

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundredth Regular Meeting September 23, 2008

MINUTES

Mr. Mark Fazzini, Chair, convened the 700th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:02 p.m., Tuesday, August 26, 2008 in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Dr. Kathleen Doyle, Vice Chair
Ms. Jacqueline Agee, Secretary
Ms. Peg Donohue
Mr. Phil Faso
Ms. Mary Lee Johnson
Ms. Favian Apata, Student Trustee

Board Members Absent

Mr. John Marks

Table Participants Present

Dr. Eric C. Radtke, President
Ms. Patricia Trost, Board Recorder
Dr. Linda Uzureau, Vice President, Academic Affairs
Mr. J. Randall Dempsey, Vice President, Business & Information Services
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Mr. John Flannigan, Faculty Representative
Ms. Susan Braasch, Staff Representative
Mr. Justin Doup, Student Representative

Administrative Staff Members

Mr. Monty Eaton, Ms. Lynita Gebhardt, Ms. Shawn Govan, Ms. Cathy Kloss, Mr. Jerry Mackay,
Dr. Craig Mulling, Dr. Susan Solberg, Ms. Angela Winters-Harmon

Faculty Members

Ms. Sally Haywood, Mr. Donald Kouba, Ms. Valerie Nicholson, Mr. Ed Schwarz, Ms. Vivian Zimmerman

Support Staff Members

Ms. Jan Bonavia, Mr. Julius Neveles, Ms. Jill Yott

News Media

Mr. Steve Metsch, *SouthtownStar*

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Other

Mr. Hal Bittinger, Finance Director, Village of Richton Park; Ms. Motiryo Keambiroiro, Village Manager, Village of Richton Park; Mr. James Pandolfi, Crowe Horwath LLP; Mr. Richard Reinbold, Mayor, Village of Richton Park

ORAL/WRITTEN PUBLIC COMMUNICATIONS

There were none.

INTRODUCTIONS AND RECOGNITIONS

Mr. James Pandolfi of Crowe Horwath LLP gave the Board a brief update on the FY2008 audit. It was suggested College Counsel send the previous auditors a letter requesting the documentation needed.

Mr. Rick Reinbold, Mayor of the Village of Richton Park, Ms. Motiryo Keambiroiro, Village Manager of Richton Park, and Mr. Hal Bittinger, Finance Director for the Village of Richton Park presented the College a check in the amount of \$70,071.33 which represented a TIF refund.

CONSENT ITEMS

Dr. Doyle moved and Ms. Johnson seconded that the Board of Trustees approve the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the Budget Hearing of August 26, 2008, the Minutes of the 699th Regular Meeting of August 26, 2008 and Minutes of the Executive Session of August 26, 2008; as presented.

Bills Payable - FY2009

That the Board of Trustees approve the FY2009 List of Bills Payable for September, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Naming Proposal – Arnie Gilbert Photographic Resource Center

Dr. Radtke reviewed the background of the College's photo collection. The recommendation is to name the space in Room 4110 after Arnie Gilbert who donated 40% of the work in the collection and helped secure additional donations. Ms. Donohue commented this is a wonderful gesture on the part of the College to honor Mr. Gilbert

Ms. Donohue moved and Ms. Johnson seconded that the Board of Trustees approve naming of a portion of the space in Room 4110 the Arnie Gilbert Photographic Resource Center: Gallery and Collection Room, in recognition of the late Mr. Gilbert's outstanding generosity and selfless contributions of time, leadership and service.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

First Reading – Board Policy F-11, Student Government Association

Ms. Johnson moved and Mr. Faso seconded that the Board of Trustees approve for First Reading, Board Policy F-11, Student Government Association.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Final Reading – Board Policies

Ms. Donohue moved and Dr. Doyle seconded that the Board of Trustees approve the following policies for Final Reading:

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- C-8 Possession of Weapons*
- C-13 Solicitation on Campus*
- C-14 Alcoholic Beverages on College Property*
- C-16 Prairie State College Foundation*
- C-20 Commitment to Waste Reduction*
- C-23 Strategic Directions or Goals*
- C-24 State Gift Ban Act*
- D-2 Working Cash Fund Transfers*
- D-4 Purchasing and Bidding*
- D-6 Student Fees and Fee Schedule*
- D-12 Investment of College Funds*
- D-13 Child Care Center Fees*
- E-7 Statement of Academic Freedom*
- E-8 Guarantee of Educational Effectiveness*
- E-10 Class Attendance*
- F-2 Academic Skills Assessment and Placement*
- F-7 Academic Probation/Dismissal*
- F-12 Student Rights and Responsibilities*
- F-13 Grievances/Complaints by Students*
- F-14 Student Request for Policy Waiver*
- F-16 Discipline of Students*
- F-17 Student Due Process*
- F-19 Student Residency Status*
- F-21 Academic Forgiveness*
- F-22 Intercollegiate Athletics Program*
- F-23 Mission of Child Care Services*
- F-24 Americans with Disabilities Act*
- F-25 Academic Code of Conduct*
- G-34 Hourly Employee Salary Rate Schedule*
- G-36 Employment of Hourly, Non-Benefitted Personnel*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Board of Trustees Art Collection

Dr. Radtke explained to the Board the justification for establishing a Board of Trustees Art Collection and the concept of purchasing student art work. The collection will be selected by a committee comprised of the curator of the Christopher Art Gallery and the professors from the art department. They will choose artwork from two student shows per year. Dr. Doyle asked if the current Photographer of the Year exhibit would be included. It would be included if the Board approves the program this evening.

Mr. Fazzini noted that \$500 seemed to be a modest amount and suggested \$1,000 might be more appropriate. Ms. Donohue and Ms. Johnson agreed. Ms. Johnson asked if the amount included framing. Framing would be an additional cost. This award would go to the student artists. Ms. Johnson asked where the funding for the art collection would come from. For this year, Dr. Uzureau has sufficient funding of \$500 which she can allocate for the purchase. In the future, it would be budgeted as part of Board of Trustees' budget. Dr. Radtke stated if the Board wanted to add an additional \$500 this year to the fund, he could find it in the budget. Ms. Johnson made a motion to approve the recommendation of spending \$500 for the Board of Trustees Art Collection this year and \$1,000 thereafter. Ms. Donohue seconded the motion. Ms. Agee reminded the Board that the administration had just said they could find the funding at the \$1,000 level for even the first year. Ms. Johnson revised the motion; Ms. Donohue agreed to the amended motion as the second.

Ms. Johnson moved and Ms. Donohue seconded that the Board of Trustees establish a Board of Trustees Art Collection of student work to be hung in prominent places throughout the campus in the amount of \$1,000 for this year and every year thereafter.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

January 2, 2009

Mr. Faso moved and Dr. Doyle seconded that the Board of Trustees approve the closing of the College on Friday, January 2, 2009.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Bid Recommendation - Spring 2009 Non-Credit Class Schedule

Ms. Johnson moved and Mr. Faso seconded that the Board of Trustees award the bid for the Spring 2009 Non- Credit Class Schedule to the lowest responsible bidder, Blue Island Newspaper Printing, in the amount of \$11,500 for the base bid and Options 5, 6 and 7, if needed .

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Settlement Agreement – Business & Community Education Center Roof

Mr. Dempsey reported that all parties to the roof replacement lawsuit have now signed off on the agreement. He has been in contact with the project manager at the Capital Development Board in order to begin the design work. The roof repair will not begin until spring since it is too late to start at this time. The Capital Development Board has hired Wiss Janey Elstner as the architects to design the replacement roof. The Capital Development Board will be picking up the cost for the design, etc.; the settlement funds will be used for the actual work.

Ms. Johnson asked about the disposal of the copper roof. Mr. Dempsey noted the copper belongs to the College and when the project goes to bid, it will be made clear that the copper belongs to the College. The proceeds from the copper will be used to offset the cost of the new roof or go into the College's general fund.

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Mr. Faso moved and Ms. Johnson seconded that the Board of Trustees adopt the Resolution authorizing execution of the Settlement Agreement between Illinois Capital Development Board, Prairie State College, Legat Architects, Inc., Simpson Construction Company, Fidelity and Deposit Company of Maryland and James Mansfield & Sons Company, Inc.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

Dr. Radtke attended the recent Foundation meeting and was confirmed as a member along with Trustee Donohue. He is looking forward to working with the Foundation Board. The accreditation team arrangements are underway and he has been in touch with the visiting team chair. Included in the schedule is a meeting with the team and the Board on Monday, October 20th at 5:00 p.m. in the Board Room.

Enrollment figures are looking good and Dr. Uzureau will elaborate on them later in the meeting.

The Egg & I is officially up and running and working out the equipment and supply issues. The College is pleased that the service is now available.

Dr. Radtke attended the 35th anniversary celebration of Women Employed. At that celebration, Women Employed honored 35 champions of change and one of those 35 was Dr. Uzureau. Dr. Uzureau was recognized for her advocacy for the Student Success Grant. Dr. Radtke congratulated Dr. Uzureau and shared her award with the Board of Trustees.

The Communications and Marketing team will be receiving an award at the upcoming National Council of Marketing & Public Relations regional meeting.

President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Dempsey, Ms. Winfree and Ms. Reaves were available for any questions on their reports.

Tenth Day Enrollment Report

Dr. Uzureau and Ms. Winfree reviewed the report.

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2008 Illinois Community College Board Performance Report

This report is filed each year with the Illinois Community College Board. It is for information purposes only.

Monthly Financial Report

Mr. Dempsey reviewed the report.

Schedule for Future Board/College Events

Mr. Fazzini reviewed the calendar pointing out Dr. Radtke's upcoming Installation on Thursday, November 6th, the Foundation Special Event on Friday, November 14th and the ICCTA meeting on November 14th. He asked Board members to keep Monday, October 20th open for the accreditation team visit.

ICCTA/ACCT Report

Ms. Donohue recently attended the ICCTA meeting. There were 15 new presidents in Illinois and each of them was assigned a mentor. Dr. Vernon Crawley, President of Moraine Valley Community College was assigned to be Dr. Radtke's mentor. The two seminars were excellent. Both Mr. Fazzini and Ms. Apata also attended the ICCTA meeting.

Ms. Johnson stated she is looking forward to the upcoming ACCT meeting in New York. She thanked Ms. Trost and Ms. Havighorst for their help in organizing her schedule there. Mr. Fazzini will be presenting at the meeting on campus safety and emergency preparedness.

Prairie State College Foundation Report

Ms. Cathy Kloss, Executive Director of the Foundation reported that Mr. Manny Hoffman was elected as an emeritus director at the Foundation's 35th annual meeting. The special event will be held on Friday, November 14th at Olympia Fields Country Club and will coincide with the 50th anniversary. The Foundation is seeking donations of items for the silent action.

Table Participant Comments

Mr. Flannigan congratulated Dr. Uzureau on her award and thanked the Board for approving the naming of the photography space and the Trustees Art Collection which will honor student artists.

Mr. Doup congratulated Dr. Uzureau. He announced that all Student Government positions have been filled and pointed out the flyer about the student athletes, especially those who are also in Student Government.

Ms. Apata is honored to be a trustee at Prairie State College. One of her goals is to have open communication with her fellow students. She will be attending Student Government Association meetings and communicating with the senators to get feedback from the students. Ms. Apata is also a member of Phi Theta Kappa and will have the opportunity to get additional feedback. She attended the Illinois Community College Board Student Advisory Committee meeting September 11 and 12. It was inspiring. She will be part of two committees, one on legislative issues and one on local issues. As a group, they had six issues they were reviewing and narrowed it down to operational funding and capital funding. With regard to local issues, they would include veteran's and disability affairs as well as textbooks and readiness. On September 19, she attending the Foundation annual meeting. She was moved by the letters of appreciation from students read by Ms. Cathy Kloss.

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Ms. Johnson congratulated the students whose artwork will become part of the Trustees Art Collection. She is proud to have supported the extra funding. She also noted that on September 30, the largest contingent of troops will be marching out of the community to Afghanistan and encouraged support for the troops.

Re-Accreditation Visit Preparation

Dr. Radtke introduced and thanked the Self Study Co-Chairs, Dr. Craig Mulling and Mr. Ed Schwarz and Self Study Coordinator, Ms. Jan Bonavia. They prepared the Board for the upcoming re-accreditation visit.

ADJOURNMENT

Mr. Faso moved and Ms. Johnson seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:01 p.m.

Mark Fazzini, Chair

Jacqueline Agee, Secretary

Patricia G. Trost, Board Recorder
