

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Six Hundred Eightieth Meeting
November 28, 2006

MINUTES

Ms. Janice Pearson, Chair, convened the 680th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:00 p.m., Tuesday, November 28, 2006 in the Board Room of the College.

ROLL CALL:

Board Members Present

_____ Ms. Janice Pearson, Chair
_____ Mr. Mark Fazzini, Vice Chair
_____ Mr. Michael Camilli, Secretary
_____ Ms. Kathleen Doyle
_____ Ms. Mary Lee Johnson
_____ Mr. John Marks

Board Members Absent

_____ Ms. Peg Donohue

Table Participants Present

_____ Dr. Paul J. McCarthy, President
_____ Ms. Patricia Trost, Board Recorder
_____ Dr. Linda Uzureau, Vice President, Academic Affairs
_____ Mr. Robert Tenuta, Vice President, Business & Information Services
_____ Dr. Stephen Nunes, Vice President, Community & Economic Development
_____ Ms. Mary Reaves, Vice President, Student Affairs
_____ Ms. Susan Braasch, Staff Representative
_____ Mr. Richard Ray, Student Representative

Table Participants Absent

_____ Mr. John Flannigan, Faculty Representative

Administrative Staff Members

_____ Ms. Gwen Dean; Ms. Betsy Elliot; Mr. Robert Fairbank; Ms. Angela Winters-Harmon; Ms. Mary Klinefelter; Mr. Jerry Mackay; Ms. Cheryl Pearson; Ms. Cathy Robinson; Ms. Terri Winfree-Seeley

Support Staff Members

_____ Mr. Brace Clement; Ms. Joan Johns; Ms. Esther Pacheco; Ms. Jill Yott

Faculty Members

_____ Ms. Vivian Zimmerman

680th REGULAR MEETING

November 28, 2006

Page 2

News Media

Ms. Clare Walters, *The Star*

Other

Ms. Janet Bolton, PSC Foundation; Ms. Shirley Burbage, St. James Hospital; Ms. Lesliefaye Gogins, PSC Student; Ms. Sande McCarthy; Ms. Anna Perez, Grand Prairie Services; Mr. Lorence Slutzky, Robbins, Schwartz, Nicholas, Lifton & Taylor

ORAL/WRITTEN PUBLIC COMMUNICATIONS

Dr. McCarthy introduced Ms. Janet Bolton, a member of the PSC Foundation.

INTRODUCTIONS/RECOGNITIONS

Ms. Mary Reaves introduced Ms. Shirley Burbage, program coordinator at St. James Hospital and Health Centers and Ms. Anna Perez of Grand Prairie Services. They, along with Ms. Esther Pacheco, Administrative Assistant, Minority Student Affairs & Transfer Center, put together Celebrando, a Latina women's conference on October 21st. In attendance at the event were over 200 Latino women and girls. Ms. Burbage, Ms. Perez and the attendees were thrilled with the facilities. They wish to continue to partner with the College. Ms. Reaves pointed out this will have an impact on one of the College's key results: to increase the Latino population.

Ms. Reaves thanked Ms. Pacheco and presented her with a Certificate of Excellence.

CONSENT ITEMS

Mr. Fazzini moved and Ms. Doyle seconded that the Board of Trustees approve the following items of consent:

Minutes

Mr. Fazzini asked that the October 30th regular meeting minutes at page 6, paragraph 1, be revised to include the following sentence:

Mr. Fazzini asked if the project had been started; Mr. Vasaune responded it had not.

That the Board of Trustees approve the Minutes of the Special Meeting of October 24, 2006, the Special Meeting of October 26, 2006 and the 679th Regular Meeting of October 30, 2006, as revised.

Retirement of Professor Roma Advani

That the Board of Trustees accept the retirement of Ms. Roma Advani, Professor of Chemistry, effective June 1, 2007.

Retirement of Professor Harry Burke

That the Board of Trustees accept the retirement of Mr. Harry Burke, Professor of English, effective May 19, 2007.

Retirement of Professor Donald Willard

That the Board of Trustees accept the retirement of Mr. Donald Willard, Professor of Humanities, effective May 2007.

680th REGULAR MEETING

November 28, 2006

Page 3

Full-Time Faculty Overloads and Adjunct Faculty Compensation and Compensation for Administrators and Staff for Credit Courses, for the Second Eight Weeks, 2006 Fall Term

That the Board of Trustees approve the full-time faculty overload compensation in the amount of \$8,457.00, adjunct faculty compensation in the amount of \$34,395.00, and compensation for administrators and staff on teaching assignments for credit courses in the amount of \$957.00, for the second eight weeks of the 2006 fall term.

Adjunct Faculty Compensation and Compensation for Administrators and Staff for Non-Credit Courses, for the Second Eight Weeks, 2006 Fall Term

That the Board of Trustees approve adjunct faculty compensation in the amount of \$58,336.30 and compensation for administrators and staff on teaching assignments in the amount of \$3,142.40, and full time faculty overloads in the amount of \$720.00 for non-credit courses, for the second eight weeks of the 2006 fall term.

Citizen/Special Advisory Committee Memberships

That the Board of Trustees recognize the members of the Citizen/Special Advisory Committees for FY2007, as presented.

Program Advisory Committee Memberships

That the Board of Trustees recognize the members of the Program Advisory Committees for FY2007, as presented.

Bills Payable – FY2007

That the Board of Trustees approve the FY2007 List of Bills Payable for November as indicated in the enclosure.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye

The vote being six (6) Ayes and no (0) Nays, the motion carried.

ACTION ITEMS

EXECUTIVE SESSION

Mr. Fazzini moved and Mr. Camilli seconded that the Board of Trustees go into Executive Session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity,” “the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired,” “litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or

680th REGULAR MEETING

November 28, 2006

Page 4

administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting,” and “discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.”

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye

The vote being six (6) Ayes and no (0) Nays, the meeting adjourned to Executive Session at 5:09 p.m.

RETURN TO OPEN SESSION

Ms. Doyle moved and Ms. Johnson seconded that the Board of Trustees return to Open Session at 6:10 p.m. All members present voted Aye, and the motion carried.

First Reading – Board Policy G-6, Employee and Dependents Tuition and Mandatory Fees Waiver/Reimbursement Benefits

Mr. Fazzini moved and Ms. Johnson seconded that the Board of Trustees approve for First Reading, the revised Board Policy G-6, Employee and Dependents Tuition and Mandatory Fees Waiver/Reimbursement Benefits.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye

The vote being six (6) Ayes and no (0) Nays, the motion carried.

Review of Closed Session Minutes

The Board reviewed the Executive Session minutes and determined the minutes that are presently closed will remain closed until their designated release date.

680th REGULAR MEETING

November 28, 2006

Page 5

Review of Verbatim Recordings of Closed Session Meetings

Mr. Camilli moved and Mr. Marks seconded that the Board of Trustees authorize the destruction, on or after November 30, 2006, of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending: June 3, 2004, June 28, 2004, October 25, 2004, December 20, 2004, January 24, 2005, February 28, 2005, April 27, 2005, and May 31, 2005.

Further, that the Board of Trustees find that audio tapes made of other closed meetings held by the Board during 2005, and of Board closed meetings held during 2006, require continued confidentiality and should be maintained as non-public at this time.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye

The vote being six (6) Ayes and no (0) Nays, the motion carried.

Bid Recommendation – Computers

Mr. Fazzini inquired as to what newspapers the College advertises its bids. Mr. Tenuta noted bids are advertised in the local newspapers. He suggested the College expand its advertising to the Chicago Sun Times or Chicago Tribune to see if it can get more bidders. This will cost the College more money. Ms. Pearson inquired if the College sends out bids to companies listed in the phone book. Mr. Tenuta stated it does not because of the importance that companies be able to service the computers within a short timeframe.

It was agreed that the next three times the College goes out for bid for computers, it will advertise, in addition to the local newspaper, in the Chicago Tribune.

Mr. Fazzini moved and Ms. Johnson seconded that the Board of Trustees award the bid for computers to the lowest responsible bidder, Premio Computers, in the amount of \$35,609 for the total bid.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye

The vote being six (6) Ayes and no (0) Nays, the motion carried.

680th REGULAR MEETING

November 28, 2006

Page 6

Bid Recommendation – Buses

Mr. Tenuta stated the College could either strip out the seats from the vans to turn them into cargo vans or sell them. Ms. Johnson stated she was concerned about the safety of the vans and the College's liability. It was agreed one van would be traded in and the other would be used as a cargo van.

Ms. Johnson moved and Mr. Marks seconded that the Board of Trustees award the bid for two (2) 15 passenger buses and one (1) 26 passenger bus to the lowest responsible bidder, Midwest Transit Equipment, in the amount of \$150,573 for the total bid and 148,073 with trade in).

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye

The vote being six (6) Ayes and no (0) Nays, the motion carried.

REPORTS

President's Report

Dr. McCarthy noted the holiday card he was sending out featured the work of Student Photographer of the Year, Ms. Lisa Marie Stevens.

An election will be held on Wednesday, November 29th to elect a replacement for Ms. Klaudia Smith, student trustee.

Dr. McCarthy has a paper copy of the ethics training for those Board members who have not had to complete the ethics training as a condition of their employment. He asked that the Board members complete the training and bring the signed Acknowledgment of Training to the December 19th Board meeting.

Dr. McCarthy invited members of the Board to participate in the College's strategic planning. He asked that they contact Dr. Nunes or Ms. Trost.

The mild weather allowed for the completion of the walking path at *The Fitness Complex* and the near completion of Parking Lot E which will open within the next or so.

All the Vice Presidents's reports are filled with many wonderful things.

President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Tenuta, Dr. Nunes and Ms. Reaves were available for questions on their monthly report.

680th REGULAR MEETING

November 28, 2006

Page 7

Monthly Financial Report

Mr. Tenuta reviewed the monthly financial report. He will be meeting with the Director of Physical Plant & Facilities to review the supplies budget in Fund 2. It has been 50% expended and the College is only one-third of the way through the fiscal year.

Enrollment Report

Ms. Pearson commented how wonderful it is the College's enrollment is up while many other colleges are not.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Dr. McCarthy reviewed the dates for the upcoming basketball games, Jazz Cabaret and the December 19th Board meeting.

ICCTA/ACCT Report

Ms. Johnson thanked Ms. Doyle for attending the October ACCT meeting.

Prairie State College Foundation Report

Ms. Bolton noted the Special Event was a wonderful success.

Table Participant Comments

Ms. Braasch thanked Ms. Reaves for honoring Ms. Pacheco who does so much for the College and the students.

Mr. Ray noted the students will be holding a special election for student trustee. There are many activities planned for Holiday Cheer Week. The Board members are invited to the Holiday Cheer Party scheduled for Thursday, December 7th.

Ms. Doyle commented the Special Event was wonderful, as always, and it was nice to be a part of it. She read in Mr. Tenuta's monthly report that Mr. Edward Skowronski will be retiring. Ms. Doyle has known Mr. Skowronski a long time and is sad to see him go.

Ms. Johnson thanked Mr. Ray for inviting her to the party; she attended last year and it was a lot of fun.

Mr. Fazzini commented the Special Event was excellent. He thanked the staff for volunteering their time to help. Mr. Fazzini suggested the College develop a Hall of Fame by picking role models that have graduated from the College. He asked that the administration come back to the Board with a plan as to whether or not it would be feasible. It may be a neat way to get more publicity.

Ms. Pearson added the Special Event was wonderful. This was the last time she would attend as a trustee; she wants to be kept on the mailing list. Happy holidays to all. Ms. Pearson congratulated Ms. Reaves on the Celebrando event.

Mr. Camilli thanked Ms. Reaves and Ms. Pacheco for the wonderful Celebrando event. He was approached by many women who raved about it and the College.

680th REGULAR MEETING

November 28, 2006

Page 8

Mr. Marks stated the Special Event was wonderful.

Dr. McCarthy stated that although Mr. Flannigan is not in attendance, he would have noted that one retiree has been with the College for 46 years. All three faculty retirees had long and distinguished careers and will be part of emeritus faculty.

Ms. Doyle added Sunday classes is a great idea.

ADJOURNMENT

Mr. Camilli moved and Ms. Johnson seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:24 p.m.

Janice Pearson, Chair

Michael Camilli, Secretary

Patricia G. Trost, Board Recorder
