

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Six Hundred Eighty Sixth Meeting
May 29, 2007

MINUTES

Mr. Mark Fazzini, Chair, convened the 686th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:01 p.m., Tuesday, May 29, 2007 in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Mr. John Marks, Vice Chair
Ms. Jacqueline Agee, Secretary
Ms. Peg Donohue
Ms. Kathleen Doyle
Mr. Phil Faso
Ms. Mary Lee Johnson
Ms. Lesliefaye Gogins, Student Trustee

Table Participants Present

Dr. Paul J. McCarthy, President
Ms. Patricia Trost, Board Recorder
Dr. Linda Uzureau, Vice President, Academic Affairs
Mr. Robert Tenuta, Vice President, Business & Information Services
Dr. Stephen Nunes, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Mr. John Flannigan, Faculty Representative
Ms. Susan Braasch, Staff Representative
Mr. Richard Ray, Student Representative
Mr. Bryce Johnsen, Student Representative-Elect

Administrative Staff Members

Ms. Gwen Dean, Mr. Brian Donovan, Ms. Alice Garcia, Ms. Lynita Gebhardt, Mr. Chuck Jenrich, Ms. Mary Klinefelter, Mr. Ron Leet, Mr. Jerry Mackay, Mr. Norman Martin, Dr. Craig Mulling, Ms. Cathy Robinson, Mr. Randy Sonnemaker, Ms. Terri Winfree Seeley, Dr. Susan Solberg

Faculty Members

Ms. Barbara Gorbitz, Mr. Andy Schott, Ms. Vivian Zimmerman

Support Staff Members

Mr. Julius Neveles, Ms. Jill Yott

News Media

Mr. Rick Ducat, *The Star*

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Other

_____ Ms. Nancy Burrows, National Council of Jewish Women; Ms. Iris Gordon; Ms. Sande McCarthy; Mr. Mario Planera, Detella, Planera & Paukner; Mr. Francisco Perez, resident; Mr. Ken Ray; Mr. Ricky Ray, PSC Student; Ms. Sherry Ray; Mr. Ryan Watson, PSC Student

INTRODUCTIONS/RECOGNITIONS

Ms. Mary Johnson introduced Mr. Ricky Ray, the 2007 James H. Griffith Award winner.

Dr. Linda Uzureau introduced Assistant Professor of Political Science Andy Schott who was instrumental in assisting Mr. Ryan Watson in obtaining an Illinois General Assembly scholarship from State Representative George Scully. Mr. Watson thanked everyone at Prairie State College for their support. In addition, Ms. Nancy Burrows of the National Council of Jewish Women was in attendance to congratulate Mr. Watson.

CONSENT ITEMS

Ms. Donohue moved and Ms. Doyle seconded that the Board of Trustees approve the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the 685th Regular Meeting of April 23, 2007 and Minutes of the two (2) Executive Sessions of April 23, 2007; Minutes of the Organizational Meeting of May 15, 2007, as amended, and the Executive Session of May 15, 2007; as presented.

Resignation of Ms. Kathy Sheys

That the Board of Trustees accept the resignation of Ms. Kathy Sheys, Assistant Professor/Coordinator, Adult Education, effective May 18, 2007.

Resignation of Ms. Suzanne Pryga

That the Board of Trustees accept the resignation of Ms. Suzanne Pryga, Associate Professor of Sociology, effective June 30, 2007.

Retirement of Ms. Susan Bayer

That the Board of Trustees approve the retirement of Ms. Susan P. Bayer, Reference Librarian, effective May, 2008.

Approval of New Courses - Information Technology

That the Board of Trustees approve two new courses in Information Technology:

<i>ITPRG 205</i>	<i>Ethics in Information Technology</i>
<i>ITOFs 199</i>	<i>Office Assistant Practicum</i>

Withdrawal of Information Technology Course and Certificate

That the Board of Trustees approve the withdrawal of ITOFs115, Office Support Skills and its related certificate Program, Office Support.

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Bills Payable – FY2007

That the Board of Trustees approve the FY2007 List of Bills Payable for May, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

EXECUTIVE SESSION

Mr. Marks moved and Ms. Johnson seconded that the Board of Trustees go into Executive Session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity” and “litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting” and “discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.”

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, and the meeting adjourned to Executive Session at 5:17 p.m.

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RETURN TO OPEN SESSION

Ms. Doyle moved and Mr. Faso seconded that the Board of Trustees return to Open Session at 5:45 p.m. All members present voted Aye, and the motion carried.

Appointment of Director of Communications and Marketing

Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees appoint Ms. Jennifer Stoner as the Director of Communications and Marketing, effective June 19th, 2007 at a salary of \$60,000.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Supervising Dentist

Mr. Marks moved and Ms. Johnson seconded that the Board of Trustees authorize the creation of a new, non tenure-track contractual shared position of Supervising Dentist.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Review of Closed Session Minutes

Ms. Donohue moved and Ms. Doyle seconded that the Board of Trustees reviewed the Closed Session minutes and determined the minutes that are presently closed will remain closed until their designated release date except for the minutes of September 27, 2005 and November 28, 2006. The minutes of September 27, 2005 will remain closed until October 25, 2008 and the minutes of November 28, 2006 will remain closed until December 19, 2008.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Review of Verbatim Recordings of Closed Session Meetings

Ms. Johnson moved and Ms. Donohue seconded that the Board of Trustees authorize the destruction, on or after May 31, 2007, of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending: June 14, 2005, June 27, 2005, August 30, 2005, September 27, 2005, November 29, 2005 and December 20, 2005.

Further, that the Board of Trustees find that audio tapes made of other closed meetings held by the Board during 2005, and of Board closed meetings held during 2006, require continued confidentiality and should be maintained as non-public at this time.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ICCTA Representative(s)

Ms. Donohue moved and Mr. Fazzini seconded that the Board of Trustees appoint Ms. Kathleen Doyle as Representative to the Illinois Community College Trustees Association (ICCTA) and Mr. John Marks as Alternate Representative.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Campus & Public Safety Officers Association Union Contract

Ms. Doyle moved and Mr. Faso seconded that the Board of Trustees approve the contract with Cook County Teachers Union Local 1600 for Campus & Public Safety Officers Association for the period July 1, 2007 through June 30, 2011.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Bid Recommendation - Aluminum Storefront Replacement

Mr. Faso moved and Mr. Marks seconded that the Board of Trustees award the bid for the aluminum storefront replacement at roof monitors and staff lounge, to the lowest responsible bidder, Alliance Glass & Metal, in the amount of \$78,550.00 for the total bid, funded from the limited tax bonds.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Nay

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Bid Recommendation - Re-Roof of Main Building

Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees award the bid for the re-roof of main building, middle and north sections, to the lowest responsible bidder, West Roofing Systems, in the amount of \$485,000.00 for the total bid.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation - LYNX Duress and Mass Emergency Notification System

Ms. Johnson moved and Mr. Faso seconded that the Board of Trustees approve the purchase of the LYNX Duress and Mass Emergency Notification System from Interstate Electronics Company, as the sole source provider, in the amount of \$35,850.00.

Ms. Gogins voiced her concern about the effectiveness of reaching all students and faculty. Mr. Fazzini noted short of a public address system or a physical walk around, it is difficult to figure out a way to notify everyone. Mr. Tenuta is in the process of running a public address system through the fire alarm system. A status report of that project will be prepared by Mr. Leet and presented at the June Board meeting.

In addition, Mr. Tenuta noted a public address system can be run through the phone system, but only for those who have speaker phones.

Ms. Johnson stated it is important to implement a plan wherein the College avoids panic. At present, the College has maps which show the proper exits for each area.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Abstain

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Purchase Recommendation – Door Access Control System, 1st and 2nd Floors

Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees approve the purchase for the door access control system for the 1st and 2nd floors on the main campus from Midco in the amount of \$172,970.00; if the College places the order before May 31, 2007, the cost will be \$167,970.00.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Lease Recommendation - SYSIX Technologies

Mr. Fazzini inquired if the funds for this lease could come out of limited tax bonds. Dr. McCarthy noted it would be worth looking into and Mr. Tenuta agreed.

Ms. Agee moved and Ms. Doyle seconded that the Board of Trustees approve the lease agreement with SYSIX Technologies, as the sole source provider, for the hardware and software necessary to support the Datatel 18 software upgrade.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

Dr. McCarthy expressed his appreciation for the efforts of Ms. Mary Reaves in the continuing increase in financial aid recipients and the amount of funds the students are receiving. This has a significant effect on achieving the College's Key Results.

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The athletic department will run baseball, softball, women's and men's basketball and women's volleyball camps this summer. This is the first time the College has hosted this many camps during the summer. Also this summer, the College will run its highly successful speech camp.

The Cabinet will be working on two accountability reports this summer. The Self Study continues despite the fact faculty are away during the summer; the ICCB Results Report is prepared every summer for submission.

Dr. McCarthy stated his weekend memos will not be sent during the summer since many of the off campus activities he is involved in either slow down or do not meet. Therefore, he will send the Board special editions during the summer if necessary.

President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Tenuta, Dr. Nunes and Ms. Reaves were available for any questions on their reports.

Financial Aid Report

Ms. Reaves prepares this report each year to update the Board on financial aid and the services that are provided to the students. She thanked Dr. McCarthy and the excellent seasoned staff in that office. The default rate is 8%. This low rate is due to the default management plan.

Monthly Financial Report

Mr. Tenuta reported the College is progressing according to plan.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Dr. McCarthy pointed out the upcoming Foundation Golf Outing scheduled for Monday, June 4th at Ravisloe Country Club. He thanked Mr. Marks and Mr. Faso for supporting the Foundation. Additional upcoming activities include art exhibits and jazz ensembles, the July 10th New Directions Info Session for returning adults and two Foundation meetings in July.

ICCTA/ACCT Report

Ms. Donohue reported the next ICCTA meeting is scheduled for June 8th-9th in Chicago.

Prairie State College Foundation Report

Ms. Donohue thanked Mr. Marks and Mr. Faso for participating in the golf outing and supporting the Foundation.

Services

The Board discussed the custodial services and whether to extend the present contract or send out an RFP.

Ms. Donohue noted the Services Committee played a very important role in reviewing the services contracts. It worked very well for the banking services. She is in favor of having the Services

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Committee review services in public and suggested Mr. Fazzini consider re-establishing the Services Committee. Ms. Donohue added she preferred to send out an RFP.

Mr. Marks pointed out this was a three year contract that expired a year ago and asked why there is an argument about going forward with an RFP. Dr. McCarthy noted the argument relates to the fact that the College is satisfied with the current vendor. Mr. Marks understands that; however, he inquired at what point does the Board look at other options since it has been five years since it was put out for bid. If the college puts out an RFP, Mr. Fazzini stated it could be a win-win situation or the College could end up with a firm they are not satisfied with.

Mr. Faso inquired as to how long the current vendor has had the contract and what the learning curve would be for a new vendor. The current vendor has been with the College ten years and it takes a full year for a new vendor to learn the College. Mr. Leet added the contract has been bid out twice and the current vendor has been the lowest bidder by at least \$100,000 or more each time. Their service has been very good. For example, when a pipe broke in February, they worked 16 hour days to clean up the mess. Their service is more than satisfactory.

In view of the size of the contract, Mr. Marks commented that the contract should be looked at closely.

Ms. Johnson suggested the vendor use “green” products rather than petroleum products.

Ms. Donohue moved and Ms. Doyle seconded that the Board of Trustees grant the one year extension as per the contract, with a 4% cost of living increase, to Absolute Best Cleaning Service, Inc.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Nay
Ms. Gogins	Aye

The vote being six (6) Ayes, one (1) Nay, and one (1) Advisory, the motion carried.

The Board discussed the cafeteria services. Dr. McCarthy noted the College would like to renew CL Vending’s contract for the next three year term. The reason for the extension is to ensure that the present management has a long enough lease and to maintain the staff, especially the chef who is doing an excellent job.

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Ms. Gogins pointed out that at the March meeting there was a statement made about the possibility of subsidizing the cafeteria hours or service; she has not seen any plan to that effect. She takes issue with the fact that students and faculty do not have food service available to them in the evenings. In addition, the contract has been amended three or four times with regard to hours and price increases. Mr. Tenuta explained the contract allows the administration and vendor to make amendments as needed. Since very few people were using the cafeteria in the evening, it was not cost effective to keep the cafeteria open. Dr. McCarthy stated the College is working on a plan to give service to the evening students. He also noted the student survey was skewed in view of the number of evenings students who answered the survey versus the number of day students.

Ms. Gogins stated the students are in need of nourishment and since the vending machine is not stocked and other vendors cannot be brought on campus, there needs to be something done for the students.

Ms. Donohue suggested the College work with the vendor to stay open later on a trial basis to see if there is an increase in student usage. Mr. Tenuta stated CL Vending is willing to work with the College.

It was agreed that the staff should work with the vendor to resolve the issue and keep the Board informed.

Ms. Agee moved and Ms. Donohue seconded that the Board of Trustees extend the contract of CL Vending through March 31, 2011.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Table Participant Comments

Mr. Flannigan congratulated Mr. Ray and Mr. Watson; he thanked Ms. Reaves and everyone who helped make commencement a wonderful event.

Ms. Braasch thanked the Board for approving the Campus & Public Safety contract.

Mr. Johnsen congratulated Mr. Ray and Mr. Watson. Student Government is now on hiatus until the fall semester..

Ms. Donohue congratulated Mr. Ray who is a wonderful representative of the College.

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Ms. Doyle had an opportunity to visit the graduate art exhibit and found it very interesting and noting what they do is amazing.

Mr. Fazzini commented that Commencement was wonderful and the seating and tickets worked out well.

EXECUTIVE SESSION

Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees go into Executive Session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity.”

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Gogins	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, and the meeting adjourned to Executive Session at 7:01 p.m.

RETURN TO OPEN SESSION

Mr. Faso moved and Ms. Doyle seconded that the Board of Trustees return to Open Session at 7:41 p.m. All members present voted Aye, and the motion carried.

ADJOURNMENT

Ms. Johnson moved and Ms. Donohue seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:42 p.m.

Mark Fazzini, Chair

Jacqueline Agee, Secretary

Patricia G. Trost, Board Recorder
