

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Six Hundred Ninety First Regular Meeting November 27, 2007

MINUTES

Mr. Mark Fazzini, Chair, convened the 691st Regular Meeting of the Board of Illinois Community College District No. 515 at 5:03 p.m., Tuesday, November 27, 2007 in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Ms. Jacqueline Agee, Secretary
Ms. Peg Donohue
Mr. Phil Faso
Ms. Mary Lee Johnson
Ms. Lesliefaye Gogins, Student Trustee

Board Members Absent

Mr. John Marks, Vice Chair
Ms. Kathleen Doyle

Table Participants Present

Dr. Paul J. McCarthy, President
Ms. Patricia Trost, Board Recorder
Dr. Linda Uzureau, Vice President, Academic Affairs
Mr. J.R. Dempsey, Vice President, Business & Information Services
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Mr. John Flannigan, Faculty Representative
Ms. Susan Braasch, Staff Representative
Mr. Bryce Johnsen, Student Representative

Administrative Staff Members

Ms. Gwen Dean, Ms. Michele DuTour-Walavich, Ms. Lynita Gebhardt, Ms. Diane Janowiak,
Mr. Ron Leet, Mr. Jerry Mackay, Mr. Norman Martin, Dr. Craig Mulling, Ms. Cathy Robinson,
Dr. Susan Solberg, Ms. Jennifer Stoner

Faculty Members

Ms. Christa Adam, Ms. Susan Chap, Ms. Linda Dethloff, Mr. Jason Evans, Dr. JoAnn Foriest,
Sister Ida Green, Ms. Barbara Gorbitz, Ms. Sally Haywood, Ms. Shelly Hokanson, Ms. Dolores
Ickis, Ms. Barbara Johnson, Ms. Marian Kelly, Ms. Barbara Love, Mr. Patrick Reichard, Mr. Ed
Schwarz, Dr. Maurine Stein, Ms. Patty Valenziano, Mr. Elighie Wilson

Support Staff Members

Ms. Carissa Davis, Dr. Loretta Kucharczyk, Mr. Julius Neveles, Ms. Jill Yott

691st REGULAR MEETING

November 27, 2007

Page 2

News Media

Mr. Gary Kopycinski, eNewsParkForest.com; Mr. Jonathan Pitman, eNewsParkForest.com; Mr. David Schwab, *The Star*

Other

Ms. Joan Adams, PSC district resident; Ms. Kim Elmore-Perkins, PSC district resident; Ms. Tara Graham, PSC student; Ms. Yesenia Gomez, PSC student; Ms. Lisa Jackson, PSC student; Mr. Ian Johnson, PSC student; Mr. Dan Kainz, PSC student; Mr. Greg Ketchum, PSC student; Ms. Judy Lohr, PSC district resident; Ms. Doris Pierce, PSC district resident; Mr. Bobby Price, PSC student; Mr. Ian Rada, PSC student; Ms. Laura Roche, PSC student; Ms. Beverly Sokol, PSC district resident.

ORAL/WRITTEN PUBLIC COMMUNICATIONS

Mr. Fazzini stated that in an effort to afford everyone have an opportunity to speak and after consultation with Dr. McCarthy, it was determined that everyone be allotted no more than 5 minutes to make sure there was ample time for all comments.

Ms. Doris Pierce, a resident of Olympia Fields, read a statement regarding her concerns about the hiring practices and granting of contracts at the College.

Ms. Beverly Sokol, a resident of Olympia Fields, highlighted her letter to the editor of *The Star* outlining the accomplishments of Dr. McCarthy.

Mr. John Flannigan, faculty representative, addressed the comments raised at last month's meeting by Ms. Agee and Mr. Faso.

Ms. Sue Braasch, support staff representative, addressed her concerns about the hiring process and in particular, the position of Intramural & Recreation Specialist/Athletic Enrollment Advisor,

Mr. Bryce Johnsen, student representative, outlined the recent accomplishments of the students. The students bring prestige to the College.

INTRODUCTIONS/RECOGNITIONS

Dr. McCarthy introduced Mr. J.R. Dempsey, Vice President of Business & Information Services. He welcomed Associate Professor Hyrum LaTurner and his class.

Assessment of Student Learning

Dr. Uzureau introduced Mr. Elighie Wilson, Associate Professor of Communication. Mr. Wilson presented an exemplary practice used by the Communication Department to measure the success of their students in delivering presentations.

Ms. Reaves introduced Dr. Loretta Kucharczyk, Coordinator of Intentional Academic Advising and Ms. Carissa Davis, Veterans & Scholarship Advisor. They were recognized for their work on the Illinois Education Foundation Scholarship program. The scholarship covers tuition and fees as well as a stipend to offset other educational expenses for four students who attend Prairie State College.

691st REGULAR MEETING

November 27, 2007

Page 3

CONSENT ITEMS

Mr. Faso moved and Ms. Donohue seconded that the Board of Trustees approve the following items of consent:

Retirement – Robert Fairbank

That the Board of Trustees accept the retirement of Mr. Robert Fairbank, Director of Athletics & Physical Education, effective, August 20, 2009.

Full-Time Faculty Overloads, Adjunct Faculty Compensation and Compensation for Staff for Credit Courses, for the Second Eight Weeks, 2007 Fall Term

That the Board of Trustees approve the full-time faculty overload compensation in the amount of \$2,764.50, adjunct faculty compensation in the amount of \$39,073.90, and compensation for staff on teaching assignments for credit courses in the amount of \$755.00, for the second eight weeks of the 2007 fall term.

Adjunct Faculty Compensation and Compensation for Administrators and Staff for Non-Credit Courses, for the Second Eight Weeks, 2007 Fall Term

That the Board of Trustees approve adjunct faculty compensation in the amount of \$70,804.00 and compensation for administrators and staff on teaching assignments in the amount of \$3,235.00, for non-credit courses, for the second eight weeks of the 2007 fall term.

Approval of 2008 Regular Board Meeting Day, Time and Place

That the Board of Trustees hold the 2008 Regular Meetings of the Board of Trustees of Community College District 515 on the last Tuesday of each month at 5:00 p.m. in the Board Room (Room 2274) of the College.

Program Advisory Committee Memberships

That the Board of Trustees recognize the members of the Program Advisory Committees for FY2008, as presented.

Citizen/Special Advisory Committee Memberships

That the Board of Trustees recognize the members of the Citizen/Special Advisory Committees for FY2008, as presented.

Bills Payable – FY2008

That the Board of Trustees approve the FY2008 List of Bills Payable for November as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

691st REGULAR MEETING

November 27, 2007

Page 4

Minutes

Ms. Donohue moved and Ms. Gogins seconded that the Board of Trustees approve the Minutes of the Meeting of the 690th Meeting of October 30, 2007; minutes of the Executive Session of October 30, 2007, wit an immediate release date; and minutes of the Executive Session of October 30, 2007, with a release date of one year.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Abstain
Ms. Gogins	Aye

The vote being four (4) Ayes, one (1) Abstain, no (0) Nays, and one (1) Advisory, the motion carried.

EXECUTIVE SESSION

Ms. Johnson moved and Mr. Faso seconded that the Board of Trustees go into Executive Session for the “discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.”

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Ms. Donohue	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried, the meeting adjourned to Executive Session at 5:45 p.m.

RETURN TO OPEN SESSION

Ms. Donohue moved and Ms. Johnson seconded that the Board of Trustees return to Open Session at 5:51 p.m. All members present voted Aye, and the motion carried.

Dr. McCarthy recognized Mr. Alvin Thompson, Lead Campus & Public Safety Officer, for his generous contributions to United Way over the past 25 years. Mr. Thompson received a leadership certificate from United Way.

691st REGULAR MEETING
November 27, 2007
Page 5

ACTION ITEMS

Review of Closed Session Minutes

Ms. Johnson moved and Ms. Donohue seconded that the Board reviewed the Executive Session minutes and determined the minutes that are presently closed will remain closed until their designated release date except for the November 28, 2006 minutes which will be extended an additional year to December 19, 2008 due to pending litigation.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Review of Verbatim Recordings of Closed Session Meetings

Ms. Gogins moved and Mr. Faso seconded that the Board of Trustees authorize the destruction, on or after November 30, 2007, of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending: February 28, 2006, March 28, 2006, April 25, 2006 and May 30, 2006 may be destroyed.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Enhancements to SimMan

Ms. Donohue moved and Ms. Johnson seconded that the Board of Trustees approve the purchase of upgrades to the SimMan manikin from Laerdal in the amount of \$13,735.00.

691st REGULAR MEETING
November 27, 2007
Page 6

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Fire Science Technology Extrication Set

Mr. Faso moved and Ms. Johnson seconded that the Board of Trustees award the purchase of the Homatro Rescue System “Academy Set” of hydraulic extrication tools from AEC in the amount of \$15,545.00.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

Dr. McCarthy reported he, Mr. Dempsey, Mr. Martin and one of the College’s attorneys are tentatively scheduled to meet with the City of Chicago Heights to discuss the police department and intergovernmental agreement. On December 7th, the College will host a high school information breakfast for minority males to introduce the Student African American Brotherhood model.

The writing team of Dr. Susan Solberg, Dr. Craig Mulling, Ed Schwartz are working with the chairs to complete the self study report. He appointed Dr. Uzureau to direct all subsequent efforts with regard to the self-study.

On December 6th, a number of administrators and staff members will attend the Illinois Legislative Latino Caucus Foundation conference at the Donald E. Stephens Convention Center in Rosemont. Senator William Delgado and Representative Edward Acevedo will be the featured speakers for the morning session.

691st REGULAR MEETING

November 27, 2007

Page 7

Dr. McCarthy invited the Board members to attend the annual employee holiday potluck on December 7th in the Prairie Center.

President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Dempsey, Ms. Winfree and Ms. Reaves were available for questions on their monthly reports.

Ms. Gogins inquired what happens to old computers. Mr. Dempsey will find out how the disposal of computers is handled. Of course, the College follows state regulations for disposal of property.

Energy Report

Mr. Leet gave the Board an update on the College's energy use noting the plan is continue to be frugal.

Ms. Johnson suggested there be initiatives or incentives for people to do what they need to do to conserve energy.

RFP – Auditors

Mr. Dempsey reported he will review Crain's Chicago Business for their recent issue on the rankings of regional accounting firms. He plans to send out the RFP to the top ten during the first week in December which will give them close to 90 days between the time it is put out and when it is due back on February 28th. A legal notice will go out to the *Chicago Sun-Times*. The Board then will interview the candidates.

Monthly Financial Report

Mr. Dempsey reviewed the monthly report. Beginning in January, Mr. Dempsey will provide a forecast each month that projects out to June 30, 2008.

Enrollment Report

Dr. McCarthy reviewed the report

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Dr. McCarthy announced the Jazz Ensemble on December 3rd, the Student Government Association will begin Holiday Cheer week Monday, December 3rd, the annual employee potluck will be held on Friday, December 7th, the Foundation Board will meet on Friday, December 14th and the Board meeting will be held on December 18th.

ICCTA/ACCT Report

Ms. Johnson announced she will be representing the College on the Association of Community College Trustees diversity committee.

Mr. Fazzini announced he had asked Mr. Gary Davis, former Executive Director of the Illinois Community College Trustees Association to work with the Board on various board issues at the Board's December 18th meeting. Ms. Donohue asked Mr. Fazzini to consult the Board members before setting up such a meeting and suggested there were other facilitators, including Dr. David Pierce, who could work with the Board. Ms. Johnson was concerned about the timing of the meeting in that it was close to the

691st REGULAR MEETING

November 27, 2007

Page 8

holidays. Mr. Fazzini responded it is extremely hard to get the Board to schedule a meeting and this date, since already scheduled, seemed appropriate. He further stated for the Board to go into executive session for self-evaluation we will need an ICCTA representative as outlined by the Open Meetings Act.

Prairie State College Foundation Report

Ms. Donohue reported the Foundation's Special Event was wonderful. Standup for scholarships earned the Foundation over \$10,000.

Board Goals

Mr. Fazzini reviewed the memo he sent to the Board members outlining the various options the Board has. Those options included setting their own goals or mirroring the President's goals. Ms. Johnson reviewed the material and suggested the Board join together and support the president's goals. Ms. Donohue asked if the Board has done this before. The Board has prepared goals in the past; however, some years they just worked within the President's goals.

Ms. Donohue thinks this is an excellent idea noting Ms. Johnson's point to support the President's goals is valid. This would be a great idea for a Board retreat and could be done in the future. Ms. Gogins agreed.

The Board could start developing goals for 2008-2009 in February. The timeline may need to be adjusted to work with the Board policy; however, the board policy may need to be adjusted to work with the President's goals and strategic agenda. It was the consensus of the Board to review the policy and discuss it at the January board meeting.

Table Participant Comments

Mr. Flannigan welcomed Mr. Dempsey and thanked him for being a quick study. He congratulated Mr. Fairbank on his retirement and thanked him for the work he has done as the athletic director and quality of the student-athletes he has seen in his classes over the past few years. Mr. Flannigan had the pleasure of working with Bob on the self-study committee. He thanked the community members for their time and interest in the college and Ms. Braasch for her comments.

Ms. Braasch thanked Mr. Flannigan for his comments, congratulated Mr. Dempsey and Mr. Fairbank. She thanked her Prairie State family for the support they have given her over the past three weeks. She couldn't have gotten this far without everyone's help.

Mr. Johnsen announced the Student Government Association's holiday cheer week begins Monday, December 3rd. He thanked the students for attending the meeting.

Ms. Johnson thanked Mr. Wilson for doing great work at the College. She thanked the community members, and particularly Ms. Sokol, for supporting the College.

Ms. Donohue agreed with Ms. Johnson. She thanked the community members noting it is important to pay attention to this college and it is important for the light to shine on issues and how they affect the College. Prairie State is one of the largest employers in the area, and it is very important to pay attention.

691st REGULAR MEETING

November 27, 2007

Page 9

Mr. Fazzini acknowledged Ms. Donohue's concern about Memo of Understanding. He explained it is very clear that the agreement needs to be in place in order for the College to move forward. Ms. Donohue noted that according to the statute, it is not necessary to have the agreement in place in order to train officers. The College could form this agreement with another municipality. Ms. Donohue does not want anything to happen to anyone on campus.

Mr. Faso asked who would do the training. There are seven academies throughout the State of Illinois. It takes approximately 11 to 12 weeks to be trained. Ms. Johnson asked if the College was on a list for training. Mr. Fazzini noted the College cannot be on a list until there is a department. Mr. Fazzini stated he could probably get some of the officers into the College of DuPage training academy. The College has budgeted for nine officers to be trained.

Ms. Donohue stated she wanted to address Ms. Braasch's statement at the beginning of the meeting regarding the position of Intramural & Recreation Specialist/Athletic Enrollment Advisor. Mr. Fazzini stated he approved the position. Later in the process, he wanted clarification and asked for an organizational chart. At that time, he realized it was a new position and not a replacement position which is what he originally thought. Mr. Fazzini told Dr. McCarthy he was uncomfortable with the decision to go ahead with a new position and would poll the Board. He called everyone and the consensus was to not fill the position. Mr. Fazzini contacted Dr. McCarthy to tell him the majority of the Board did not want to fill the position. Dr. McCarthy suggested to make it a part time position and Mr. Fazzini agreed.

Ms. Johnson commented this is the first time she is hearing this. Ms. Donohue pointed out that when the hiring issue was first discussed last May, it was simply a budget issue. She understood that somebody had asked that a candidate in the pool be pulled and interviewed for the position. Mr. Fazzini stated that had nothing to do with the position not being filled.

Ms. Donohue asked that when a board member wants to add a discussion item to the agenda, that it not be done at the very end of the meeting. Ms. Johnson noted that by leaving discussion items to the end of the meeting, most people have left. It was suggested the order of the agenda be rearranged with the possibility of adding "Other Business" before the "Action Items."

Ms. Agee stated she took to heart to what Mr. Flannigan and Mr. Johnsen said at the last meeting. She rearranged her schedule in order to attend the Foundation's Special Event. She has never been treated that way before.

Mr. Faso complimented the Student Government Association on their holiday cheer week and welcomed Mr. Dempsey.

Ms. Gogins asked how long the work on the atrium would take. She noted there were student activities scheduled for the week of December 3rd in the atrium. Ms. Gogins noted the student newspaper was in the board packet and she has put feelers out for an online publication and possibly a second club. The idea of a book exchange has been initiated by Ms. Agee and tossed around by the Board. They are looking into the legality of the students facilitating the book exchange. Students are looking into a new way to market events throughout the College which will include a very creative manner in which banners can be hung in the Atrium. Students are concerned about the safety on campus including the lights in the

691st REGULAR MEETING

November 27, 2007

Page 10

parking lots. Mr. Dempsey responded they are working on a preventive replacement schedule. In addition, illumination will be measured in all parking lots. Before the bulbs fail, they will be replaced. It was agreed these types of issues be brought to the President and not at the Board meetings.

Mr. Fazzini is glad to see community members at meetings and thanked them for their comments which are always welcome. He added that the new smoking ban will begin January 1 and would like a report at the next Board meeting about how the College plans to implement the ban.

ADJOURNMENT

Ms. Gogins moved and Ms. Donohue seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:22 p.m.

Mark Fazzini, Chair

Jacqueline Agee, Secretary

Patricia G. Trost, Board Recorder
