
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**SIX HUNDRED NINETY FOURTH MEETING
REGULAR MEETING**

Tuesday - February 26, 2008

5:00 p.m.

Board Room (No. 2274)

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

1. **CALL TO ORDER**
2. **ORAL/WRITTEN PUBLIC COMMUNICATIONS**
3. **INTRODUCTIONS/RECOGNITIONS**
4. **CONSENT ITEMS**

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member desires separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Minutes of the 693rd Regular Meeting of January 29, 2008; and Minutes of the Executive Session of January 29, 2008, as presented.

- 4.1 693rd Regular Meeting - January 29, 2008 (Enclosure)
- 4.2 Executive Session – January 29, 2008 (Enclosure-Board Members Only)

Personnel

- 4.3 Resignation of Ms. Michele Thoele (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accept the resignation of Ms. Michele Thoele, Assistant Professor of Mathematics/Developmental Mathematics.
- 4.4 Full Time Faculty Overloads and Adjunct Faculty Compensation and Compensation for Administrators and Staff for Credit Courses, for the First Eight Weeks, 2008 Spring Term (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the full time faculty overload compensation in the amount of \$201,238.60, adjunct faculty compensation in the amount of \$493,542.55, and compensation for administrators and staff on teaching assignments for credit courses in the amount of \$11,110.00, for the first eight weeks of the 2008 Spring term.
- 4.5 Adjunct Faculty Compensation and Compensation for Administrators and Staff for Non Credit Courses, for the First Eight Weeks, 2008 Spring Term (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the adjunct faculty compensation in the amount of \$84,662.05 and compensation for administrators and staff on teaching assignments for non credit courses in the amount of \$5,194.40, for the first eight weeks of the 2008 Spring term.

Institutional

- 4.6 Request to Withdraw Auto Body Services Certificate (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the withdrawal of the Auto Body Services Certificate, effective immediately.

Financial

- 4.7 Bills Payable – FY2008 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the FY2008 List of Bills Payable for February, as indicated in the enclosure.

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5. ACTION ITEMS

The following items are presented for Board of Trustees approval as Action Items to be considered and voted upon separately.

EXECUTIVE SESSION

Personnel

- 5.1 Award of Annual Contracts for the 2008-2009 Academic Year for Eligible Full Time Non-Tenured Faculty Member (Credit) (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the continuation of employment and the issuance of annual contracts for the full time, non-tenured faculty members (credit) listed on the attachment for the 2007-2008 academic year.

Institutional

- 5.2 Final Reading – Board Policy C-11, Clean Air/Smoke-Free Environment (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve for Final Reading, Board Policy C-11, Clean Air/Smoke-Free Environment.

- 5.3 Community Service Awards (Nomination Process) (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees appoint two Board members to review the nominations submitted for the Dr. James H. Griffith Community Service Award (student award) and Michael R. Monteleone Community Service Award (community member award) and submit their recommendations to the Board by April 29, 2008.

- 5.4 Schedule for Summer Business Hours (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve a four day summer work week to save energy costs.

- 5.5 Comprehensive Amendment to the By-Laws of Illinois Community College Risk Management Consortium (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees adopt a resolution accepting the Comprehensive Amendment to the By-Laws of the Illinois Community College Risk Management Consortium (ICCRMC).

Financial

- 5.6 Cancellation of Treasurer's Bonds (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees cancel certain treasurer's bonds executed on behalf of Mr. Robert M. Tenuta, former treasurer of Prairie State College.

- 5.7 Bid Recommendation – Summer 2008 Schedule (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees award the bid for the printing of the Summer 2008 Schedule to the lowest responsible bidder, Warner Offset, Inc., in the amount of \$14,318 for the base bid. It is further recommended to award to the same vendor the additional 4 pages in the amount of \$1,200 and additional copies in the amount of \$120 per thousand, as needed.

- 5.8 Bid Recommendation – Fall 2008 Credit Schedule (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees award the bid for the printing of the Fall 2008 credit schedule to the lowest responsible bidder, Castle PrinTech, Inc., in the amount of \$21,060 for the base bid. It is further recommended to award to the same vendor the additional 4 pages in the amount of \$835 and additional copies of \$210 per thousand, as needed.

6. REPORTS

- 6.1 President's Report

- 6.2 President's Cabinet Monthly Reports (Enclosure)

- 6.3 Self Study for Re-accreditation Report

- 6.4 Tenth Day Report (Enclosure)

- 6.5 Security Update/Staff Advisement (Enclosure)

- 6.6 Tax Levy Primer (Enclosure)

- 6.7 Monthly Financial Report (Enclosure)

- 6.8 Draft Preliminary Financial Forecast (Enclosure)

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7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events (Enclosure)

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report

7.4 Annual Contracts, Services and Documents Report (Enclosure)

7.5 Cafeteria

7.6 Table Participant Comments

8. EXECUTIVE SESSION

9. ADJOURNMENT
