
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**SIX HUNDRED NINETY SEVENTH MEETING
REGULAR MEETING**

**Tuesday - May 27, 2008
5:00 p.m.
Board Room (Room 2274)**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

1. **CALL TO ORDER**
2. **ORAL/WRITTEN PUBLIC COMMUNICATIONS**
3. **INTRODUCTIONS/RECOGNITIONS**
4. **CONSENT ITEMS**

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member desires separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Minutes of the Special Meeting of April 24, 2008; Executive Session Minutes of April 24, 2008; Minutes of the Organizational Meeting of April 28, 2008; Minutes of the 696th Regular Meeting of April 28, 2008; Executive Session Minutes of April 28, 2008; Minutes of the May 5, 2008 Board Workshop and Executive Session Minutes of May 5, 2008; as presented.

4.1 Special Meeting - April 24, 2008

(Enclosure)

4.2 Executive Session - April 24, 2008

(Enclosure-Board Members Only)

697th REGULAR MEETING
May 27, 2008
Page 2

- 4.3 Organizational Meeting - April 28, 2008 (Enclosure)
- 4.4 696th Regular Meeting - April 28, 2008 (Enclosure)
- 4.5 Executive Session - April 28, 2008 (Enclosure-Board Members Only)
- 4.6 Board Workshop - May 5, 2008 (Enclosure)
- 4.7 Executive Session - May 5, 2008 (Enclosure-Board Members Only)

Personnel

- 4.8 Retirement of Sister Ida Green, Professor of Nursing (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accept the retirement of Sister Ida Green, Professor of Nursing, effective at the end of the 2008-2009 academic year.
- 4.9 Retirement of Martha Bramlette Hesse, Professor of Information Technology (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accept the retirement of Martha Bramlette Hesse, Professor of Information Technology, effective May 31, 2008.

Financial

- 4.10 Bills Payable – FY2008 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the FY2008 List of Bills Payable for May, as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for Board of Trustees approval as Action Items to be considered and voted upon separately.

EXECUTIVE SESSION

Personnel

- 5.1 Appointment of Assistant Professor/Coordinator of English-As-A-Second Language
RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
A recommendation for the appointment of the Assistant Professor/Coordinator of English-As-A-Second Language will be made following discussion in Executive Session.

Institutional

697th REGULAR MEETING

May 27, 2008

Page 3

5.2 Review of Closed Session Minutes

RECOMMENDATION:

(Enclosure-Board Members Only)

In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine the release/non-release of Closed Session minutes.

5.3 Review of Verbatim Recordings of Closed Session Meetings

RECOMMENDATION:

(Enclosure-Board Members Only)

In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine whether verbatim recordings of Closed Session meetings will be destroyed.

5.4 National Incident Management System

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees adopt the National Incident Management System concept of emergency planning and unified command as the policy of Prairie State College.

5.5 Final Reading – Board Policy G-10, Faculty Proficiency in Oral English

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve for Final Reading revised Board Policy G-10, Faculty Proficiency in Oral English.

Financial

5.6 Athletic Waivers

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees authorize the College to award an additional ten athletic waivers per year for a total of sixty waivers per year and that the Board of Trustees authorize the College to restructure the administration of waivers to an allotment per sport over a two year time-frame instead of the current annual allotment.

5.7 Bid Recommendation – Computers and Monitors

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees award the bid for computers and laptop computers to the lowest responsible bidder, Premio Computers in the amount of \$89,794; and the bid for 91 monitors to Sysix Companies in the amount of \$15,834.

5.8 Transfer of Funds

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the transfer of \$802,353 of net assets (accumulated fund balance) from the Education Fund to the Building Operations & Maintenance Fund (\$752,931) and the Audit Fund (\$49,422).

697th REGULAR MEETING
May 27, 2008
Page 4

6. REPORTS

- 6.1 President's Report (Enclosure)
- 6.2 President's Cabinet Monthly Reports (Enclosure)
- 6.3 Financial Aid Report (Enclosure)
- 6.4 Monthly Financial Report (Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

- 7.1 Schedule for Future Board/College Events (Enclosure)
- 7.2 ICCTA/ACCT Report
- 7.3 Prairie State College Foundation Report
- 7.4 RFP – Attorneys
- 7.5 Dr. James H. Griffith and Mr. Michael R. Monteleone Community Service Awards
- 7.6 Table Participant Comments

8. EXECUTIVE SESSION

9. ADJOURNMENT
