

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Six Hundred Eighty Ninth Regular Meeting
September 18, 2007

MINUTES

Mr. Mark Fazzini, Chair, convened the 689th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:09 p.m., Tuesday, September 18, 2007 in the Board Room of the College.

ROLL CALL:

Board Members Present

_____ Mr. Mark Fazzini, Chair
_____ Mr. John Marks, Vice Chair
_____ Ms. Jacqueline Agee, Secretary
_____ Ms. Peg Donohue
_____ Mr. Phil Faso
_____ Ms. Mary Lee Johnson
_____ Ms. Lesliefaye Gogins, Student Trustee

Board Members Absent

_____ Ms. Kathleen Doyle

Table Participants Present

_____ Dr. Paul J. McCarthy, President
_____ Ms. Patricia Trost, Board Recorder
_____ Dr. Linda Uzureau, Vice President, Academic Affairs
_____ Ms. Terri Winfree, Vice President, Community & Economic Development
_____ Ms. Mary Reaves, Vice President, Student Affairs
_____ Mr. John Flannigan, Faculty Representative
_____ Ms. Susan Braasch, Staff Representative
_____ Mr. Bryce Johnsen, Student Representative

Administrative Staff Members

_____ Ms. Lynita Gebhardt, Ms. Angela Winters-Harmon, Ms. Lee Helbert-Gordon, Ms. Diane Janowiak, Mr. Chuck Jenrich, Mr. Ron Leet, Mr. Jerry Mackay, Mr. Norman Martin, Dr. Craig Mulling, Ms. Cathy Robinson, Dr. Susan Solberg, Ms. Michele DuTour-Walavich

Faculty Members

_____ Dr. Christa Adam, Ms. Susan Bayer, Dr. Alanna Cotch, Ms. Linda Dethloff, Ms. Suzanne Dubsy, Mr. Jason Evans, Ms. Sally Haywood, Ms. Marian Kelly, Mr. Ken Kouba, Mr. Hyrum LaTurner, Dr. Craig Nelson, Ms. Valerie Nicholson, Mr. Edward Schwarz, Ms. Terra Stamps, Dr. Maurine Stein, Ms. Patty Valenziano

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Support Staff Members

Mr. Julius Neveles, Ms. Jill Yott

News Media

Mr. Rick Ducat, *The Star*

Other

Mr. Adrian Adam; Ms. Joy Cook, Project Reach; Mr. Greg Ketcham, PSC Student; Ms. Ashley Krueger, PSC Student; Mr. Bob Krueger, Bloom District 206; Mr. Steve Krueger, PSC Student; Ms. Terry Krueger, parent of PSC students; Ms. Sande McCarthy; Ms. Linda Nelson; Ms. Faith SanFelice, Project Reach.

ORAL/WRITTEN PUBLIC COMMUNICATIONS

Mr. Flannigan addressed the Board regarding the faculty's concerns about the Board's abandonment of its own precedent in a recent series of personnel matters.

INTRODUCTIONS/RECOGNITIONS

Ms. Diane Janowiak, Director of Disability Services & Testing and Director of Project Reach introduced Ms. Faith SanFelice, Senior Program Associate for Teaching and Learning at the American Association of Community Colleges. Project Reach is a three year grant the College received in January of 2006. The initiative is funded by the Corporation for National Community Service, an independent federal agency.

Ms. SanFelice is thrilled Prairie State College is part of Project Reach. There are a total of eight community colleges nationwide participating; Prairie State is the only community college in the State of Illinois participating in this initiative. The focus of the grant is looking at service learning and encouraging colleges to develop inclusive service learning programs. This targets all students, but in particular, students with disabilities and how to make service learning opportunities more feasible, more appropriate and more appealing for them so they feel comfortable going out into the community. Ms. SanFelice thanked the College and the Board for supporting the project.

Ms. Donohue asked that an item for discussion concerning the decision made at the May 15th Board meeting regarding employee hiring be added to the agenda. Mr. Fazzini noted this was not the time to add an item to the agenda and suggested it be discussed at the end of the meeting. He asked that Ms. Donohue explain her request in more detail at that time.

CONSENT ITEMS

Ms. Johnson moved and Mr. Faso seconded that the Board of Trustees approve the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the Special Meeting of August 28, 2007, Minutes of the Executive Session of August 28, 2007 with an immediate release date; Minutes of the 688th Regular Meeting of August 28, 2007 and Minutes of the Executive Session of August 28, 2007 with an immediate release date; as presented.

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Bills Payable - FY2008

That the Board of Trustees approve the FY2008 List of Bills Payable for September, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

EXECUTIVE SESSION

Ms. Gogins moved and Mr. Marks seconded that the Board of Trustees go into Executive Session for the "appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity."

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Ms. Donohue	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried, the meeting adjourned to Executive Session at 5:17 p.m.

RETURN TO OPEN SESSION

Ms. Agee moved and Mr. Faso seconded that the Board of Trustees return to Open Session at 5:32 p.m. All members present voted Aye, and the motion carried.

ACTION ITEMS

Tenure Recommendation

At Dr. McCarthy's request, Dr. Uzureau reviewed the tenure process.

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Dr. Uzureau requested Dean Susan Solberg to highlight the portfolio of Assistant Professor Dr. Christa Adam.

Ms. Johnson moved and Mr. Faso seconded that the Board of Trustees award a faculty tenure appointment to Dr. Christa Adam, Assistant Professor of Biology.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Ms. Donohue	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Tenure Recommendation

Dr. Uzureau requested Dean Susan Solberg to highlight the portfolio of Assistant Professor Dr. Craig Nelson.

Ms. Agee moved and Mr. Faso seconded that the Board of Trustees award a faculty tenure appointment to Dr. Craig Nelson, Assistant Professor of Biology.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Ms. Donohue	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Tenure Recommendation

Dr. Uzureau requested Dean Susan Solberg to highlight the portfolio of Assistant Professor Patricia Valenziano.

Ms. Johnson moved and Ms. Donohue seconded that the Board of Trustees award a faculty tenure appointment to Ms. Patricia Valenziano, Assistant Professor of Reading.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Ms. Donohue	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Dismissal of Employee

Mr. Faso moved and Ms. Donohue seconded that the Board of Trustees approve the recommendation to dismiss the Controller/Director of Business Services, effective immediately.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Ms. Donohue	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Resolution – 50th Anniversary

Ms. Donohue is serving on the committee as a representative of the Board.

Ms. Johnson moved and Mr. Marks seconded that the Board of Trustees approve the Prairie State College 50th Anniversary Resolution.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Ms. Donohue	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Bid Recommendation – Public Address and Notification System

Ms. Donohue inquired as to what form the notification takes. Mr. Leet noted the notification would go out over a speaker system. The College could use tape messages for certain situations; it would also be available for general announcements. Mr. Faso asked if it was a wireless system. This system is hard wired. In an emergency situation, everyone grabs their cell phones which then overloads a wireless system. Should the power go out, there is a backup system.

Mr. Marks expressed his concern that the bid was so much lower than the other bids. Mr. Leet feels comfortable with the bid since he has been working with the company for some time. Mr. Faso asked how the College plans to pay for the system. Dr. McCarthy noted when the project first started, the College did not know how much it would cost. The budget may have to be amended in order to take the funds for the project from Fund 12. Mr. Fazzini suggested the College explore the option of using limited tax bonds. Mr. Leet will look into the possibility of making payments to Simplex Grinnell; Ms. Donohue asked if that would change the bid.

Mr. Faso moved and Ms. Agee seconded that the Board of Trustees award the purchase of a Public Address and Notification System to the lowest responsible bidder, Simplex Grinnell, in the amount of \$369,884, for the base bid..

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Ms. Donohue	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Spring 2008 and Fall 2008 Non Credit Class Schedule

Ms. Donohue moved and Ms. Johnson seconded that the Board of Trustees award the bid for the Spring 2008 and Fall 2008 Non Credit Class Schedules to the lowest responsible bidder, P & P Press, in the amount of \$19,283 for the base bid and Options 1 and 2, if needed .

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Ms. Donohue	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Bid Recommendation – Coffee Cart/Kiosk

Ms. Donohue thanked Ms. Gogins for bringing this to the Board's attention.

Ms. Gogins moved and Ms. Johnson seconded that the Board of Trustees award the bid for a coffee cart/kiosk to the sole bidder, Coffeecartbiz.com, in an amount not to exceed \$19,550 for the total bid.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Ms. Donohue	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried

Adoption – Final Revenues and Expenditures Budget for FY2008 and Associated Resolution, Inclusive of Budget Addendum

Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees adopt the FY2008 Final Budget and the Associated Resolution including the Budget Addendum, as presented.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Ms. Donohue	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried

REPORTS

President's Report

Dr. McCarthy reported, at this time, ethics training is no longer necessary for community colleges. However, there may be an appeal and if there is, a contribution will be necessary, as it was the last time, for the College to participate in the lawsuit.

At the most recent President's Council meeting, Dr. McCarthy learned that workforce funds which were \$12 to \$15 million last year, will be cut by \$5 million this year. He also learned that a \$500,000 grant for small size manufacturers will be available soon and should help the College's district.

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On September 20th, the College will hold its first Parent Orientation night. Dr. McCarthy, the vice presidents and deans will attend.

At the Board's places is a wonderful article that appeared in *The Star* about the men's soccer team and two of its players. In addition, another article from *The Star* regarding the Stop the Violence workshop sponsored by the Black Student Union is at their places. As part of the workshop, a discussion took place led by past superintendent of the Chicago Police Department, Mr. Terrence Hillard.

On September 25th at 6:00 p.m., some members of the Illinois House of Representatives will be at Homewood Flossmoor High School to hear responses to the difficulties presented by budget cuts. Dr. McCarthy will attend to discuss the loss of the Student Success Grant and the loss of the special appropriation. He invited the trustees to attend the meeting.

Finally, on Saturday, September 15th, the Jones Memorial Center celebrated its 90th anniversary. Since 1917 it has provided recreation, a food bank and clothes distribution for young people and seniors. The College assisted in setting up its computer lab. Dr. McCarthy thanked Mr. Ron Leet and his staff, especially Mr. Howard Bankston, for setting up the stage and public address system.

President's Cabinet Monthly Reports

Dr. Uzureau, Ms. Winfree and Ms. Reaves were available for questions on their monthly reports.

Ms. Donohue welcomed Ms. Winfree to her first official board meeting.

Tenth Day Report

Dr. McCarthy reviewed the report.

Assessment of Student Learning

Dr. Uzureau presented an overview of assessment of student learning which is important to the College's upcoming accreditation.

Faculty members from three different areas will be presenting additional information regarding assessment of student learning at the next three board meetings.

Monthly Financial Report

Dr. McCarthy gave an overview of the monthly financial report.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Dr. McCarthy announced that Friday, September 21st is the Foundation's annual meeting in the BCEC in Room 1318; breakfast begins at 7:15 a.m. and the meeting at 7:30. There are many events celebrating Hispanic Heritage from September through October. Many college employees and PTK students are participating in the Walk of Hope scheduled for October 14th. The next Board meeting is October 30th and the Foundation's Special Event is November 9th.

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ICCTA/ACCT Report

Mr. Fazzini, Ms. Agee, Ms. Donohue, Ms. Doyle, Ms. Johnson and Ms. Gogins will be attending the upcoming ACCT meeting in San Diego.

Prairie State College Foundation Report

Ms. Donohue noted she will be attending the upcoming annual meeting of the Foundation scheduled for Friday, September 21st. All members of the Board are invited to attend. The Foundation is continuing to receive applications for scholarships; more than 140 scholarships have been awarded so far. Barnes & Noble Booksellers has donated \$10,000 for textbooks and scholarships, as negotiated by Dr. McCarthy. This year's Special Event, *Scholarship Magic*, is scheduled for Friday, November 9th at Olympia Fields Country Club. There will be walking magicians and other surprises at the event.

Table Participant Comments

Mr. Flannigan welcomed the three newly tenured faculty members and thanked the Board for their approval. Each of them will continue to make strong contributions to the College and community. He thanked Dr. Uzureau for her report on assessment which spells out what is going on and how vital it is. He added that although the faculty have differences with the Board and will probably continue to do so, when it comes to assessment and budget considerations, we all see those issues the same way. He hopes everyone continues to cooperate for the continued success of the College's mission.

Ms. Braasch thanked Ms. Reaves for getting involved and purchasing the cart for students. This also affects evening employees.

Mr. Johnsen pointed out upcoming events: Hispanic Heritage month begins September 25th and ends October 15th; the reading of United States Constitution from 12:00 noon until 1:00 p.m. on Wednesday, September 19th; Student Government elections September 25th and 26th; the Walk of Hope is October 14th at Marie Irwin Park in Homewood; registration begins at 11:00; the walk begins at 12:00 noon; October 22nd is Heartland Blood drive; the Skyway Jazz Fest is scheduled for November 3rd in the BCEC; the United Way kick-off is November 7th; and the leadership exchange is November 17th. At the October 30th Board meeting, the Student Government will present their proposed budget for the year. Mr. Johnsen stated he was grateful to be appointed as the student representative for the college's 50th anniversary committee. Because of Ms. Gogins's speech at the Student Government meeting, Mr. Greg Ketcham is in attendance at this evening's meeting.

Ms. Johnson asked if the issue Ms. Donohue brought up at the beginning of the meeting will be addressed. Mr. Fazzini stated it will be addressed after the Executive Session at the end of the meeting. Ms. Johnson thanked Dr. McCarthy, who is wearing many hats, for doing an outstanding job.

Ms. Donohue attended the reception honoring trustee scholars and thanked Ms. Reaves for inviting the Board.

Ms. Agee thanked Ms. Reaves for giving her an update on the ISAC legislative issues and also highlighting all the public acts, and house and senate bills affecting veteran's affairs. Dr. McCarthy noted Mr. Jerry Mackay, Associate Dean of the Library, is working on setting up a club for veterans.

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Ms. Gogins thanked Dr. McCarthy for obtaining the donation from Barnes & Noble. She congratulated the professors on receiving tenure. The comments from the students were very thoughtful. It is nice to have so many students telling other students to take certain professors. The purchase of the kiosk is a huge success. Ms. Gogins thanked Mr. Greg Ketcham for coming to the meeting. At the first Student Government meeting, she encouraged students to attend the Board meetings. The key is to get students involved. This is their Board and the Board is accountable to the students. The League of Women Voters were on campus and there will be several voter registration drives.

Mr. Fazzini congratulated the tenured faculty members and welcomed Ms. Winfree. The piece on assessment was well done.

EXECUTIVE SESSION

Mr. Marks moved and Mr. Faso seconded that the Board of Trustees go into Executive Session for the "appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity."

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Ms. Donohue	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried, the meeting adjourned to Executive Session at 7:04 p.m.

RETURN TO OPEN SESSION

Ms. Agee moved and Mr. Faso seconded that the Board of Trustees return to Open Session at 8:06 p.m. All members present voted aye, and the motion carried.

Ms. Donohue asked that an item for discussion concerning the decision made at the May 15th Board meeting regarding employee hiring be added to the next agenda. Mr. Fazzini stated that only a member voting with the majority may bring back a motion. However Mr. Fazzini asked Ms. Donohue if she would like to make a motion to place an item on the agenda for the next meeting. Ms. Donohue did not want to put it on the agenda as a motion and withdrew what she had said earlier. Mr. Fazzini stated that there would not be something added to the next meeting agenda. Ms. Donohue commented that as a trustee she has a right to put something on the agenda and has been told that by college counsel. Mr. Fazzini explained again Robert's Rules of Order on this matter. He further said that Ms. Donohue can make a motion to put something on the agenda and the Board would entertain the motion. Ms. Donohue said she did not want to make a motion.

Mr. Fazzini asked for a motion to adjourn.

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ADJOURNMENT

Ms. Agee moved and Mr. Faso seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 8:09 p.m.

Mark Fazzini, Chair

Jacqueline Agee, Secretary

Patricia G. Trost, Board Recorder
