

# THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

## Six Hundred Ninety Seventh Regular Meeting May 27, 2008

### MINUTES

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Mr. Mark Fazzini, Chair, convened the 697<sup>th</sup> Regular Meeting of the Board of Illinois Community College District No. 515 at 5:01 p.m., Tuesday, May 27, 2008 in the Board Room of the College.

#### **ROLL CALL:**

##### Board Members Present

Mr. Mark Fazzini, Chair  
Mr. John Marks, Vice Chair  
Ms. Jacqueline Agee, Secretary  
Ms. Peg Donohue  
Dr. Kathleen Doyle  
Mr. Phil Faso  
Ms. Mary Lee Johnson  
Ms. Favian Apata, Student Trustee

##### Table Participants Present

Mr. David A. Brownell, Interim President  
Ms. Patricia Trost, Board Recorder  
Dr. Linda Uzureau, Vice President, Academic Affairs  
Mr. J.R. Dempsey, Vice President, Business & Information Services  
Ms. Terri Winfree, Vice President, Community & Economic Development  
Ms. Mary Reaves, Vice President, Student Affairs  
Mr. John Flannigan, Faculty Representative  
Ms. Susan Braasch, Staff Representative

##### Table Participants Absent

Mr. Justin Doup, Student Representative

##### Administrative Staff Members

Ms. Gwen Dean, Ms. Patricia DeHesus, Mr. Monty Eaton, Mr. Bob Fairbank, Ms. Alice Garcia,  
Ms. Lynita Gebhardt, Ms. Shawn Govan, Mr. Chuck Jenrich, Mr. Jerry Mackay, Dr. Craig  
Mulling, Dr. Susan Solberg, Ms. Jennifer Stoner, Ms. Angela Winters-Harmon

##### Faculty Members

Mr. Ed Schwarz

##### Support Staff Members

Ms. Jill Yott

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### News Media

None

### Others

Ms. Johanna Manasse, PSC Foundation

## ORAL WRITTEN PUBLICATIONS

None.

## INTRODUCTIONS AND RECOGNITIONS

Dr. Uzureau introduced Ms. Shawn Govan, newly appointed Dean of Academic Services & Counseling.

### Update on Self-Study

Dr. Mulling thanked the Board members for their feedback on the Self Study. In addition, he thanked Ms. Mary Klinefelter, Ms. Gwen Dean, Ms. Jennifer Stoner and Ms. Lee Helbert Gordon for their comments. The report will be on the June 24<sup>th</sup> Board meeting agenda for endorsement by the Board. After that meeting, the report will be posted to the internet for comments by the public. More information will be provided to the Board regarding the visit as it becomes available. By the September Board meeting, the Board will be prepped as to what to expect when the team visits in October.

## CONSENT ITEMS

*Ms. Johnson moved and Mr. Faso seconded that the Board of Trustees approve the following items of consent:*

### Minutes

*That the Board of Trustees approve the Minutes of the Special Meeting of April 24, 2008; Executive Session Minutes of April 24, 2008; Minutes of the Organizational Meeting of April 28, 2008; Minutes of the 696th Regular Meeting of April 28, 2008; Executive Session Minutes of April 28, 2008; Minutes of the May 5, 2008 Board Workshop and Executive Session Minutes of May 5, 2008; as presented.*

### Retirement of Sister Ida Green, Professor of Nursing

*That the Board of Trustees accept the retirement of Sister Ida Green, Professor of Nursing, effective at the end of the 2008-2009 academic year.*

### Retirement of Martha Bramlette Hesse, Professor of Information Technology

*That the Board of Trustees accept the retirement of Martha Bramlette Hesse, Professor of Information Technology, effective May 31, 2008.*

### Bills Payable – FY2008

*That the Board of Trustees approve the FY2008 List of Bills Payable for May, as indicated in the enclosure.*

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

**ACTION ITEMS**

**EXECUTIVE SESSION**

*Mr. Faso moved and Dr. Doyle seconded that the Board of Trustees go into Executive Session for the “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity” and “discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.”*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 5:09 p.m.*

**RETURN TO OPEN SESSION**

*Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees return to Open Session at 5:18 p.m. All members present voted Aye, and the motion carried.*

Appointment of Assistant Professor/Coordinator of English-As-A-Second Language

*Ms. Johnson moved and Ms. Donohue seconded that the Board of Trustees Ms. Cindy Torres as Assistant Professor/Coordinator of English-As-A-Second Language, effective August 1, 2008 at a salary of \$45,648.00.*

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Review of Closed Session Minutes

*The Board reviewed the Executive Session minutes and determined the minutes that are presently closed will remain closed until their designated release date.*

Review of Verbatim Recordings of Closed Session Meetings

*Dr. Doyle moved and Mr. Marks seconded that the Board of Trustees authorize the destruction, on or after May 31, 2008, of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending: **August 29, 2006, October 30, 2006, November 28, 2006 and December 19, 2006.***

*Further, that the Board of Trustees find that audio tapes made of other closed meetings held by the Board during 2007, and of Board closed meetings held during 2008, require continued confidentiality and should be maintained as non-public at this time.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

National Incident Management System

*Ms. Johnson moved and Ms. Donohue seconded that the Board of Trustees adopt the National Incident Management System concept of emergency planning and unified command as the policy of Prairie State College.*

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

Final Reading – Board Policy G-10, Faculty Proficiency in Oral English

*Ms. Donohue moved and Dr. Doyle seconded that the Board of Trustees approve for Final Reading revised Board Policy G-10, Faculty Proficiency in Oral English.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

Athletic Waivers

*Dr. Doyle moved and Mr. Marks seconded that the Board of Trustees authorize the College to award an additional ten athletic waivers per year for a total of sixty waivers per year and that the Board of Trustees authorize the College to restructure the administration of waivers to an allotment per sport over a two year time-frame instead of the current annual allotment.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

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Bid Recommendation – Computers and Monitors

*Ms. Donohue moved and Ms. Johnson seconded that the Board of Trustees award the bid for computers and laptop computers to the lowest responsible bidder, Premio Computers in the amount of \$89,794; and the bid for 91 monitors to Sysix Companies in the amount of \$15,834.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Transfer of Funds

*Mr. Faso moved and Mr. Marks seconded that the Board of Trustees approve the transfer of \$802,353 of net assets (accumulated fund balance) from the Education Fund to the Building Operations & Maintenance Fund (\$752,931) and the Audit Fund (\$49,422).*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

**REPORTS**

President's Report

Mr. Brownell reviewed his report.

President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Dempsey, Ms. Winfree and Ms. Reaves were available for any questions on their reports.

Financial Aid Report

Ms. Reaves reviewed the report. Ms. Alice Garcia gave the Board an update on the loan situation for community colleges.

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### Monthly Financial Report

Mr. Dempsey reviewed the report. The final audit for FY2007 will be delivered June 15<sup>th</sup>.

## ITEMS FROM THE BOARD OF TRUSTEES

### Schedule for Future Board/College Events

Mr. Fazzini noted the next Board meeting will be held on June 24<sup>th</sup>. There will not be a meeting in July. The Board will schedule a meeting before that date in order to interview attorneys. It was the consensus of the Board to meet on Tuesday, June 10<sup>th</sup> at 5:00 pm. to interview attorneys. He also reminded everyone about the Foundation's June 2<sup>nd</sup> golf outing.

### ICCTA/ACCT Report

Ms. Donohue reported the ICCTA annual convention is scheduled for June 5th through June 7th in Springfield. Ms. Donohue cannot attend, but Dr. Doyle may be able to attend.

### Prairie State College Foundation Report

Ms. Donohue reminded everyone about the Foundation's June 2<sup>nd</sup> golf outing at Ravisloe Country Club.

### RFP – Attorneys

It was agreed to interview four law firms. Each interview will be about 20 minutes long.

### Dr. James H. Griffith and Mr. Michael R. Monteleone Community Service Awards

Dr. Doyle announced that she and Ms. Agee reviewed the nominations for the community service awards. The Dr. James H. Griffith award will go to Mr. Bryce Johnsen and the Monteleone award will go to the Stars Council of Rich South and Ms. Cheryl Roop, Executive Director of the Jones Memorial Community Center.

### Table Participant Comments

Mr. Flannigan thanked the Board for their choice of the new president and for what the faculty felt was a very good fit for the college. He congratulated the honorees for Griffith and Monteleone awards and Sister Ida Green and Ms. Bramlette Hesse on their retirements. Mr. Flannigan inquired about the staff appointments and asked for clarification from the board if it has changed in any way its hiring policy. It appears to be unclear exactly where the authority resides. He requested the Board adhere to the policy it makes.

Ms. Johnson commented how wonderful commencement was. At that time, she met Ms. Govan and welcomed her to Prairie State College. Ms; Govan is reaching out to another Sean in the community. Ms. Johnson commented that the new Assistant Professor/Coordinator of English As a Second Language is not only fluent in Spanish, but many other languages as well. It is exciting that the College is hiring so many tremendously qualified faculty. Ms. Johnson congratulated the Athletic Department on their success and the additional waivers.

Ms. Donohue was sorry she missed graduation. She congratulated the graduates. Ms. Reaves did a wonderful job with the presidential search. The candidates were excellent and Dr. Radtke stood out.

Ms. Apata is excited about attending her second Board meeting and being part of the presidential search process. Everyone was in agreement. She is looking forward to great things at the College.

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Dr. Doyle thanked all the people who wrote comments for the presidential search. The Board looked at them and found them helpful. It was so nice that everyone was on the same page.

Mr. Fazzini commented graduation was a real success; he thanked those who make it happen. With regard to Dr. Radtke, he plans on visiting the area in mid-June and is getting his home ready to put it on the market. He and his wife are excited about getting here. His contract should be ready for the next Board meeting. With regard to hiring, the Board does follow policy and sometimes they may conflict when there is a change and there is a lag time for the written policy to catch up. The Board retains its authority and the president has his authority at different levels to approve positions.

**EXECUTIVE SESSION**

*Mr. Faso moved and Mr. Marks seconded that the Board of Trustees go into Executive Session for the “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.”*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 6:08 p.m.***

**RETURN TO OPEN SESSION**

*Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees return to Open Session at 7:09 p.m. All members present voted Aye, and the motion carried.*

**ADJOURNMENT**

***Ms. Johnson moved and Mr. Faso seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:10 p.m.***

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Mark Fazzini, Chair

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Jacqueline Agee, Secretary

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Patricia G. Trost, Board Recorder

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