
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**SIX HUNDRED EIGHTY THIRD MEETING
REGULAR MEETING**

**Tuesday - February 27, 2007
5:00 p.m.
Board Room (No. 2274)**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

1. **CALL TO ORDER**
2. **ORAL/WRITTEN PUBLIC COMMUNICATIONS**
3. **INTRODUCTIONS/RECOGNITIONS**
4. **CONSENT ITEMS**

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member desires separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Minutes of the 682nd Regular Meeting of January 30, 2007; and Minutes of the Executive Session of January 30, 2007, as presented.

4.1 682nd Regular Meeting - January 30, 2007 (Enclosure)

4.2 Executive Session - January 30, 2007 (Enclosure-Board Members Only)

Personnel

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- 4.3 Full Time Faculty Overloads and Adjunct Faculty Compensation and Compensation for Administrators and Staff for Credit Courses, for the First Eight Weeks, 2007 Spring Term (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the full time faculty overload compensation in the amount of \$173,626.80, adjunct faculty compensation in the amount of \$502,705.00, and compensation for administrators and staff on teaching assignments for credit courses in the amount of \$15,312.00, for the first eight weeks of the 2007 Spring term.

- 4.4 Adjunct Faculty Compensation and Compensation for Administrators and Staff for Non Credit Courses, for the First Eight Weeks, 2007 Spring Term (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the adjunct faculty compensation in the amount of \$63,057.00, and compensation for administrators and staff on teaching assignments for non credit courses in the amount of \$5,960.00, for the first eight weeks of the 2007 Spring term.

- 4.5 Award of Annual Contracts for the 2007-2008 Academic Year for Eligible Full Time Non-Tenured Faculty Member (Credit) (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the continuation of employment and the issuance of annual contracts for the full time, non-tenured faculty members (credit) listed on the attachment for the 2007-2008 academic year.

Institutional

- 4.6 Request to Withdraw Human Services A.A.S. Degree and Courses (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the withdrawal of the A.A.S. degree in Human Services and all Human Services (HS) courses, effective immediately.

Financial

- 4.7 Children's Learning Center – Change Order (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Change Order for the Children's Learning Center, as indicated in the enclosure.

- 4.8 Bills Payable – FY2007 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the FY2007 List of Bills Payable for February, as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for Board of Trustees approval as Action Items to be considered and voted upon separately.

EXECUTIVE SESSION

Personnel

- 5.1 Retirement of Stephen A. Nunes, Vice President of Community & Economic Development (Enclosure-Board Members/Executive Officers Only)
RECOMMENDATION:
It is recommended that the Board of Trustees accept the retirement of Stephen A. Nunes, Vice President of Community & Economic Development, effective June 30, 2007.
- 5.2 Retirement of Pamela M. Caddick, Dean of Adult Education
RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
It is recommended that the Board of Trustees accept the retirement of Pamela M. Caddick, Dean of Adult Education.
- 5.3 Appointment of Ethics Officer (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees appoint Ms. Lynita Gebhardt, Executive Director of Human Resources & Employee Relations, to the position of Ethics Officer for Prairie State College.

Institutional

- 5.4 Final Reading – Board Policy F-24, Americans With Disabilities Act: Student Accommodation (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve for Final Reading, Board Policy F-24, Americans with Disabilities Act: Student Accommodation.
- 5.5 Final Reading – Board Policy G-39, Americans with Disabilities Act Compliance
RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees approve for Final Reading, Board Policy G-39, Americans with Disabilities Act Compliance.
- 5.6 Conversion of Campus & Public Safety to a Police Unit (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the conversion of the Campus & Public Safety Department to an official Police Department effective January 1, 2008 or as soon thereafter as is practicable.

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- 5.7 Schedule for Summer Business Hours (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve a four day summer work week to save energy costs.

Financial

- 5.8 Purchase Recommendation – Industrial Gearbox Trainers (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the purchase of two (2) Industrial Gearbox Trainers (spur and worm gear module) from the sole source supplier, TC Trainers Co., Inc., in the amount of \$12,716.00.

6. REPORTS

- 6.1 President's Report (Enclosure)
6.2 President's Cabinet Monthly Reports (Enclosure)
6.3 Tenth Day Report (Enclosure)
6.4 Monthly Financial Report (Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

- 7.1 Schedule for Future Board/College Events (Enclosure)
7.2 ICCTA/ACCT Report
7.3 Prairie State College Foundation Report
7.4 Timetable Report (Enclosure)
7.5 Services Committee Issues
7.6 Table Participant Comments

8. EXECUTIVE SESSION

9. ADJOURNMENT
