

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

**Six Hundred Eighty Seventh Meeting
June 19, 2007**

MINUTES

Mr. Mark Fazzini, Chair, convened the 687th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:00 p.m., Tuesday, June 19, 2007 in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Mr. John Marks, Vice Chair
Ms. Jacqueline Agee, Secretary
Ms. Peg Donohue
Ms. Kathleen Doyle
Mr. Phil Faso
Ms. Mary Lee Johnson
Ms. Lesliefaye Gogins, Student Trustee (*arrived at 5:08 p.m.*)

Table Participants Present

Dr. Paul J. McCarthy, President
Ms. Patricia Trost, Board Recorder
Dr. Linda Uzureau, Vice President, Academic Affairs
Mr. Robert Tenuta, Vice President, Business & Information Services
Dr. Stephen Nunes, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Mr. John Flannigan, Faculty Representative
Ms. Susan Braasch, Staff Representative
Mr. Richard Ray, Student Representative
Mr. Bryce Johnsen, Student Representative-Elect

Administrative Staff Members

Ms. Gwen Dean, Mr. Brian Donovan, Mr. Christy Donovan, Mr. Robert Fairbank, Ms. Lynita Gebhardt, Mr. Chuck Jenrich, Ms. Mary Klinefelter, Ms. Iris Gordon, Mr. Jerry Mackay, Mr. Norman Martin, Mr. Craig Mulling, Ms. Cathy Robinson, Mr. Jennifer Stoner, Ms. Terri Winfree

Faculty Members

Mr. Patrick Reichard

Support Staff Members

Ms. Joan Johns, Mr. Julius Neveles, Ms. Jill Yott

News Media

Mr. Rick Ducat, The Star

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Other

Ms. Julie Dobrinski, PSC Student; Mr. John Farrell, South Metropolitan Men's Coalition; Ms. Sarah Frank, University of Chicago; Ms. Leanne Kutzer, PSC Student; Ms. Sande McCarthy; Ms. Jataun Pie, Learning In Context; Mr. Lorence Slutsky, Robbins, Schwartz, Nicholas, Lifton & Taylor; Mr. Alan Sprintz, South Metropolitan Men's Coalition;

ORAL/WRITTEN PUBLICATIONS

Ms. Jataun Pie who is the Governors State University representative for the Learning in Context program, asked the Board for its support for the program. Ms. Pie will work with Ms. Angela Winters Harmon on this program.

INTRODUCTIONS/RECOGNITIONS

Mr. Patrick Reichard, Associate Professor of English, introduced Ms. Leanne Kutzer who was awarded first place in fiction writing at the Illinois Skyway Collegiate Conference Writers Festival and Ms. Julie Dobrinski who was awarded third place at the Writers Festival.

Dr. John Farrell and Mr. Alan Sprintz were presented the 2007 Michael R. Monteleone Award on behalf of the South Metropolitan Men's Coalition. They presented \$2,000 to the College's Foundation for scholarships for men.

Dr. Uzureau introduced Ms. Jennifer Stoner, Director of Communications & Marketing.

CONSENT ITEMS

Ms. Johnson moved and Ms. Doyle seconded that the Board of Trustees approve the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the 686th Regular Meeting of May 29, 2007 and Minutes of two Executive Sessions of May 29, 2007, as presented.

Full-Time Faculty Overload Compensation, Adjunct Faculty Salaries, and Compensation for Administrators and Staff on Teaching Assignment for the First Session, Summer Term, 2007 - Credit
That the Board of Trustees approve full time faculty overload compensation of \$189,063.00, adjunct faculty salaries of \$12,148.50 and compensation for administrators and staff on teaching assignments of \$1,580.00, for the first session, summer term for credit classes.

Adjunct Faculty Salaries and Compensation for Administrators and Staff on Teaching Assignment for the Summer Term, 2007 - Non-Credit

Tat the Board of Trustees approve adjunct faculty salaries of \$28,294.15 and compensation for administrators and other staff on teaching assignments of \$2,962.50, for the summer term for non-credit classes.

Resolution -- Payment of Bills

That the Board of Trustees adopt the resolution authorizing the College Treasurer to pay the outstanding bills which are due in July.

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Bills Payable - FY2007

That the Board of Trustees approve the FY2007 List of Bills Payable for June as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

EXECUTIVE SESSION

Ms. Johnson moved and Mr. Faso seconded that the Board of Trustees go into Executive Session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity” and “litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, and the meeting adjourned to Executive Session at 5:20 p.m.

RETURN TO OPEN SESSION

Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees return to Open Session at 5:56 p.m. All members present voted Aye, and the motion carried.

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FY2008 Administrative & Managerial/Professional Employee Salaries

Ms. Doyle moved and Mr. Faso seconded that the Board of Trustees approve the increases for administrative and managerial/professional employees for FY2008 as recommended by the President and within the parameters approved by the Board of Trustees.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

FY2008 Salaries for Confidential and Grant-Funded Support Staff Employees

Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees approve the increase for confidential and grant-funded support staff employees for FY2008 as recommended by the President and within the parameters approved by the Board of Trustees.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Resource Allocation Management Plan (RAMP) Submission

Mr. Faso moved and Ms. Johnson seconded that the Board of Trustees approve the submission of the Resource Allocation Management Plan (RAMP) to the Illinois Community College Board.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Phone System Upgrades

Ms. Donohue moved and Ms. Johnson seconded that the Board of Trustees approve the purchase of a new Call Accounting software and related computer hardware from MIDCO, in the amount of \$19,381.27, to upgrade the College's voice mail and phone system.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

FY2008 Tentative Budget

Mr. Tenuta reported expenditures of \$41 million and revenue of \$39 million. The difference is coming from Funds 3 and 12. In addition, some personnel adjustments with regard to hourly employees have been made in Academic Affairs and Students Affairs. There will not be a transfer of funds from the accumulated fund balance.

Ms. Johnson moved and Mr. Marks seconded that the Board of Trustees approve the FY2008 Tentative Budget and adopt the Resolution on the Notice of Public Hearing, as presented. The FY2008 Tentative Budget will be revised as necessary and brought before the Board of Trustees for final approval at the meeting on September 18, 2007.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

Dr. McCarthy reported the College was recognized for Excellence in Effective Practices at the June 8th Illinois Community College Board meeting. At the meeting, Dr. Uzureau gave a brief description of the Career Research and Presentation Project and accepted the certificate on behalf of the College. Each summer when the College prepares the ICCB Results Report, it includes two effective practices.

Dr. McCarthy attended a recent Southwest Suburban United Way function at which major donors and agencies were recognized. This year over \$3 million was raised for the Southwest Suburban United Way. This is a historical first. He thanked the College's staff and faculty for contributing to that campaign.

The Foundation's golf outing, although wet, was extremely successful and enjoyed by all those who attended.

On June 1st, Dr. McCarthy became a member of the Board of the South Cook Intermediate Service Center. On June 16th, the College's adult literacy volunteers were honored at its 21st annual appreciation lunch.

It was with great sadness that Dr. McCarthy announced that Mr. Shane Bramwell, a resident of Chicago Heights, graduate of Bloom High School and PSC student was killed last week. The reports were first heard on television last week and Dr. McCarthy was able to get in touch with the family this week.

President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Tenuta, Dr. Nunes and Ms. Reaves were available for any questions on their reports. Ms. Donohue congratulated Ms. Dean on the notification that the College passed the Perkins grant review with no compliance findings or advisory recommendations.

Strategic Agenda

Dr. Nunes reviewed the Strategic Agenda. He reported the committee gathered data from focus groups throughout the College and the community. The next step is that the goals will be put into an operating plan at the department level. Feedback from the focus groups is available online.

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Energy Conservation Program

Mr. Leet reported the College is seeing significant savings on utilities in comparison to others. He passed around a sample of energy efficient thermal glass that will be put in the atrium and an energy efficient power strip. At this time, he is working with Mr. Mario Planera, Precision Controls and American Energy to doing an audit on the lighting throughout the College to incorporate it into the energy conservation program. Light sensors have been put in the restrooms and the hot water system has been updated to be more energy efficient.

Ms. Donohue and Ms. Doyle complimented Mr. Leet on the program noting it is very comprehensive. Mr. Leet suggested a number of things that could be done at this time such as turning off the lights on the pop machines, turning off lights in classrooms when not in use, turning off computers, etc. Mr. Fazzini asked the administration to update the Board on these efforts at the August 28th meeting.

Mr. Fazzini stated it is the Board's policy that the College conserve energy; the President will put together an administrative procedure outlining the Board's directive.

Ms. Johnson noted that although she asked at the last meeting for information regarding green products, there was nothing in the report about when the College will go green and not use petroleum-based products.

Status Report – Fire Alarm/Public Address System

Mr. Tenuta noted hooking up a public address system to the fire alarm system is not as simple as they hoped. They will be looking into other options for the public address system including the LYNX system approved at the May 29th Board meeting. A recommendation will be brought to the August 28th Board meeting.

Monthly Financial Report

Mr. Tenuta reviewed the report.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Dr. McCarthy noted the Art Gallery opening is scheduled for Thursday, June 21st. It will be held in conjunction with the Matteson Area Chamber of Commerce Business After Hours. The Board will hold a workshop on Thursday, August 2nd and the next Board meeting is Tuesday, August 28th.

ICCTA/ACCT Report

Ms. Donohue announced she was asked by Ms. Kathy Wessel of the College of DuPage to serve as Co-Chair of the ICCTA Women's Resource Committee.

With regard to ACCT, seven members of the Board will be attending the upcoming September meeting in San Diego.

Prairie State College Foundation Report

Ms. Donohue reported the Foundation has received 12 applications for the Special Request grants and will be reviewing the applications shortly. The Special Event is scheduled for Friday, November 9th at Olympia Fields Country Club.

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Table Participant Comments

Mr. Flannigan congratulated the two students who received awards at the Skyway Writer's Festival. He welcomed Ms. Stoner and extended condolences from the faculty to the family of Mr. Shane Bramwell.

Ms. Braasch extended condolences from the staff to Mr. Bramwell's family. She thanked Dr. McCarthy and Mr. Tenuta for allowing her to be a part of the budget committee. It was an education and a lot of hard work went into it.

Ms. Donohue congratulated and welcomed Ms. Stoner. She announced the 14.6% increase for Pell grants noting it really pays off to make the yearly trip to Washington, D.C. In addition, Leap Funds have been restored.

Ms. Doyle thanked Mr. Tenuta for preparing a balanced budget without compromising teaching and learning.

Mr. Faso commented the faculty is doing a great job.

Ms. Gogins echoed Ms. Donohue's comments regarding the Pell grant. She added she hopes it works for textbooks. She learned of Mr. Bramwell's death last week. He was a quiet student who was diligent about his work. Details regarding services should be forthcoming. Ms. Gogins attended the recent Student Leadership Institute and had an opportunity to see Ms. Pearson receive her Certificate of Merit at a combined ICCTA and ICCB luncheon. Students are ramping it up for the fall semester and she is assisting many of them in completing their FAFSA information.

EXECUTIVE SESSION

Mr. Marks moved and Ms. Donohue seconded that the Board of Trustees go into Executive Session for the "appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity."

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, and the meeting adjourned to Executive Session at 7:02 p.m.

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RETURN TO OPEN SESSION

Ms. Donohue moved and Ms. Gogins seconded that the Board of Trustees return to Open Session at 7:24 p.m. All members present voted Aye, and the motion carried.

President's Goals/Employment Agreement

Ms. Johnson moved and Ms. Gogins seconded that the Board of Trustees approve the extension of the contract of Dr. Paul J. McCarthy, President, through June 30, 2010.

Upon the call of roll, the vote was as follows:

Ms. Agee	Nay
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Abstain
Mr. Fazzini	Nay
Ms. Johnson	Aye
Mr. Marks	Nay
Ms. Gogins	Aye

The vote being three (3) Ayes, three (3) Nays, one (1) Abstain, and one (1) Advisory, the motion failed.

Mr. Fazzini moved and Ms. Agee seconded that the Board of Trustees approve a salary increase of 3.5% for Dr. Paul J. McCarthy, President, for FY2008.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ADJOURNMENT

Ms. Johnson moved and Ms. Gogins seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:30 p.m.

Mark Fazzini, Chair

Jacqueline Agee, Secretary

Patricia G. Trost, Board Recorder
