

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Six Hundred Ninety Sixth Regular Meeting April 28, 2008

MINUTES

Mr. Mark Fazzini, Chair, convened the 696th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:22 p.m., Monday, April 28, 2008 in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Mr. John Marks, Vice Chair
Ms. Jacqueline Agee, Secretary
Ms. Peg Donohue
Dr. Kathleen Doyle
Mr. Phil Faso
Ms. Mary Lee Johnson
Ms. Favian Apata, Student Trustee

Table Participants Present

Mr. David A. Brownell, Interim President
Ms. Patricia Trost, Board Recorder
Dr. Linda Uzureau, Vice President, Academic Affairs
Mr. J.R. Dempsey, Vice President, Business & Information Services
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Mr. John Flannigan, Faculty Representative
Ms. Susan Braasch, Staff Representative
Mr. Bryce Johnsen, Student Representative

Administrative Staff Members

Ms. Gwen Dean, Ms. Patricia DeHesus, Mr. Monty Eaton, Ms. Alice Garcia, Ms. Lynita Gebhardt, Ms. Diane Janowiak, Ms. Mary Klinefelter, Mr. Jerry Mackay, Mr. Norman Martin, Dr. Craig Mulling, Dr. Susan Solberg, Ms. Jennifer Stoner, Ms. Marietta Turner,

Faculty Members

Ms. Christa Adam, Ms. Susan Bayer, Ms. LeeAnn Burrough, Ms. Suzanne Dubsky, Mr. Jason Evans, Ms. Sally Haywood, Mr. Chuck Jenrich, Ms. Linda Moses, Mr. Patrick Reichard, Mr. Edward Schwarz, Dr. Maureen Stein, Ms. Michele Thoele, Ms. Patty Valenziano

Support Staff Members

Mr. Julius Neveles, Ms. Jill Yott

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News Media

Mr. David Schwab, *The SouthtownStar*

Others

Mr. Patrick Albe, PSC student; Mr. Thaddeus Carr II, PSC student; Ms. Felicia Ditmars, PSC student; Mr. Justin Doup, PSC student; Ms. Lesliefaye Gogins, PSC student; Mr. Vic Mancilla, PSC resident; Ms. Kelly Ortego, PSC student; Mr. Christopher Pfeifer, PSC student; Mr. Robert Williams, PSC resident

INTRODUCTIONS AND RECOGNITIONS

Mr. Patrick Reichard, Associate Professor of English, introduced the three students who won awards at the recent Illinois Skyway Collegiate Conference writers' competition: Mr. Christopher Pfeifer, first place, fiction; Ms. Marcy Clark, first place, non-fiction; and Ms. Kelly Ortega, third place, drama.

Mr. David Naze, Assistant Professor of Communication, introduced two students who won awards at the national Forensics competition. Ms. Felicia Ditmars was named national championship in Persuasive Speaking and Prose Interpretation; Mr. Thaddeus Carr won a bronze medal in Informative Speaking. Ms. Ditmars is one of the top ten speakers in the country; Mr. Carr is ranked third in the country in Informative Speaking.

Mr. Bryce Johnsen, President of the Student Government Association, presented, on behalf of the Student Government Association, the Board of Trustees a State of Illinois flag. The flag was provided by State Senator Debbie Halvorson.

Mr. Ed Schwarz, Self Study Co-Chair, announced a draft of the Self Study will be available on Monday, May 5th.

Ms. Lesliefaye Gogins, past Student Trustee, was presented a plaque, flowers and a book for her service as student trustee from 2006 through 2008. She thanked everyone for listening to her.

ORAL/WRITTEN PUBLIC COMMUNICATIONS

Ms. Susan Braasch, Support Staff Representative, shared two concerns with the Board of Trustees. She inquired about the posting of two full-time support staff positions in the Department of Physical Education & Athletics. Ms. Braasch also inquired about the increase in the ATM fee from \$1.00 to \$2.75. Mr. Brownell explained that he based his decision to fill two full-time positions on the number of contact hours with student-athletes. Mr. Dempsey explained that when the College's bank merged with another bank, the fee increased. The fee was recently changed back to \$1.00.

Mr. Robert Williams, a resident of Steger, addressed the Board regarding his experience with the Department of Counseling and Advising and Admissions. Mr. Fazzini noted the Board does not support inappropriate treatment of students and will look into the matter. Mr. Brownell apologized for any inconvenience.

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Mr. Victor Mancilla, a resident of Chicago Heights, addressed the Board regarding the experience his girlfriend had with regard to the GED program. Mr. Fazzini apologized noting he would have administration look into the situation.

Mr. Marty Friedman of RSM McGladrey reported the FY2007 audit is in its final stages. Mr. Dempsey and Mr. Eaton have been helpful in the process. He will keep Mr. Dempsey updated on the status of the audit.

Student Trustee Election

Mr. Fazzini introduced Ms. Favian Apata, new Student Trustee. Ms. Apata was officially sworn in at the April 24, 2008 Board meeting so she could participate in the screening of presidential candidates.

CONSENT ITEMS

Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees approve the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the 695th Regular Meeting of March 25, 2008; Minutes of two (2) Executive Sessions of March 25, 2008; and Minutes of the Special Meeting of April 10, 2008; as presented.

Retirement – Ms. Barbara Love, Writing Skills Specialist

That the Board of Trustees accept the retirement of Ms. Barbara Love, Writing Skills Specialist, effective June 1, 2009.

Retirement – Ms. Linda Moses, Professor/Coordinator of Adult Education

That the Board of Trustees accept the retirement of Ms. Linda Moses, Professor/Coordinator of Adult Education, effective May, 2009.

Retirement – Mr. Burdett Barrett, Professor, Information Technology

That the Board of Trustees accept the retirement of Mr. Burdett Barrett, Professor of Information Technology, effective May 15, 2009.

Full-Time Faculty Overloads and Adjunct Faculty Salaries - Late Start Classes and Second Eight Week Session, 2008 Spring Term - Credit Courses

That the Board of Trustees approve the full time faculty overload payments of \$13,074.50 and adjunct faculty salaries of \$109,878.86 for late start classes and for the Second Eight Week Session of the 2008 Spring Term, credit courses.

Adjunct Faculty Salaries and Compensation for Administrators and Staff on Teaching Assignments – Second Eight Week Session, 2008 Spring Term - Non Credit Courses

That the Board of Trustees approve adjunct faculty salaries in the amount of \$84,721.27 and compensation for administrators and staff on teaching assignments in the amount of \$6,318.05, Second Eight Week Session of the 2008 Spring Term, non credit courses.

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Bills Payable – FY2008

That the Board of Trustees approve the FY2008 List of Bills Payable for April, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

EXECUTIVE SESSION

Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees go into Executive Session for the “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity” and “student disciplinary cases.”

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 6:09 p.m.

RETURN TO OPEN SESSION

Ms. Johnson moved and Dr. Doyle seconded that the Board of Trustees return to Open Session at 6:35 p.m. All members present voted Aye, and the motion carried.

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Appointment - Dean of Academic Services & Counseling

Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees appoint Ms. Shawn L. Govan as the Dean of Academic Services and Counseling, effective May 12, 2008, at a salary of \$69,000.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Appointment - Lead Information Literacy Librarian

Ms. Donohue moved and Ms. Johnson seconded that the Board of Trustees appoint Ms. Kristina M. Appelt to a full time faculty position as Lead Information Literacy Librarian, effective August 19, 2008, at a salary of \$45,428.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Appointment - Assistant Professor/Coordinator - Spanish

Mr. Faso moved and Ms. Johnson seconded that the Board of Trustees appoint Ms. Teresa L. McCann to Assistant Professor/Coordinator in Spanish, effective August 19, 2008, at a salary of \$39,992.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Appointment - Assistant Professor of English

Dr. Doyle moved and Mr. Marks seconded that the Board of Trustees appoint Mr. Thomas E. Nicholas to Assistant Professor in English, effective August 19, 2008, at a salary of \$47,629.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Appointment - Assistant Professor of Mathematics

Mr. Faso moved and Ms. Donohue seconded that the Board of Trustees appoint Ms. Katharine T. Sims to Assistant Professor in Mathematics, effective August 19, 2008, at a salary of \$47,629.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Appointment - Assistant Professor/Coordinator of Adult Education

Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees appoint Ms. Cathy Rook to Assistant Professor/Coordinator of Adult Education, effective August 14, 2008, at a salary of \$45,578.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Mr. Fazzini commented that each of the new faculty are replacements for other staff members who have retired and are extremely well-qualified.

Final Reading – Board Policy E-2, Degrees, Certificates, Courses, and Programs

Ms. Johnson moved and Mr. Marks seconded that the Board of Trustees approve revised Board Policy E-2, Degrees, Certificates, Courses, and Programs.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Final Reading – Board Policy E-5, Curriculum Development

Dr. Doyle moved and Ms. Donohue seconded that the Board of Trustees approve revised Board Policy E-5, Curriculum Development.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

First Reading – Board Policy G-10, Faculty Proficiency in Oral English

Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees approve revised Board Policy G-10, Faculty Proficiency in Oral English.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Resolution to Participate under the Illinois Police Training Act

Ms. Johnson moved and Mr. Marks seconded that the Board of Trustees approve the resolution to participate under the Illinois Police Training Act.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Purchase Recommendation – Copiers

This item has been pulled for further discussion and review.

Bid Recommendation – 2008-2009 Classroom Equipment and Projector Lamps

Dr. Doyle moved and Mr. Faso seconded that the Board of Trustees award the bids for 2008-2009 classroom equipment purchases to the lowest responsible bidders: United Visual, in the amount of \$47,883.58 for equipment; and Fox River Audio Visual, in the amount of \$8,809.00 for projector lamps.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Custodial Services – Extension of Contract

Mr. Fazzini noted the College could consider going out next year for the RFP.

Mr. Faso moved and Ms. Johnson seconded that the Board of Trustees approve an amendment to the custodial services contract with Absolute Best Cleaning Service, Inc., extending the term of the contract by one year, to July 31, 2009, increasing the monthly charge by 4% , and modifying the scope of work to incorporate mutually agreed upon additional custodial services for an additional charge.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Bid Recommendation – 49 Cameras and 6 DVRs

Ms. Johnson moved and Mr. Marks seconded that the Board of Trustees award the bid for 49 Closed Circuit TV (CCTV) cameras and six Digital Video Recorders (DVRs) to the lowest responsible bidder, Red Hawk, in the amount of \$90,656.60 for the total bid.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Resolution Identifying Work Contracts

Mr. Faso moved and Mr. Marks seconded that the Board of Trustees approve the Resolution authorizing and providing for an Installment Purchase Agreement for the purpose of financing capital improvements of the College.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

Mr. Brownell reported he recently participated in the IALHEA Professional Development Conference. He attended the Congressman Jesse Jackson, Jr. Art Competition held on campus noting the outstanding artwork of the students from the local high schools.

In addition, Mr. Brownell announced there were 55 applicants for the position of president. The Board's choices paralleled the choices of the search committee except for one. There are four finalists who will be interviewed on May 5th, 6th, 12th and 13th.

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President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Dempsey, Ms. Winfree and Ms. Reaves were available for any questions on their monthly reports.

Dr. Doyle commented about the Cub Scouts having an opportunity to come to the automotive class. It's a wonderful way to outreach. Dr. Doyle also commented on Ms. Winfree's report regarding the 1st Annual Resource Fair. She inquired how many more students attended. Ms. Winfree will check. Ms. Johnson and Ms. Donohue inquired about the Women's Empowerment Luncheon sponsored by the Student Government Association and Black Student Union. They would like to attend those types of events.

FY2009 Budget Development Process and Schedule

Mr. Dempsey reviewed the schedule pointing out that he would like to have the budget hearing and resolution passed before July 1st. However, it is not possible to do it this year, but would like to move it up from September to August.

Enrollment Report

The College continues to have a slight in increase in its spring enrollment. It will continue to monitor the lack of retention and success in late start classes.

Underrepresented Group Report

This report is submitted every year to the Illinois Community College Board.

Energy Report

Mr. Dempsey will continue to work with Mr. Leet on this report and will give the Board better numbers in the future.

Monthly Financial Report

Mr. Dempsey gave an overview of the report.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Mr. Fazzini reviewed the upcoming Commencement events.

ICCTA/ACCT Report

Ms. Donohue will attend Lobby Day in Springfield on Wednesday, April 30th. Ms. Johnson plans to attend the Association of Community College Trustees meeting in New York.

Prairie State College Foundation Report

Ms. Donohue reported that Foundation Scholarship Committee members assisted State Representative George Scully in the selection of two candidates for the Representative's legislative tuition waiver. The Foundation's 15th Annual Scholarship Golf Classic will be on Monday, June 2nd at Ravisloe Country Club.

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The Foundation's most recent audit received an "unqualified" rating, the highest possible finding.

Dr. James H. Griffith and Mr. Michael R. Monteleone Community Service Awards

This item was pulled and moved to the next meeting.

Table Participant Comments

Mr. Flannigan congratulated Ms. Gogins and the retirees and welcomed Ms. Apatá. Congratulations to the Skyway Conference winners and Associate Professor Reichard. Congratulations to Professor Ed Schwarz, Associate Professor Elighie Wilson and Assistant Professor David Naze and their award winners. He thanked the Board for the appointment of the new faculty. With respect to the issue brought up by Ms. Braasch, those concerns are echoed by the full-time faculty. Mr. Flannigan would welcome discussion of this in open session.

Ms. Braasch echoed Mr. Flannigan's remarks. She would like to know if the cleaning service plans on using green products since there have been a number of complaints from staff about the products they use. Ms. Braasch will be attending Lobby Day in Springfield on Wednesday, April 30th.

Mr. Johnsen commented that Ms. Gogins was a mentor to him. He plans on transferring to Governors State University to get his masters degree in higher education. Mr. Johnsen thanked Ms. Helen Manley for her great advice and Ms. Reaves and Ms. Angela Winters-Harmon for their guidance. He thanked Mentors like Ms. Cathy Robinson and Dr. Paul McCarthy. He also thanked Ms. Trost and Mr. Brownell. Mr. Johnsen announced that on Wednesday, May 6th, the Student Government Association will sponsor a college-wide barbeque. He presented Mr. Fazzini with an award for the College.

Ms. Johnson thanked Mr. Johnsen for all his efforts and Student Government Association for the lovely treats this evening. When she was Chair, the Board cut back on treats at the Board meetings in order to save the College money. Ms. Johnson noted it was a great evening with so many winners from the College. She will miss Ms. Gogins.

Ms. Donohue echoed Ms. Johnson's sentiments. Ms. Gogins was a tremendous asset and made the Board pay attention. She has seen Mr. Johnsen grow and appreciated how he stood up for the students. She wished him nothing but the best in his pursuits.

Ms. Agee noted Ms. Gogins will be missed. She thanked her for being a friend. Ms. Agee noted the April 1st issue of the *PSC Messenger* and commented about the inappropriate April Fools' Day article.

Mr. Marks wished Mr. Johnsen and Ms. Gogins the best. He welcomed Ms. Apatá.

Mr. Faso wished Mr. Johnsen and Ms. Gogins good luck and welcomed Ms. Apatá.

Ms. Apatá appreciated the warm wishes and thanked Ms. Gogins for her advice.

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ADJOURNMENT

Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:37 p.m.

Mark Fazzini, Chair

Jacqueline Agee, Secretary

Patricia G. Trost, Board Recorder
