

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Six Hundred Eighty Third Meeting
February 27, 2007

MINUTES

Ms. Janice Pearson, Chair, convened the 683rd Regular Meeting of the Board of Illinois Community College District No. 515 at 5:00 p.m., Tuesday, February 27, 2007 in the Board Room of the College.

ROLL CALL:

Board Members Present

_____ Ms. Janice Pearson, Chair
Mr. Mark Fazzini, Vice Chair
Ms. Peg Donohue
Ms. Kathleen Doyle
Ms. Mary Lee Johnson
Ms. Lesliefaye Gogins, Student Trustee

Board Members Absent

Mr. Michael Camilli, Secretary
Mr. John Marks

Table Participants Present

Dr. Paul J. McCarthy, President
Ms. Patricia Trost, Board Recorder
Dr. Linda Uzureau, Vice President, Academic Affairs
Mr. Robert Tenuta, Vice President, Business & Information Services
Dr. Stephen Nunes, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Mr. John Flannigan, Faculty Representative
Ms. Susan Braasch, Staff Representative

Table Participants Absent

Mr. Richard Ray, Student Representative

Administrative Staff Members

Ms. Pamela Caddick; Ms. Gwen Dean; Ms. Betsy Elliot; Ms. Mary Klinefelter; Mr. Ron Leet;
Mr. Jerry Mackay; Mr. Norman Martin; Dr. Craig Mulling; Ms. Cathy Robinson; Dr. Susan
Solberg

Faculty Members

Ms. Susan Bayer; Mr. Harry Burke; Dr. Alanna Cotch; Mr. Jason Evans; Mr. Chris Fogarty; Dr.
JoAnn Foriest; Sister Ida Green; Ms. Sally Haywood; Ms. Shelly Hokanson; Ms. Denise Janusz;
Mr. Don Kouba; Mr. Michael Maddox; Mr. Tom Michalak; Ms. Valerie Nicholson; Mr.
Mohammad Salami; Ms. Marci Schusler; Mr. Lou Shields; Ms. Terra Stamps; Dr. Maurine
Stein; Ms. Sofia Studer; Mr. Don Willard

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Support Staff Members

Ms. Joan Johns; Mr. Julius Neveles; Ms. Jill Yott

News Media

Mr. Rick Ducat, *The Star*, Mr. Jonathan Pitman, *Student Review*

Other

Thomas A. Blondis, M.D., Trustee Candidate; Ms. Kimberly Collier, Consortium for Educational Change

ORAL/WRITTEN PUBLIC COMMUNICATIONS

Ms. Sally Haywood addressed the Board. At last month's meeting, the faculty came to show their support for a potential faculty member whose appointment had been recommended by them and the administration. This candidate meets and exceeds the qualification for the ESL Assistant Professor/Coordinator. The faculty also came to support the process by which faculty are screened and selected. This process has helped build a faculty in which the faculty, the College, the community and the Board can take great pride.

The faculty are attending this meeting because the Board still has not acted on the recommendation of the faculty and the administration. It appears the Board has decided to table this important faculty appointment indefinitely. The faculty want the Board to know that their continued inaction on this matter causes embarrassment and dishonor not only to the College and its ESL program, but also to the candidate herself. The candidate has done nothing wrong and, in good faith, simply sought employment at the College. Ms. Haywood noted that the Board would have expected that a prospective employer would honor their skills and credentials and would have given their candidacy the seriousness it deserved. By making this candidate wait indefinitely for their decision, the Board submits an innocent person to treatment that they may find intolerable if they were in her position. Even worse, in the eyes of the employees and in the eyes of all new candidates for faculty positions, their inaction diminishes the Board.

Ms. Haywood added she hopes the Board realizes the seriousness of their inaction, and the faculty once again strongly urge them to act in a way that brings honor rather than dishonor to the Board and the College. The faculty ask that the Board give this candidate an up or down vote on her candidacy as soon as possible.

INTRODUCTIONS/RECOGNITIONS

Dr. Susan Solberg reported on the Grow Your Own collaboration. This initiative, funded through a state grant, includes the College, Governors State University, the Association of Community Organizations for Reform Now, the Consortium for Educational Change, and six local school districts. This was developed to correct the high turnover rate of elementary and secondary teachers in economically disadvantaged school districts.

Ms. Kim Collier of the Consortium for Education Change commended the College for going above and beyond in its response to the initiative. Key departments stayed until 7:00 p.m. to register the students.

When changes were made, the College cleaned up the mess. The spirit of the grant is to provide a helping hand to those who might not be teachers for whatever reason and Prairie State College has set the bar high by providing an environment that supports students.

SECRETARY PRO TEM

Mr. Fazzini moved and Ms. Johnson seconded to appointment Ms. Kathleen Doyle as Secretary Pro Tem. All members present voted Aye, and the motion carried.

CONSENT ITEMS

The Board agreed to pull the Minutes of the Executive Session of January 30, 2007.

Ms. Johnson moved and Ms. Donohue seconded that the Board of Trustees approve the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the 682nd Regular Meeting of January 30, 2007, as presented.

Full Time Faculty Overloads and Adjunct Faculty Compensation and Compensation for Administrators and Staff for Credit Courses, for the First Eight Weeks, 2007 Spring Term

That the Board of Trustees approve the full time faculty overload compensation in the amount of \$173,626.80, adjunct faculty compensation in the amount of \$502,705.00, and compensation for administrators and staff on teaching assignments for credit courses in the amount of \$15,312.00, for the first eight weeks of the 2007 Spring term.

Adjunct Faculty Compensation and Compensation for Administrators and Staff for Non Credit Courses, for the First Eight Weeks, 2007 Spring Term

That the Board of Trustees approve the adjunct faculty compensation in the amount of \$63,057.00, and compensation for administrators and staff on teaching assignments for non credit courses in the amount of \$5,960.00, for the first eight weeks of the 2007 Spring term.

Award of Annual Contracts for the 2007-2008 Academic Year for Eligible Full Time Non-Tenured Faculty Member

That the Board of Trustees approve the continuation of employment and the issuance of annual contracts for the full time, non-tenured faculty members (credit) listed on the attachment for the 2007-2008 academic year.

Request to Withdraw Human Services A.A.S. Degree and Courses

That the Board of Trustees approve the withdrawal of the A.A.S. degree in Human Services and all Human Services (HS) courses, effective immediately.

Children's Learning Center – Change Order

That the Board of Trustees approve the Change Order for the Children's Learning Center, as indicated in the enclosure.

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Bills Payable – FY2007

That the Board of Trustees approve the FY2007 List of Bills Payable for February, as indicated in the enclosure.

Upon the roll of call, the vote was as follows:

Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

EXECUTIVE SESSION

Mr. Fazzini moved and Ms. Donohue seconded that the Board of Trustees go into Executive Session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity,” “security procedures and the use of personnel and equipment to respond to actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff or public property,” and “discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.”

Upon the roll of call, the vote was as follows:

Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried, the meeting adjourned to Executive Session at 5:11 p.m.

RETURN TO OPEN SESSION

Ms. Johnson moved and Ms. Doyle seconded that the Board of Trustees return to Open Session at 6:13 p.m. All members present voted Aye, and the motion carried.

Retirement of Stephen A. Nunes, Vice President of Community & Economic Development

Ms. Donohue moved and Ms. Doyle seconded that the Board of Trustees accept the retirement of Stephen A. Nunes, Vice President of Community & Economic Development, effective June 30, 2007.

Upon the roll of call, the vote was as follows:

Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Retirement of Pamela M. Caddick, Dean of Adult Education

Ms. Gogins moved and Ms. Johnson seconded that the Board of Trustees accept the retirement of Pamela M. Caddick, Dean of Adult Education, effective June 30, 2007.

Upon the roll of call, the vote was as follows:

Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Abstain
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Gogins	Aye

The vote being four (4) Ayes, no (0) Nays, one (1) Abstain, and one (1) Advisory, the motion carried.

Appointment of Ethics Officer

Mr. Fazzini moved and Ms. Johnson seconded that the Board of Trustees appoint Ms. Lynita Gebhardt, Executive Director of Human Resources & Employee Relations, to the position of Ethics Officer for Prairie State College.

Upon the roll of call, the vote was as follows:

Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Final Reading – Board Policy F-24, Americans With Disabilities Act: Student Accommodation

Mr. Fazzini moved and Ms. Donohue seconded that the Board of Trustees approve for Final Reading, Board Policy F-24, Americans with Disabilities Act: Student Accommodation.

Upon the roll of call, the vote was as follows:

Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Final Reading – Board Policy G-39, Americans with Disabilities Act Compliance

Mr. Fazzini moved and Ms. Doyle seconded that the Board of Trustees approve for Final Reading, Board Policy G-39, Americans with Disabilities Act Compliance.

Upon the roll of call, the vote was as follows:

Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Conversion of Campus & Public Safety to a Police Unit

Ms. Johnson moved and Ms. Doyle seconded that the Board of Trustees approve the conversion of the Campus & Public Safety Department to an official Police Department effective January 1, 2008 or as soon thereafter as is practicable, within the attached budget.

Mr. Fazzini pointed out the intergovernmental agreement with the City of Chicago Heights is not current and asked when it might be completed. Mr. Tenuta indicated he contacted Mr. T.J. Somer, Corporation Counsel for Chicago Heights, to set up a meeting to discuss the agreement. He expects to hear from him shortly. Mr. Fazzini added that Mr. Camilli asked that this recommendation be postponed until he could be present since he is an integral part of the connection between the College and Chicago Heights. Mr. Fazzini is uncomfortable voting on this issue before the intergovernmental agreement is in place and Mr. Camilli has a chance to voice his thoughts on it. Mr. Fazzini's vote will have nothing to do with the issue of whether or not to create a police department.

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Ms. Donohue explained she understood Mr. Camilli's concern about being present. However, this issue has been around for some time and should not be delayed any longer. There have been a number of serious incidents on campus. Most universities and colleges do have their own police force in place. Mr. Camilli has been involved in the preparation of the initial memorandum. The Board consulted Mr. Norman Martin, Director of Campus & Public Safety, who assured us that everything in the memorandum is in agreement with what the lawyers addressed. As much as I respect Mr. Camilli's input as a member of the police department, she believes it is important to go forward with this.

Upon the roll of call, the vote was as follows:

Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Nay
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Gogins	Aye

The vote being four (4) Ayes, one (1) Nays, and one (1) Advisory, the motion carried.

Schedule for Summer Business Hours

Ms. Doyle moved and Ms. Johnson seconded that the Board of Trustees approve a four day summer work week to save energy costs.

Upon the roll of call, the vote was as follows:

Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Industrial Gearbox Trainers

Ms. Donohue moved and Ms. Johnson seconded that the Board of Trustees approve the purchase of two (2) Industrial Gearbox Trainers (spur and worm gear module) from the sole source supplier, TC Trainers Co., Inc., in the amount of \$12,716.00.

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Upon the roll of call, the vote was as follows:

Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Gogins	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

Dr. McCarthy acknowledged the work of Ms. Cathy Robinson and Ms. Pamela Caddick who were involved in the year-long study of the police department.

Dr. McCarthy reported the College's self study is moving forward with the five committees working on their first status reports. In addition, meetings will be held in the form of small groups for everyone in the College in order to discuss two key issues of the self study: continuous improvement and effective learning environments. The site visit is scheduled for October 20-22, 2008 with the self study due approximately 8 to 10 weeks prior to then. Some parallel activities are also going on. They include strategic planning, technology plan, operational plan, employee satisfaction survey, and the formation of community focus groups.

Phi Theta Kappa received a \$100 Pinnacle Silver Scholarship award for increasing their enrollment by 10% this year. A team will be attending the PTK international conference in Nashville April 11th through April 15th. In addition, the PTK Illinois scholars will be honored in Springfield on April 24th.

The Forensics team brought home a number of awards ranging from first to fifth place in oral interpretation, dramatic interpretation, persuasive speaking, poetry, and prose. As a team, they came in fifth place in the team sweepstakes in a field of 19 teams from Illinois, Alabama, Minnesota, and New York.

The Foundation's Economic Forecast Breakfast will be held at Olympia Fields Country Club on March 16th. The featured speaker will be Mr. Robert Schumacher. The new sponsor of the breakfast is Heritage Community Bank.

President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Tenuta, Dr. Nunes and Ms. Reaves were available for any questions.

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The courses offered on Sunday have a very good enrollment and next semester the College will increase the number of courses offered. Ms. Donohue complimented Dr. McCarthy on acting on the suggestion of a student who asked about Sunday classes. Ms. Doyle asked about Friday College. Dr. Uzureau noted Friday College will give students the option of taking classes that meet only day per week.

Tenth Day Report

The report indicates the Spring 2007 enrollment is down somewhat from Spring 2006.

Monthly Financial Report

Mr. Tenuta reviewed the report.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Dr. McCarthy pointed out the upcoming art exhibit opening on March 6th; the high school counselors workshop on March 9th; the first Fabulous Friday for homeschooled high school students; the Hispanic Leadership Institute National Conference; the Economic Forecast Breakfast on March 16th; the Phi Theta Kappa International Convention April 11th through April 15th; and the Phi Theta Kappa annual banquet in Springfield on April 24th.

ICCTA/ACCT Report

Ms. Johnson reported they met many of the legislators including Senator Durbin who took the time to shake hands, ask how they were doing and what college they were from. She especially enjoyed the Next Generation discussion. Ms. Donohue reported Ms. Gogins made the trustees proud when she asked the most potent question in the opening session. It was a great conference. The ICCTA meeting was held at the ACCT meeting. At that meeting, the trustees were briefed on federal priorities and talking points.

Ms. Gogins reported the trip was more productive than they could have imagined. While meeting with Congressman Weller's aide, they were also able to meet with Congressman Weller himself. In addition, during their meeting with Congressman Jackson, Ms. Gogins asked him to consider dedicating internships to Prairie State College students. She has been in touch with Congressman Jackson's Homewood office and the College will get the lion's share of the internships. Ms. Gogins also noted the student trustee from City Colleges, Ms. Valeria Davis, attended many events with them. Ms. Davis introduced them to Congressman Bobby Rush.

Ms. Gogins had the opportunity to introduce Dr. McCarthy to the Executive Vice President of Government and Legislative Affairs for Exelon Corporation. Ms. Betsy Moler is the former Deputy Secretary of the Department of Energy through three administrations and former Secretary of the Federal Energy Regulatory Commission. She reports directly to Mr. John Rowe, CEO of Exelon Corporation. Mr. Rowe and Mr. Frank Clark, President and CEO of Commonwealth Edison contributed \$2 million to build the new Math & Science Academy Charter School in West Humboldt Park. The hope is to develop a relationship for Prairie State.

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Ms. Gogins was invited to sit on the Board of the African American Trustees Association. She is the first student trustee to hold this position.

Prairie State College Foundation Report

Ms. Donohue reported the Foundation met two weeks ago. Ms. Christina Renee Vasquez, a PSC student, recently wrote to the Foundation noting that there is always one faculty member who inspires a student and in her case that faculty member is John Flannigan. The Foundation continues to work on their new member initiative. The Economic Forecast Breakfast is March 16th at Olympia Fields Country Club and the golf outing is Monday, June 4th at Ravisloe Country Club.

Timetable Report

This report is for information purposes only.

Services Committee Issues

Ms. Donohue asked the Board to discuss a number of the College's contractual services.

The food services contract is presently good through December 31, 2011, with a review in March 2008. At the present time, the Pioneer Café chef is excellent and the College is concerned that he may leave and therefore would like to review the contract before March 2008.

Ms. Gogins noted the students are doing surveys now about the cafeteria service. The clubs should have them the next week. The student body in general is to be polled in mid-March. She noted there have been two amendments to the contract. Her concerns have been brought to Dr. McCarthy and Mr. Tenuta. Mr. Fazzini suggested the Board hold off until the results of the survey are compiled. Ms. Johnson suggested there be a survey of the catering events. Dr. Nunes will get that information from the Business and Community Education Center. A staff survey will also be completed.

Dr. McCarthy noted College Council met on Friday, March 2nd where the issue of the cafeteria was discussed. All constituents present noted there was widespread enthusiastic approval from faculty, staff and students.

Ms. Pearson would like to begin with the insurance brokers. She noted the brokers were to be reviewed on a yearly basis and that has never taken place. The College has taken a hit on the cost of health insurance and lost benefits ever since they have been involved.

After discussion, the Board agreed to review one service contract at a time. Mr. Tenuta will need about 30 days for each one. Further, the Board agreed to begin with the insurance brokers and food services contract at the April meeting, begin preparation of an RFP for custodial services, and delay the review of the law firm and architects until a new Board is seated.

Table Participant Comments

Mr. Flannigan noted the great news about the Grow Your Own Program. He wished Ms. Caddick and Dr. Nunes the best of luck on their retirement.

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Ms. Braasch is glad about police department noting the College needs more than security for safety. She thanked the Board for approving the summer business hours. It really helps morale along with the energy savings.

Ms. Doyle reiterated the wonderful news about the Grow Your Own program adding she has done work with the Consortium for Educational Change in the past. It is a top rate organization. Ms. Doyle commended Dr. Uzureau on the different types of scheduling for the students.

Ms. Johnson commented on reaching out to the students by scheduling Friday and Sunday classes.

Ms. Donohue wished Ms. Caddick and Dr. Nunes the best thanking them for their years of service and wishing them well. While in Washington, D.C., Ms. Johnson got involved in discussing the inequity of benefits for military reservists who are not eligible for benefits under the GI bill. The American Council on Education sent a letter to the House Armed Services Subcommittee in support of a bill that would include military reservists in the GI bill.

Ms. Gogins appreciates the Friday College schedule. She added Jazz Fest was great as was PSC Idol. She attended the Ties that Bind program where professional men interacted with the young African American male students. It was a very good program.

ADJOURNMENT

Ms. Donohue moved and Mr. Fazzini seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:09 p.m.

Janice Pearson, Chair

Michael Camilli, Secretary

Patricia G. Trost, Board Recorder
