

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred First Regular Meeting October 21, 2008

MINUTES

Mr. Mark Fazzini, Chair, convened the 701st Regular Meeting of the Board of Illinois Community College District No. 515 at 5:02 p.m., Tuesday, October 21, 2008 in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Dr. Kathleen Doyle, Vice Chair
Ms. Jacqueline Agee, Secretary (*arrived at 5:10 p.m.*)
Ms. Peg Donohue
Mr. Phil Faso
Ms. Mary Lee Johnson
Mr. John Marks
Ms. Favian Apata, Student Trustee

Table Participants Present

Dr. Eric C. Radtke, President
Ms. Patricia Trost, Board Recorder
Dr. Linda Uzureau, Vice President, Academic Affairs
Mr. J. Randall Dempsey, Vice President, Business & Information Services
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Mr. John Flannigan, Faculty Representative
Ms. Susan Braasch, Staff Representative
Mr. Justin Doup, Student Representative

Administrative Staff Members

Ms. Gwen Dean, Mr. Monty Eaton, Ms. Lynita Gebhardt, Ms. Shawn Govan, Mr. Chuck Jenrich, Ms. Mary Klinefelter, Ms. Cathy Kloss, Mr. Jerry Mackay, Mr. Norman Martin, Dr. Craig Mulling, Dr. Susan Solberg, Ms. Angela Winters-Harmon

Faculty Members

Dr. JoAnn Foriest, Mr. Ed Schwarz, Mr. Jim White, Ms. Vivian Zimmerman

Support Staff Members

Ms. Kristin Carrera, Ms. Alanda Gray, Ms. Mildred Lopez, Ms. Esther Pacheco, Ms. Jill Yott

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News Media

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Other

Mr. Keith Burke, PSC Student;

ORAL/WRITTEN PUBLIC COMMUNICATIONS

There were none.

INTRODUCTIONS AND RECOGNITIONS

Dr. JoAnn Foriest introduced Ms. Marese Laumen, a professor from the Netherlands. As part of the Illinois Consortium for International Studies and Programs exchange program, Dr. Foriest is hosting Ms. Laumen. She will visit Ms. Laumen in the Netherlands in May 2009. Mr. Fazzini and Dr. Radtke presented Ms. Laumen with gifts.

Dr. Uzureau introduced Ms. Gwen Dean, Dean of Health Professions and Director of Nursing. Ms. Dean reported on the Illinois Education Foundation pilot project to enhance retention and graduation of nursing students at Prairie State College. Thirty-seven students are participating in this program and 78% are in good standing which is an increase over previous years.

Ms. Kara Grell, Executive Director and Ms. Rachael Kemnic, Fundraising Events Coordinator of the Jennifer S. Fallick Cancer Support Center presented the College with the top fundraising team award for the Center's annual Walk of Hope. In addition, they presented the College with a \$500 scholarship and thanked Mr. Jim White, Professor of Biology, for continuing to challenge the students to have a wonderful academic experience, but also to learn about community involvement, philanthropy and integrity. Dr. Radtke also thanked Mr. White.

Ms. Angela Winters-Harmon, Assistant Dean of Student Life and Multicultural Affairs, introduced the winners of the Miss Latina Internacional de Excelencia contest. They were Ms. Nicole Trujillo (Miss Latina Internacional de Excelencia), Ms. Britany Alcantar (Miss Culture), Ms. Christina Vazquez (Miss Service) and Ms. Erika Curry (Ms. Congeniality).

Dr. Uzureau announced the Communications and Marketing Department won a Silver Medallion at the National Council for Marketing and Public Relations District Three Conference. She thanked Ms. Jennifer Stoner, Director of Communications and Marketing, Ms. Kristin Carrera, Graphic Designer, Ms. Jill Yott, Communications Specialist, and Ms. Alanda Gray, Webmaster.

CONSENT ITEMS

Mr. Faso moved and Dr. Doyle seconded that the Board of Trustees approve the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the Minutes of the 700th Regular Meeting of September 23, 2008; as presented.

Full-Time Faculty Overloads, Adjunct Faculty Salaries, and Salaries for Administrators and Staff on Teaching Assignments - Fall 2008, 16 Week Classes, First Eight Week Classes, and Late Start Classes (Credit Courses)

That the Board of Trustees approve the full time faculty overload payments in the amount of \$253,010.01, adjunct faculty salaries of \$638,024.42, and compensation for administrators and staff on teaching assignments of \$13,385.00, for the first eight weeks, 16 week classes and late start classes, of the 2008 fall term (credit courses).

Adjunct Faculty Salaries for Non-Credit Courses, for the First Eight Weeks, 2008 Fall Term

That the Board of Trustees approve the adjunct faculty salaries in the amount of \$70,837.25, for the first eight weeks of the 2008 fall term (non-credit courses).

Resignation as Associate Dean of Arts & Sciences – Dr. Craig Mulling

That the Board of Trustees accept the resignation of Dr. Craig Mulling as Associate Dean of Arts & Sciences, effective December 31, 2008. Note: As per Section 4.7 of the Agreement between the Board of Trustees of Community College District 515 and Prairie State College Federation of Teachers, Local 3816, AFT, AFL-CIO, Dr. Mulling will return to his prior position as a full-time faculty member in social sciences in January 2009.

Retirement – Mr. Charles L. Jenrich

That the Board of Trustees accept the retirement of Mr. Charles L. Jenrich, Dean of Corporate and Continuing Professional Education, effective April 30, 2009.

New American Federation of Teachers Education Courses for Paraprofessionals

That the Board of Trustees approve two new courses to be offered as part of Prairie State College's collaboration with the American Federation of Teachers' program to provide professional development opportunities for elementary and secondary teachers:

EDPD 128 *Instructional Strategies for the Classroom*
EDPD 132 *Thinking Mathematics: Middle School Journey to Algebra*

Certificate - Business Essentials

That the Board of Trustees approve a new certificate, Business Essentials.

Bills Payable - FY2009

That the Board of Trustees approve the FY2009 List of Bills Payable for October, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

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Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Appointment of Director, Enrollment Services

Ms. Agee moved and Mr. Marks seconded that the Board of Trustees appoint Ms. Jaime Miller to the position of Director, Enrollment Services, at a salary of \$57,000 per year, prorated for FY2009, effective November 10, 2008.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Final Reading – Board Policy F-11, Student Government Association

Ms. Johnson moved and Ms. Donohue seconded that the Board of Trustees approve for Final Reading, Board Policy F-11, Student Government Association.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye

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Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

President's Goals for 2009

It was the consensus of the Board to approve Dr. Radtke's goals for FY2009.

Campus & Public Safety Police Officer Pay Schedule

Mr. Norman Martin, Director of Campus and Public Safety, updated the Board on the recruitment of police officers.

Mr. Faso moved and Ms. Johnson seconded that the Board of Trustees approve the pay schedule for police officers, effective August 1, 2008.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Tentative Tax Levy

Mr. Dempsey explained the tentative tax levy noting it was subject to the truth-in-taxation law since it exceeded 5% and hearing would be necessary. The hearing will be held in conjunction with the regularly scheduled Board meeting on December 23, 2008. Ms. Donohue expressed her concern about the increase and how it will affect the taxpayers. Mr. Dempsey will provide the Board an analysis at the Board's November meeting.

Dr. Doyle moved and Mr. Faso seconded that the Board of Trustees approve the tentative tax levy for 2008.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
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Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

Dr. Radtke reported the College is in the final stages of its visit with the accreditation team. It has been a very good two days both from the College's and visiting team's perspective. The team will report their recommendations tomorrow to the college community. It is not an interactive report and will not be allowed to ask questions. The team's formal report will be sent to us within 30 days. Dr. Radtke will email the Board immediately following the team's report.

Dr. Radtke updated the Board on the impact the economic crisis is having on the college. The major areas of impact on property tax revenue, state funding, investments, tuition and fees and what happens with our debt. With regard to property taxes, foreclosures are an issue. Mr. Dempsey will be meeting with various municipalities and taxing entities to ascertain what the impact will be. The College will continue to monitor the situation. Once there is clear picture, the Board will be updated.

President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Dempsey, Ms. Winfree and Ms. Reaves were available for any questions on their reports.

Mr. Fazzini pointed out Student Trustee, Favian Apata, was nominated for the Student Laureate award. Ms. Donohue commented how proud she is of the student-athletes.

Our College Identity

This document is distributed for information purposes only.

FY2009 Annual Budget

Dr. Radtke noted this was the final document. It will be posted the website.

Draft Five Year Financial Projection

Mr. Dempsey reported this is not a budget, but simply a budgeting tool. He is waiting for the FY2008 audit to be completed in order to get a clearer baseline for the five year projection.

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There needs to be a better understanding of the economic impact on everything. There are a lot of assumptions about revenue and salaries and benefits. They should not be taken in any way as a kind of policy or recommendation. Mr. Dempsey suggested the Board read the introduction which outlines how the document will be used. It will be refined as time goes on and will be brought back to the Board. Mr. Fazzini asked when the Board would see an update; Mr. Dempsey responded an update will be given to the Board in December. A workshop in January may be a good time to review the finances and look at fund balances.

Student Government Budget

Ms. Reaves reviewed the budget. This budget is distributed for information purposes only.

Monthly Financial Report

Mr. Dempsey reviewed the report.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Mr. Fazzini pointed out upcoming events including the ACCT conference the week of October 30, the November 6 Installation of Dr. Radtke and recognition of distinguished alumni, the Foundation Special Event on November 14, and a possible retreat on January 13, 2009 to discuss boardmanship and finances. Ms. Trost will email the Board to ascertain their availability.

ICCTA/ACCT Report

No reports.

Prairie State College Foundation Report

Ms. Donohue reported that several members of the Foundation attended the community lunch with the accreditation team. She hopes all will attend the Special Event November 14 at Olympia Fields Country Club.

Table Participant Comments

Mr. Flannigan welcomed Ms. Laumen and thanked Dr. Foriest for being a wonderful host. He thanked the College for its support for this program.

Ms. Braasch welcomed Ms. Jaime Miller. She noted the support staff meeting with the visiting team was very productive and positive. They enjoyed meeting with the team.

Mr. Doup reported the students met with Dr. Baber of the visiting team and it went well. Mr. Doup introduced several members of the Student Government Association.

Ms. Johnson is very proud of the students.

Ms. Agee has an issue with the student newspaper.

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Mr. Marks wished everyone good luck tomorrow morning.

Mr. Faso complimented the faculty and staff. The Board enjoyed meeting with the team; the team couldn't pay enough compliments.

Ms. Apata is glad to be part of the Student Government Association. She is proud to have been nominated for the Student Laureate award.

Dr. Doyle thanked Dr. Mulling and Mr. Schwarz for preparing the Board for the re-accreditation. It really helped with their discussion.

Dr. Radtke pointed out the Information Items at the end of the packet which included notes from the Fine Arts faculty thanking the Board for the action on the purchase of student art and also a note from Mr. Don Kouba, Professor of Photographic Studies, for the naming of the Arnie Gilbert Photographic Resource Center.

Dr. Radtke pointed out a notice from Robbins Schwartz regarding a change in contract and bidding procedures. The College's current policy is in line with previous law. Mr. Dempsey will prepare some background information for you and the Board can discuss how they wish to handle it.

Mr. Fazzini noted there have been many years when Mr. Jenrich brought in a lot of revenue for the College. He's sorry to see Mr. Jenrich retire, but hopes he can help out the College in the future. Mr. Fazzini thanked the staff for their work in helping the re-accreditation go smoothly and flawlessly. The staff make the College what it is. It is a pleasure to work with all. The entire Board feels that way.

ADJOURNMENT

Ms. Donohue moved and Ms. Johnson seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:41 p.m.

Mark Fazzini, Chair

Jacqueline Agee, Secretary

Patricia G. Trost, Board Recorder
