st Regular Meeting of November 27, 2007 and the Minutes of the Executive Session of November 27, 2007; as presented.*

The minutes of the 691<sup>st</sup> Regular Meeting of November 27, 2007 were pulled for discussion.

### Resignation of Dr. Paul J. McCarthy, President

*That the Board of Trustees accept the resignation of Dr. Paul J. McCarthy, President.*

This recommendation was pulled for discussion.

### Resignation of Ms. Cathy A. Robinson, Dean of Academic Services & Counseling

*That the Board of Trustees accept the resignation of Ms. Cathy A. Robinson, Dean of Academic Services & Counseling.*

This recommendation was pulled for discussion.

**692<sup>nd</sup> REGULAR MEETING**  
**December 18, 2007**  
**Page 3**

New Course - ITWEB 105: Multimedia Writing

*That the Board of Trustees approve the new course, ITWEB 105 - Multimedia Writing.*

New Course - ECED110: Care and Education: Infant, Toddlers, 2 Year Olds

*That the Board of Trustees approve the new course, ECED110 - Care and Education, Infant, Toddlers, 2 Year Olds.*

New Course - Nursing 110: Seminars in Nursing Practice

*That the Board of Trustees approve the new course, NURSING 110 - Seminars in Nursing Practice.*

New Course - ENG 256: Film and Literature

*That the Board of Trustees approve the new course, ENG 256 - Film and Literature.*

Modification of Spring 2008 Academic Calendar

*That the Board of Trustees approve the modification to the Spring 2008 academic calendar.*

Bills Payable – FY2008

*That the Board of Trustees approve the FY2008 List of Bills Payable for December, as indicated in the enclosure.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Resignation of Dr. Paul J. McCarthy, President

Dr. McCarthy noted he was extraordinarily proud of what the College has accomplished during his tenure. He thanked everyone.

Ms. Donohue commented she hates to lose Dr. McCarthy. He has been an incredible President for Prairie State. She wished him nothing but the very best in a wonderful new position. Dr. McCarthy will do extremely well.

Dr. Doyle added that Dr. McCarthy will be missed.

*Ms. Johnson, with deep regret, moved and Ms. Donohue seconded that the Board of Trustees accept the resignation of Dr. Paul J. McCarthy, President.*

**692<sup>nd</sup> REGULAR MEETING**  
**December 18, 2007**  
**Page 4**

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

Resignation of Ms. Cathy A. Robinson, Dean of Academic Services & Counseling

Ms. Johnson commented Ms. Robinson has served the College well for a long time and will be greatly missed. Mr. Fazzini adding that opportunities may open up for her at Prairie State again. Ms. Donohue congratulated Ms. Robinson noting she is going to a wonderful institution. Ms. Robinson thanked everyone for their support during her time at Prairie State.

*Ms. Johnson, with regret, moved and Ms. Donohue seconded that the Board of Trustees accept the resignation of Ms. Cathy A. Robinson, Dean of Academic Services & Counseling.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

Minutes

Since she was not at the November Board meeting, Dr. Doyle inquired about the discussion the Board had regarding the intergovernmental agreement. Mr. Fazzini noted the follow-up on this will be discussed later in this meeting. This motion will be for the approval of the minutes only.

*Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees approve the Minutes of the 691st Regular Meeting of November 27, 2007, as revised.*

**692<sup>nd</sup> REGULAR MEETING**

**December 18, 2007**

**Page 5**

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

**ACTION ITEMS**

Extended Parental Leave Request

*Ms. Johnson moved and Mr. Marks seconded that the Board of Trustees approve the Extended Parental Leave request of Ms. Terra Stamps, Associate Professor of Mathematics, effective April 7, 2008 through May 16, 2008.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

Treasurer

*Mr. Faso moved and Mr. Marks seconded that the Board of Trustees appoint Mr. J. Randall Dempsey as Treasurer of the Board of Trustees.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

**692<sup>nd</sup> REGULAR MEETING**  
**December 18, 2007**  
**Page 6**

Bank Signatures

*Ms. Johnson moved and Mr. Faso seconded that the Board of Trustees authorize as signatories for the college's financial accounts: Paul J. McCarthy, President; J. Randall Dempsey, Treasurer and Michele DuTour-Walavich, Assistant Controller.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Bid Recommendation - Two Smart Classrooms

*Ms. Johnson moved and Dr. Doyle seconded that the Board of Trustees approve the bid for two smart classrooms to the lowest responsible bidder, United Visual, in the amount of \$11,010.00.*

Mr. Faso asked if the College always takes the lowest bid. Mr. Dempsey explained he carefully reviews the bid proposals and the award will go to the lowest responsible bidder. Mr. Fazzini added the College is trying to get as many bids as possible by advertising in a number of papers including the *Chicago Sun Times*. Mr. Dempsey added he will compile a list of companies that he wants to bid and will not rely solely on the company to see the advertisement.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Bid Recommendation – Hunter Automotive Wheel Aligner

Ms. Johnson commented that this bid was published in the *Southtown* only. She asked if it appeared in the *Chicago Sun Times*, other Chicago newspapers or online. Mr. Dempsey believed it was published in the *Southtown* only. As the Chair noted, the Board has asked that the publication of bids be expanded to

**692<sup>nd</sup> REGULAR MEETING**  
**December 18, 2007**  
**Page 7**

Chicagoland newspapers. Mr. Dempsey stated the auditors bid is going out. He is not sure about the process before he started. However, all the bids he will be doing will be published in Chicagoland newspapers. Ms. Gogins asked about going beyond Chicagoland. Mr. Fazzini stated the College expanded to the *Chicago Sun Times*. Ms. Klinefelter noted that they sent the bid out to all their automotive suppliers in addition to publication in the newspapers. Ms. Johnson asked that that be noted in the recommendation.

*Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees award the bid for the Hunter Automotive Wheel Aligner to the lowest responsible bidder, Rubber, Incorporated, in the amount of \$23,338.00.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

2007 Tax Levy Resolutions

*Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees approve the two Resolutions, the Resolution to Adopt the 2007 Tax Levy (which establishes the level of taxes that will be requested for the College from Cook and Will Counties for the 2006 tax year) and the Instructions to the County Clerk on the apportionment of potential extension on reduction for 2007 tax levy.*

Mr. Dempsey thanked Mr. Tenuta for pulling the tax levy material together. Looking toward next year, it would be very useful that in January or February the Board carve out some time to discuss what their approach is in terms of the tax levy. Mr. Dempsey added he is walking into this new and has a certain perspective on the relationship between the budget process, strategic planning, the taxpayers, etc. He wants to make sure before he begins work on the 2008-2009 budget that he has a discussion with the Board about the appropriate tax levy. Before he attempts to put together a document, he wants to be certain of what the Board wants in terms of taxing the citizens of this district.

Mr. Fazzini commented that the Board has not been involved with the tax levy in the past. Mr. Dempsey stated there could be a half hour discussion. He raises this because there appears to be some room in the levy that has not been used. In other words, the College could levy a little more and he is unsure whether or not that is a deliberate action on the part of the Board or conservatism. The discussion would include what additional resources may be used for the College and how the levy could be shifted.

**692<sup>nd</sup> REGULAR MEETING**  
**December 18, 2007**  
**Page 8**

It was the consensus of the Board to have Mr. Dempsey put together a presentation for the February meeting.

Mr. Fazzini commented that in the past the Board has dipped into surplus funds to fund the budget and if there has been room to expand that has not used, it raises many questions. This discussion will be helpful.

Mr. Fazzini noted the Board approves the amount of the tax levy rather than a percentage since the percentage is unknown at this time. The counties will make a determination and the instructions to the counties are part of the motion.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

**REPORTS**

President's Report

Dr. McCarthy reported that on December 7<sup>th</sup> the College hosted a Brother-to-Brother breakfast and workshop. At that breakfast, Mr. Tyrone Bledsoe who is the founder of Student African American Brotherhood and the principal of Rich South High School, Dr. Roudell Kirkwood were guest speakers. A number of high schools were represented as well as Kankakee Community College.

On December 14<sup>th</sup> the College hosted the Hispanic Advisory Committee meeting. Ms. Mildred Lopez facilitated the meeting where they discussed how to benchmark Hispanic enrollment and retention. It was a very good meeting.

On December 12<sup>th</sup>, Mr. J.R. Dempsey, Mr. Norman Martin and Mr. Todd Hayden, College counsel met with Mr. Michael Camilli and Mr. T.J. Somer, Chicago Heights corporation counsel. Mr. Hayden is working on a few suggested changes and additions; then Mr. Somer will examine the agreement in January. It will most likely be voted on at the Chicago Heights City Council meeting in early February. At tomorrow's Cabinet meeting, there will be a discussion of the police officer training.

The Datatel system moved to a new version at the end of the fall semester. Last weekend, the system went down and through the efforts of many, it is working again.

## **692<sup>nd</sup> REGULAR MEETING**

**December 18, 2007**

**Page 9**

Dr. McCarthy pointed out Ms. Winfree's report and the restoration of the workforce funding. It appears that the total funds will be the same, but distributed in a different way.

Ms. Donohue asked what the hold-up was with the police department. The 911, lock-up and liability insurance issues need to be clarified. There is a timeline in place now and most of the rest of what needs to be done is getting the lawyers to agree on the various paragraphs of the agreement. Dr. Doyle asked if someone from the College will be in attendance at the Chicago Heights meeting. Mr. Dempsey, Mr. Martin and/or Mr. Hayden will be present. It will go for comments in January and then a vote in February. If approved by Chicago Heights in early February, then it can be brought to the February Board meeting. With regard to training officers, some of the officers will receive a waiver and in-house training can be done now; academy training for new personnel will have to wait until the agreement is in place. Presently, four officers will not need to go to academy training.

Ms. Johnson asked that all current and new Campus & Public Safety personnel be given a complete psychiatric evaluation and an update on diversity training. Mr. Martin stated diversity training is mandated by the state. Additional standards may be added by the Board and a process will be put together. Mr. Marks asked when hiring new officers if the College be looking for more experienced officers rather than brand new people. The College will be looking for a combination of the two and looking for the best fit for the College.

With regard to the present security officers, Ms. Gogins stated the ones who are former police officers are well acclimated to the student body. They interface well with the students.

### President's Cabinet Monthly Reports

Dr. Uzureau pointed out the Jazz Fest posters. Ms. Kristin Carerra did a wonderful job on designing the poster. Ms. Donohue is excited about the 50th anniversary; the Jazz Fest is the kick-off event and it will be the 20<sup>th</sup> anniversary of the Jazz Fest.

### Monthly Financial Report

Mr. Dempsey reviewed the monthly financial report.

At future meetings, he would like to start looking at the strategic agenda and complete a strategic financial plan thereby developing a link between the budget and strategic agenda.

With regard to the 2007 audit, Mr. Dempsey met with the managing director Marty Friedman and they are down to a few items in the field work which should be completed this week. After that, they can focus on drafting the financial document. They are looking for a January completion date and have been in touch with ICCB updating them on the progress of the audit.

## **ITEMS FROM THE BOARD OF TRUSTEES**

### Schedule for Future Board/College Events

On January 25th there will be a tribute to Dr. McCarthy in the BCEC; the *Faces of Africa* art gallery opening is February 7<sup>th</sup>; the ACCT National Legislative meeting is February 11<sup>th</sup> through February 13<sup>th</sup> and the Jazz Fest is Friday, February 15<sup>th</sup>. Ms. Donohue invited all the trustees to attend the Jazz Fest where a reception will be held in the middle or the end of the event honoring Ms. Valerie Nicholson.

**692<sup>nd</sup> REGULAR MEETING**  
**December 18, 2007**  
**Page 10**

ICCTA/ACCT Report

The ICCTA meeting will be held in Washington, D.C. during the ACCT conference. Ms. Johnson reported she spoke with an ACCT representative from Washington, D.C, and they want to back the Board in choosing an interim president to help with a smooth transition.

With regard to the ACCT meeting, Ms. Agee stated her son will be attending with her and is excited to go to Walter Reed Hospital to give out gift cards from McDonalds, etc. She thought staff or students or the Veterans Club would want to contribute.

Mr. Mackay updated the Board on the Veterans Club. He has received five responses and is not sure if five responses are enough to start a club. Ms. Johnson asked if it was only those who identified themselves as veterans. She stated there may be more currently serving who are going to school, but they are not veterans yet. Mr. Mackay is not sure how the query was run, but thinks it was run to ask those who were currently in the service. Ms. Agee believes that once the club is started, others will join. Dr. McCarthy will bring up the issue of the gift cards with Ms. Reaves when she returns in January.

Presidential Search Processes

Mr. Fazzini commented about the interim president position. Mr. James Troutman, former Vice President of Business & Information Services, is not interested in serving as he did last time. He has been retired for some years and enjoys it. Mr. Fazzini conversed with the Board and then talked to ACCT. The Board will be following a process that ACCT supports. The Board has solicited names for an interim from ACCT, ICCTA and ACCT trustees from around the country that served on ACCT's board. In addition, he asked every Board member if they knew of anyone who was interested and to get their resume to the College. The Board has received names from various sources and from that they have a group of resumes for the Board to review. The Board will review the resumes and bring candidates in for an interview. If no selection is made, they will go to another set of interviews. It will take about six weeks to make that all happen and work out the details. Each piece of the process takes a week and the process started about ten days ago shortly after Dr. McCarthy made his announcement. The holidays complicate the process and the Board would like someone in place before Dr. McCarthy leaves. This is a more extensive process the Board will go through than the last time. It is a process that ACCT supports.

Ms. Johnson commented that she intended to bring this to closed session and is grateful that the chair is bringing this to the community. She spoke with Dr. Narcisa Polonio at ACCT and that at tonight's meeting, the Board should set ground rules for the search. The Board should focus on the future instead of the past. It should plan on a phone interview with board members in attendance, followed by a face to face interview. The new person should be in place for mentoring and introductions as soon as January 10<sup>th</sup>. ACCT has offered to send all resumes to individual board members at their home or office. Dr. Polonio stated Mr. Fazzini asked that the resumes be sent to his home and then he would distribute the resumes to the Board members. Mr. Fazzini commented ACCT had asked whether they should be sent to the College or to him directly. He asked that they be sent to him. With regard to the phone interview, Mr. Fazzini stated if the Board had two or three candidates to interview, ACCT recommended to just bring the candidates in for a face-to-face interview.

## **692<sup>nd</sup> REGULAR MEETING**

**December 18, 2007**

**Page 11**

Ms. Johnson believes the ideas presented by ACCT to focus on the future, set ground rules and have a new person work with Dr. McCarthy are good. Mr. Fazzini does not think the January 10<sup>th</sup> date is realistic, but he is willing to work toward that date.

Ms. Donohue commented that having the resumes sent directly to the Board members would help shorten the process. Dr. Doyle stated she is uncomfortable with the resumes going to one person and is not sure the Board has received all the resumes that were sent. She does not think that is a good process and the resumes should go to the College. Mr. Fazzini stated that any additional resumes will be sent to Ms. Trost.

Ms. Donohue asked about the permanent presidential search. Mr. Fazzini stated the process has started, but it will have to wait until the January meeting. Proposals will be submitted from search firms such as ACCT, the Pauly Group and another firm that is very good which Parkland, Elgin and other Illinois schools have used. Dr. Uzureau and Mr. Fazzini discussed the search process. The search firm that was used the last time will not be used this time. However, Mr. Fazzini would like to mirror the last search in some respects such as the brochure. The brochure could be updated with new pictures, dates, colors, etc. The major difference he would recommend to the Board is that the last time the search team just reviewed the applications of the candidates and did not have any input. His suggestion is that this time the search team have some input into some of the candidates interviewed. Mr. Fazzini supports that. Dr. Uzureau stated this is important because when people are asked to be part of a search committee, it is important that they have a meaningful role. Mr. Fazzini also suggested the search team play a role on the day the candidates come to visit the campus.

Ms. Johnson asked about the cost of the search. The cost could be about \$25,000 depending on what they do. For example, ACCT may run everything for that cost.

Ms. Donohue asked if someone will help Ms. Trost. Ms. Trost is in the process of hiring someone to help out 25 hours per week. Dr. Uzureau added that she encouraged Mr. Fazzini to use a national firm. Since there are so many openings across the country right now, these firms are able to identify and attract candidates. The candidates will be courted and encouraged to apply.

The search committee will have representation from various College constituent groups, representation from the Foundation, and community representation. It will be a large group. The groups will be asked to submit the names of those who are interested in serving. Ms. Donohue noted the importance of the diversity of the committee. Mr. Fazzini asked Dr. Doyle if Dr. Diana Grossi would be interested in serving on the team. The selection of the search firm will be made at the January meeting.

Ms. Gogins expressed her fear that such large search firms take middle level managers and match them with companies looking for executive vice presidents. Since there are so many presidential openings throughout the nation, it is the thought of both ACCT and ICCTA that the College may not get an experienced president. Dr. McCarthy was not a president when he started; he was a vice president.

Ms. Adams asked if highly qualified people would want a one year contract. Mr. Fazzini stated that a national survey showed the second highest percentage of presidents who have a one year contract is 24%;

## 692<sup>nd</sup> REGULAR MEETING

December 18, 2007

Page 12

about 40% have a three year contract. He does not know what the candidate will want or what the Board will approve. Ms. Johnson commented the Board will be going through a timely and costly process to offer a candidate a 12 month contract may not be appropriate. The contract will be discussed at a later time.

### Prairie State College Foundation Report

Ms. Donohue reported profits from the Special Event are over \$44,000 which is slightly higher than 2006. Fall scholarships total \$43,459 awarded to 151 students. Approximately \$30,000 was awarded from foundation scholarships; the \$13,000 balance was funded by named restricted scholarships, individuals, businesses and community groups. College employees raised about \$300 by wearing jeans in the summer. The Foundation is being revitalized and Mr. Bellamy who is President is a distinguished and accomplished individual and it will continue to do well.

### Table Participant Comments

Mr. Flannigan congratulated Ms. Robinson on her move to Kankakee Community College; she will be missed by faculty. Best of luck to Dr. McCarthy. The faculty are grateful for his service to the College. He echoed Ms. Braasch's comments regarding hiring noting faculty are interested in this issue. Mr. Flannigan wished everyone a Merry Christmas and Happy New Year.

Ms. Braasch congratulated Ms. Robinson and Dr. McCarthy. They will both be missed. The support staff union sponsored a holiday party on December 14<sup>th</sup>. She thanked Mr. Dempsey, Ms. Lynita Gebhardt, Ms. Lee Helbert-Gordon and Ms. Winfree for attending the party and supporting the staff.

Ms. Gogins congratulated Ms. Robinson who will be missed. Ms. Nicholson was helping out at a concert at Rich Central and the musical director gave her great accolades and she represented Prairie State's music department very well. The atrium is wonderful and the environment changed immediately. When you give someone nicer things, they can appreciate nicer things. It sets a tone and says something about how the College feels about the caliber of its students. Prairie State College has some dynamic classes and she commented on the Sociology 215 class. It was completely full, had no attrition and is offered again in the spring. Ms. Salena Van Cleef teaches the class. She is a sociologist extraordinaire.

Mr. Faso congratulated Ms. Robinson and Dr. McCarthy. Merry Christmas and Happy Holidays.

Dr. Doyle thanked Sr. Ida Green for her presentation noting it was very interesting. She thanked the faculty for bringing these types of presentations to the Board.

Mr. Marks wished best of luck to Dr. McCarthy and Ms. Robinson. Happy holidays to everyone.

Ms. Agee is excited to get the police department moving along and cannot wait until it is done.

Ms. Donohue wished Dr. McCarthy and Ms. Robinson the best. She pointed out Congressman Jackson's letter to Dr. McCarthy. Happy holidays to everyone.

Ms. Johnson thanked Ms. Adams and the others who joined the Board at the meeting. The Board needs to hear from them and see their faces. She congratulated Mr. Fazzini for bringing the search process out to the community so they know what is going on. Merry Christmas and Happy Holidays.

**692<sup>nd</sup> REGULAR MEETING**  
**December 18, 2007**  
**Page 13**

Mr. Fazzini stated that many people in the community will be sorry to see Dr. McCarthy go and wish him well in his endeavor. There is no question that he touched the community. Some have said he will be going home. Merry Christmas to all.

**EXECUTIVE SESSION**

*Mr. Faso moved and Mr. Marks seconded that the Board of Trustees go into Executive Session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity“ and “litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting..”*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 6:41 p.m.***

**RETURN TO OPEN SESSION**

***Dr. Doyle moved and Ms. Johnson seconded that the Board of Trustees return to Open Session at 7:25 p.m. All members present voted Aye, and the motion carried.***

**ADJOURNMENT**

***Ms. Gogins moved and Ms. Johnson seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:26 p.m.***

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Mark Fazzini, Chair

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Jacqueline Agee, Secretary

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Patricia G. Trost, Board Recorder

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