

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Six Hundred Ninety Fifth Regular Meeting March 25, 2008

MINUTES

Mr. Mark Fazzini, Chair, convened the 695th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:02 p.m., Tuesday, March 25, 2008 in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Mr. John Marks, Vice chair
Ms. Jacqueline Agee, Secretary
Dr. Kathleen Doyle
Ms. Mary Lee Johnson
Ms. Lesliefaye Gogins, Student Trustee (*arrived at 5:05 p.m.*)

Board Members Absent

Ms. Peg Donohue
Mr. Phil Faso

Table Participants Present

Mr. David A. Brownell, Interim President
Ms. Patricia Trost, Board Recorder
Dr. Linda Uzureau, Vice President, Academic Affairs
Mr. J.R. Dempsey, Vice President, Business & Information Services
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Mr. John Flannigan, Faculty Representative
Ms. Susan Braasch, Staff Representative
Mr. Bryce Johnsen, Student Representative

Administrative Staff Members

Mr. James Eaton, Ms. Lynita Gebhardt, Ms. Diane Janowiak, Mr. Chuck Jenrich, Mr. Jerry Mackay, Mr. Norman Martin, Dr. Craig Mulling, Dr. Susan Solberg, Ms. Jennifer Stoner

Faculty Members

Sister Ida Green, Ms. Valerie Nicholson, Mr. Edward Schwarz, Dr. Maurine Stein

Support Staff Members

Ms. Jan Bonavia, Mr. Jeff Boyd, Mr. Ed Schaffer, Ms. Jill Yott

695th REGULAR MEETING

March 25, 2008

Page 2

News Media

Mr. David Schwab, *The SouthtownStar*

Others

Ms. Crystal Franklin, PSC student; Mr. Ronald King, PSC student; Mr. Martell Nelson, PSC student; Mr. Lori Slutsky, Robbins, Schwartz, Nicholas, Lifton & Taylor

EXECUTIVE SESSION

Ms. Johnson moved and Dr. Doyle seconded that the Board of Trustees go into Executive Session for the “litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. ”

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 5:04 p.m.

RETURN TO OPEN SESSION

Mr. Marks moved and Ms. Johnson seconded that the Board of Trustees return to Open Session at 5:30 p.m. All members present voted Aye, and the motion carried.

ORAL/WRITTEN PUBLIC COMMUNICATIONS

There were none.

INTRODUCTIONS/RECOGNITIONS

Mr. Fairbank introduced Mr. Jeff Boyd, women’s basketball coach. Mr. Boyd reported that two members of the women’s basketball team, Ms. Shante Heyward and Ms. Tabitha Leverette recently participated in a youth mentoring day for at-risk students at the University Park Public Library. Their presentation touched on the importance of going to college and being a student-athlete.

Mr. Fairbank introduced three student-athletes who were recognized for their accomplishments. Ms. Crystal Franklin was selected to the All-Region IV first team and the All-Illinois Skyway Collegiate Conference first team. Mr. Ronald King was selected to the All-Region IV first team and All-Illinois Skyway Collegiate Conference first team and Mr. Martell Nelson was chosen to the All-Region IV second team and All-Illinois Skyway Collegiate Conference first team..

695th REGULAR MEETING

March 25, 2008

Page 3

Update on Self-Study

Dr. Uzureau introduced Dr. Craig Mulling and Mr. Edward Schwarz, Self-Study Co-Chairs, who gave the Board an overview of the report being prepared for the self-study.

CONSENT ITEMS

Ms. Agee moved and Mr. Marks seconded that the Board of Trustees approve the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the 694th Regular Meeting of February 26, 2008; and Minutes of the Executive Session of February 26, 2008; and Minutes of the Board Workshop of March 13, 2008; as presented.

Academic Calendar – 2008-2010

That the Board of Trustees approve the 2008-2010 academic calendar.

Approval of New Course in Adult Secondary Education

That the Board of Trustees approve the following new course in Adult Secondary Education, effective Fall 2008:

ASESP 041 Spanish GED Comprehensive Review

Approval of New Courses in Health and Information Technology

That the Board of Trustees approve the following new courses in Health and Information Technology, effective Fall 2008.

HLTH 105 General Medical Terminology

ITAPP 100 Basic Computing Skills

Course Fee Changes

That the Board of Trustees approve the following course fee changes:

<u>Course</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
<i>ECED 106</i>	<i>\$0.00</i>	<i>\$20.00</i>
<i>ECED 108</i>	<i>\$0.00</i>	<i>\$12.00</i>
<i>ECED 205</i>	<i>\$0.00</i>	<i>\$12.00</i>
<i>ECED 213</i>	<i>\$0.00</i>	<i>\$ 7.00</i>
<i>ECED 215</i>	<i>\$0.00</i>	<i>\$ 7.00</i>
<i>ECED 299</i>	<i>\$0.00</i>	<i>\$20.00</i>
<i>PE 130</i>	<i>\$10.00</i>	<i>\$20.00</i>
<i>PE 151</i>	<i>\$10.00</i>	<i>\$20.00</i>
<i>PE 162</i>	<i>\$10.00</i>	<i>\$20.00</i>
<i>PE 163</i>	<i>\$10.00</i>	<i>\$20.00</i>
<i>PE 164</i>	<i>\$10.00</i>	<i>\$20.00</i>

695th REGULAR MEETING

March 25, 2008

Page 4

Bills Payable – FY2008

That the Board of Trustees approve the FY2008 List of Bills Payable for March, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

EXECUTIVE SESSION

Ms. Johnson moved and Ms. Gogins seconded that the Board of Trustees go into Executive Session for the “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity” and “student disciplinary cases.”

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 5:54 p.m.

RETURN TO OPEN SESSION

Ms. Gogins moved and Dr. Doyle seconded that the Board of Trustees return to Open Session at 6:30 p.m. All members present voted Aye, and the motion carried.

Continued Employment and Issuance of Annual Contracts for FY2009 for Administrative Employees

Dr. Doyle moved and Mr. Marks seconded that the Board of Trustees approve the continued employment and issuance of contracts for FY2009 to the administrative employees listed on the attachment for the period July 1, 2008 through June 30, 2009.

695th REGULAR MEETING
March 25, 2008
Page 5

Mr. Brownell commented that he asked that this not preclude any additional changes to the contracts.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion.

Continued Employment and Issuance of Annual Contract for FY2009 for An Administrative Employee
Ms. Johnson moved and Mr. Marks seconded that the Board of Trustees approve the continued employment and issuance of a contract for FY2009 to the administrative employee listed on the attachment for the period July 1, 2008 through December 31, 2008.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion.

First Reading – Board Policy E-2, Degrees, Certificates, Courses, and Programs
Dr. Doyle moved and Ms. Johnson seconded that the Board of Trustees approve revised Board Policy E-2, Degrees, Certificates, Courses, and Programs.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion.

695th REGULAR MEETING

March 25, 2008

Page 6

First Reading – Board Policy E-5, Curriculum Development

Mr. Marks moved and Dr. Doyle seconded that the Board of Trustees approve revised Board Policy E-5, Curriculum Development.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion.

Xerox Color Copier Lease

Ms. Johnson moved and Mr. Marks seconded that the Board of Trustees approve the lease for the Xerox DC252 color copier.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion.

REPORTS

President's Report

Mr. Brownell pointed out the reports prepared by the vice presidents. He reported that as of today, the College has 15 applicants on file, eight more coming from ACCT consultant Dr. William Vega, and Mr. Brownell has had discussions with four additional potential candidates. The Association of Community College Trustees will feature the presidential search at their table at the upcoming meeting of the American Association of Community Colleges. It is possible the College will have four dozen candidates.

President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Dempsey, Ms. Winfree and Ms. Reaves were available for questions on their reports.

695th REGULAR MEETING

March 25, 2008

Page 7

Update on Audit

Mr. Dempsey reported that Mr. Marty Friedman of McGladry Pullen, the College's auditor, had intended to be at the meeting, but could not. Mr. Dempsey noted he should have a draft of the final audit by tomorrow; the Board will receive the completed document at its April meeting.

In addition, Mr. Dempsey reported that he and Mr. Monty Eaton, Controller, met with the new auditors last week. At that meeting, they presented Mr. Dempsey with documents needed for the FY2008 audit. In those documents are questions for the Board members. Mr. Dempsey will present the questions to the Board at a later date.

Legal Services RFP

Mr. Dempsey reported this was what was presented the last time the Board did an RFP for legal services. This was presented last time and he thought it was a good place to begin. If there are particular issues the Board wishes to raise, they can be added to the document. Mr. Brownell strongly suggested there be a cap on rate increases and they be held accountable for current biographies and specializations. In addition, he suggested the College identify those who should have access to the attorneys such as the president, vice presidents or their designees. Mr. Fazzini noted this should be an internal procedure.

Ms. Agee inquired about the retainer. Mr. Fazzini stated basic information from the attorneys is part of the retainer. Ms. Agee suggested the College know exactly what is included in the retainer.

Mr. Dempsey will make revisions to the RFP and circulate it again to the Board. Mr. Fazzini said there was no need for the Board to discuss it. He asked Board members to get back to Mr. Dempsey with any revisions as soon as possible so it can go out in April for responses in May.

Budget Discussion/Projected Revenues/Tuition

Mr. Dempsey distributed a report outlining a comparison of the current year tax levy to the annual fiscal year revenue.

Monthly Financial Report/Financial Projection

Mr. Dempsey reviewed the financial report and projection.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Mr. Fazzini stated the Board needs to set up a special meeting for either April 8th or April 10th in order to approve the Intergovernmental Agreement. As noted previously, the City of Chicago Heights postponed their meeting due to a lack of a quorum. It was agreed the Board will hold a Special Meeting on Thursday, April 10th at 5:00 p.m. The Intergovernmental Agreement will be the only item on the agenda.

ICCTA/ACCT Report

There were no reports.

695th REGULAR MEETING

March 25, 2008

Page 8

Prairie State College Foundation Report

Mr. Fazzini reported the Foundation's Economic Forecast Breakfast was a success and thanked Heritage Bank, Old Second National Bank and the Communications Department. The annual golf outing will be held on Monday, June 2nd.

Table Participant Comments

Dr. Doyle thanked Dr. Mulling and Mr. Schwarz for their very informative and enjoyable presentation.

Ms. Agee clarified the date of the PTK Induction ceremony which is scheduled for Friday, May 2nd.

Mr. Fazzini commented that Dr. Mulling and Mr. Schwarz did a great job. He thanked Mr. Jerry Mackay for his assistance at the March 13th meeting. He also thanked Mr. John Marks for participating, on behalf of the Board, in the mediation process on a legal issue.

Mr. Evans thanked those who are working on the self-study especially Dr. Mulling, Mr. Schwarz and Ms. Jan Bonavia. He congratulated the student-athletes on their successes. Mr. Evans thanked Mr. Brian Donovan for keeping everyone updated on the email issues.

Ms. Braasch reiterated Mr. Evans's remarks and added that she was happy to see that the kiosk was open. She hopes it succeeds.

ADJOURNMENT

Ms. Gogins moved and Ms. Johnson seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:14 p.m.

Mark Fazzini, Chair

Jacqueline Agee, Secretary

Patricia G. Trost, Board Recorder
