

# THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

## Six Hundred Seventy Sixth Meeting June 27, 2006

### MINUTES

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Ms. Janice Pearson, Chair, convened the 676th Meeting of the Board of Illinois Community College District No. 515 at 5:00 p.m., Tuesday, June 27, 2006 in the Board Room of the College.

#### **ROLL CALL:**

##### Board Members Present

Ms. Janice Pearson, Chair  
Mr. Mark Fazzini, Vice Chair  
Mr. Michael Camilli, Secretary  
Ms. Peg Donohue  
Ms. Kathleen Doyle  
Ms. Mary Lee Johnson  
Mr. John Marks  
Ms. Klaudia Smith, Student Trustee

##### Table Participants Present

Dr. Paul J. McCarthy, President  
Ms. Patricia Trost, Board Recorder  
Dr. Linda Uzureau, Vice President, Academic Affairs  
Mr. Robert Tenuta, Vice President, Business & Information Services  
Dr. Stephen Nunes, Vice President, Community & Economic Development  
Ms. Mary Reaves, Vice President, Student Affairs  
Mr. John Flannigan, Faculty Representative  
Ms. Sue Braasch, Staff Representative  
Mr. Richard Ray, Student Representative

##### Administrative Staff Members

Ms. Debbie Allen; Ms. Gwen Dean; Ms. Betsy Elliot; Mr. Chuck Jenrich; Dr. Craig Mulling; Ms. Cathy Robinson; Dr. Susan Solberg; Ms. Marietta Turner; Dr. Utem Watba; Ms. Angela Winters-Harmon

##### Support Staff Members

Ms. Carissa Davis; Ms. Joan Johns; Mr. Al Thompson; Ms. Jill Yott

##### Faculty Members

Ms. Gwen Amundsen; Ms. Vivian Zimmerman

##### News Media

Ms. Clare Walters, *The Star*

##### Other

Mr. Craig Amundsen; Mr. and Mrs. Ricky Beamon, Parents of Ms. Beamon; Ms. Yolanda Beamon, PSC Student; Ms. Leshay Dennis, cousin of Ms. Beamon; Ms. Leah Dennis, cousin of Ms. Beamon; Ms. Lucy Hoekema, PSC Foundation; Mr. Jack Mooney; Ms. Janie I. Morrison, CCCTU Local 1600; Mr. Omar Solomon, PSC Student;

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**INTRODUCTIONS/RECOGNITIONS**

Ms. Johnson introduced Ms. Yolanda Beamon, winner of the 2006 James H. Griffith Community Service Award.

**CONSENT ITEMS**

*Mr. Camilli moved and Ms. Donohue seconded that the Board of Trustees approve the following items of consent:*

Minutes

*That the Board of Trustees approve the Minutes of the 675th Regular Meeting of May 30, 2006 and Minutes of the Executive Session of May 30, 2006; with an immediate release date, as presented.*

Full-Time Faculty Overload Compensation, Adjunct Faculty Salaries, and Compensation for Administrators and Staff on Teaching Assignment for the First Session, Summer Term, 2006 - Credit

*That the Board of Trustees approve full time faculty overload compensation of \$161,175.00, adjunct faculty salaries of \$199,076.00 and compensation for administrators and staff on teaching assignments of \$1,500.00 for the first session, summer term for credit classes.*

Full-Time Faculty Overload Compensation, Adjunct Faculty Salaries, and Compensation for Administrators and Staff on Teaching Assignment for the Summer Term, 2006 - Non-Credit

*That the Board of Trustees approve adjunct faculty salaries of \$25,760.25, and compensation for administrators and other staff on teaching assignments of \$3,937.50, for the summer term for non-credit classes.*

Resolution -- Payment of Bills

*That the Board of Trustees adopt the resolution authorizing the College Treasurer to pay the outstanding bills which are due in July.*

Bills Payable - FY2006

*That the Board of Trustees approve the FY2006 List of Bills Payable for June as indicated in the enclosure.*

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

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**ACTION ITEMS**

**EXECUTIVE SESSION**

*Mr. Fazzini moved and Ms. Doyle seconded that the Board of Trustees go into Executive Session for “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity,” “collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees,” “the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired,” and “litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”*

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the meeting adjourned to Executive Session at 5:15 p.m.*

**RETURN TO OPEN SESSION:**

*Mr. Fazzini moved and Mr. Marks seconded to return to Open Session. All members present voted Aye, and the meeting returned to Open Session at 6:45 p.m.*

FY2007 Administrative & Managerial/Professional Employee Salaries

Ms. Doyle, Ms. Donohue and Ms. Johnson did not agree with the changes made to the recommendation during Executive Session.

*Mr. Fazzini moved and Mr. Marks seconded that the Board of Trustees approve the increases, as amended, for administrative and managerial/professional employees for FY2007 as recommended by the President and within the parameters approved by the Board of Trustees.*

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Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Nay
Mr. Fazzini	Aye
Ms. Johnson	Nay
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Nay

***The vote being five (5) Ayes, two (2) Nays, and one (1) Advisory, the motion carried.***

2006-2010 Federation of Supportive Staff Agreement

*Mr. Camilli moved and Ms. Johnson seconded that the Board of Trustees approve the 2006-2010 Agreement with the Prairie State College Federation of Supportive Staff, Cook County College Teachers Union, Local 1600, AFT, AFL/CIO, effective with the ratification of the contract by the union membership.*

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

FY2007 Salaries for Confidential and Grant-Funded Support Staff Employees

*Mr. Fazzini moved and Ms. Doyle seconded that the Board of Trustees approve the increase for confidential and grant-funded support staff employees for FY2007 as recommended by the President and within the parameters approved by the Board of Trustees.*

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***  
Dismissal of Employee

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*Mr. Fazzini moved and Mr. Marks seconded that the Board of Trustees accept the voluntary resignation of Ms. Gwen Amundsen, Associate Professor of Early Childhood Education.*

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Dismissal of Employee

This recommendation was pulled from the Agenda.

Resource Allocation Management Plan (RAMP) Submission

Mr. Tenuta reported this is the same report submitted last year. It is unlikely the Student Services Building project will be approved for another seven to ten years. The College will continue to modify the request, as needed, and submit it to ICCB each year.

*Mr. Camilli moved and Ms. Donohue seconded that the Board of Trustees approve the submission of the Resource Allocation Management Plan (RAMP) to the Illinois Community College Board.*

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Resolution to Clarify the Ethics Act to Community College Districts

*Mr. Fazzini moved and Ms. Johnson seconded that the Board of Trustees accept the Resolution to Clarify the Ethics Act to Community College Districts adopted by the Illinois Community College Trustees Association. It is also recommended that the Board of Trustees approve the participation of Prairie State College in the lawsuit to be brought by the Illinois Community College Trustees Association at a cost not to exceed \$3,000.00.*

Upon the roll of call, the vote was as follows:

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Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

Bid Recommendation -- Math Lab Renovation

*Mr. Camilli moved and Mr. Marks seconded that the Board of Trustees award the bid for the math lab renovation to the lowest responsible bidder, Larsen Contracting, in the amount of \$42,700.00 for the total bid.*

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

FY2007 Tentative Budget

Mr. Tenuta noted this is a tentative budget and the final budget will be presented to the Board at its September meeting. The budget is in balance. The reason it is in balance is because of the anticipated transfer of working cash interest which has been put on the books the last few years, but not used. This is a tight budget and the College will probably have to use the working cash interest this year. It is going to be a tough year. Ms. Donohue commented the budget read well and that the narrative helps explain the budget more clearly.

*Ms. Johnson moved and Mr. Camilli seconded that the Board of Trustees approve the FY2007 Tentative Budget and adopt the Resolution on the Notice of Public Hearing, as presented. The FY2007 Tentative Budget will be revised as necessary and brought before the Board of Trustees for final approval at the meeting on September 26, 2006.*

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Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

Approval of Fund Transfers

*Ms. Donohue moved and Ms. Doyle seconded that the Board of Trustees approve the transfer of \$446,475.00 of working cash interest from the working cash to the operating funds.*

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

**REPORTS**

President's Report

Dr. McCarthy noted a copy of a story which appeared in *The Star* of Prairie State College student Peggy Michael was distributed to each Board member. During a conversation Dr. McCarthy had with Ms. Michael, she stated she is a single mother who works downtown and takes classes during the week. Ms. Michael asked him if the College ever thought about offering classes on Sunday. Dr. McCarthy stated the College will start to offer a few general education courses on Sunday in Spring 2007.

Dr. McCarthy reported the College will receive the student success grant in the amount of \$65,890. He thanked Dr. Uzureau who was part of the group that decided on the formula. The students will greatly benefit from this grant since the money will fund the College's ability to assign an intentional advisor to every student in English 099 courses. This is a focus of the Title III grant and advising is one of the key pieces of whether or not you retain students.

Ms. Trost met a student who commented how helpful adjunct faculty member, Deneen Brackett was in getting his Blackboard class up and running. The College received a number of similar comments.

President's Cabinet Monthly Reports

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Dr. Uzureau, Mr. Tenuta, Dr. Nunes and Ms. Reaves were available for questions on their monthly reports.

Mr. Camilli noted in Mr. Tenuta's report that he is working on the custodial contract. He inquired if Mr. Tenuta was including the Services Committee on this. Mr. Tenuta noted the Board approved the one year renewal of the contract in March. The services committee will be kept advised.

Ms. Donohue stated the move to Glenwood of the CDL program is working out really well. Ms. Pearson congratulated Mr. Jenrich on his election as chair of POET.

Monthly Financial Report

Mr. Tenuta reviewed the report noting he has concerns regarding the revenue since the College is 3% or 4% below its target. He is only predicting a small increase or declining tuition collections for the FY2007 budget.

**ITEMS FROM THE BOARD OF TRUSTEES**

Schedule for Future Board/College Events

Dr. McCarthy welcomed Ms. Lucy Hoekema, PSC Foundation director and noted the Foundation's Board of Directors meeting scheduled for July 21st.

The Photographer of the Year and Best PSC Student Works opening is scheduled for Thursday, August 31<sup>st</sup> in the Christopher Art Gallery.

ICCTA/ACCT Report

Ms. Donohue reported she attended the recent ICCTA convention. She was glad to see Ms. Smith in attendance. Ms. Smith was able to meet a number of her fellow student trustees. Ms. Peggy Michael who is ICCTA's 2006 Paul Simon Essay award winner is a good friend of Ms. Donohue's daughter. The night of the awards banquet was the College's night. Ms. Michael was given her award and Mr. Luke Cosme, the College's nominee for the Lifelong Learner award, was honored. It was a very warm and special event. State Senator Debbie Halvorson received the outstanding legislator award. PSC was recognized with these three awards. In addition, Ms. Beamon was named as a nominee for the Gigi Campbell award.

The next ACCT conference is scheduled for October 11<sup>th</sup> through October 14<sup>th</sup> in Orlando, Florida. If any trustee is planning to attend, please contact Ms. Trost.

Prairie State College Foundation Report

Ms. Hoekema reported the Foundation ran a very successful golf outing again. They are looking forward to soliciting for scholarships and awarding money in the fall.

Table Participant Comments

Mr. Flannigan congratulated the support staff on their contract and Mr. Jenrich on his appointment.

Ms. Braasch congratulated Ms. Beamon on receiving the Griffith award noting she was an excellent student trustee. She also congratulated Mr. Jenrich on his appointment. Ms. Braasch thanked the Board for approving the contract, subject to ratification by the members. She thanked the administrative team of Mr. Tenuta and Ms. Allen and her fellow union member, Ms. Carissa Davis and Ms. Janie Morrison, the representative from the local. They worked very hard to make the contract equitable for both sides.

Mr. Ray congratulated Ms. Beamon and Mr. Jenrich. Ms. Beamon will be missed, but Ms. Smith will do

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an excellent job.

Mr. Fazzini congratulated the support staff union.

Ms. Pearson commented the staff is always there for the College so the contract was easy to approve. She wished everyone a happy 4<sup>th</sup> of July.

Mr. Camilli congratulated everyone. He asked about the lighting on Coolidge Street and where the College stood on that. The neighbors noted the lights are completely out. Dr. McCarthy stated the College is trying to decide whether to use the present system. Mr. Tenuta will check if the timer has been thrown off.

Ms. Smith congratulated everyone also. She added she is working with Ms. Beamon on the new student trustee guidebook.

**EXECUTIVE SESSION**

*Mr. Camilli moved and Mr. Marks seconded that the Board of Trustees go into Executive Session for “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity.”*

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the meeting adjourned to Executive Session at 7:55 p.m.*

**RETURN TO OPEN SESSION:**

*Mr. Camilli moved and Mr. Marks seconded to return to Open Session. All members present voted Aye, and the meeting returned to Open Session at 8:50 p.m.*

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**ADJOURNMENT**

*Mr. Fazzini moved and Mr. Camilli seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 8:51 p.m.*

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Janice Pearson, Chair

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Michael Camilli, Secretary

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Patricia G. Trost, Board Recorder

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