

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

**Seven Hundred Twenty-Fifth Regular Meeting
December 21, 2010**

MINUTES

Mr. Mark Fazzini, Chair, convened the 725th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:03 p.m., Tuesday, December 21, 2010, in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Ms. Jacqueline Agee, Vice Chair
Ms. Peg Donohue
Dr. Kathleen Doyle
Mr. Phil Faso
Ms. Brunetta Hill-Corley
Ms. Adriana Popovich, Student Trustee

Board Members Absent

Ms. Cindy Somer, Secretary

Table Participants Present

Dr. Eric C. Radtke, President
Ms. Deborah Smith Havighorst, Board Recorder
Dr. Adenuga Atewologun, Vice President, Academic Affairs
Dr. Alan D. Robertson, Vice President, Business & Information Services
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Ms. Valerie Nicholson, Faculty Representative
Mr. Delvin Jones, Student Representative

Administrators Present

Dr. Consuelo V. Frederick Ballom, Mr. Brian Donovan, Mr. James M. Eaton, Ms. Lynita Gebhardt, Dr. Marie Hansel, Mr. Norman D. Martin, Mr. John Schmidt, Ms. Jennifer Stoner, Ms. Patty Valenziano

Faculty Members Present

Mr. Ed Schwarz

Staff Members Present

Mr. John Woodyatt

Other

Mr. Wendell Mosby, community member

725th REGULAR MEETING

December 21, 2010

Page 2

ORAL/WRITTEN PUBLIC COMMUNICATIONS

There were neither oral nor written communications received from the public.

INTRODUCTIONS/RECOGNITIONS

There were no introductions or recognitions.

SECRETARY PRO TEM

Mr. Fazzini moved and Ms. Hill-Corley seconded to appoint Dr. Kathleen Doyle, Secretary Pro Tem. All members present voted Aye, and the motion carried.

CONSENT ITEMS

Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the 724th Regular Meeting of November 30, 2010; and the Minutes of the Executive Session of November 30, 2010; as presented.

Bills Payable – FY2011

That the Board of Trustees approves the FY2011 List of Bills Payable for December, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Appointment of a Full-Time Temporary Replacement Faculty for One Semester, English

Ms. Donohue moved and Dr. Doyle seconded that the Board of Trustees approves the appointment of Ms. Megan Ames as a temporary full-time instructor, English, effective January 11, 2010, at a salary of \$20,120, for the 2011 Spring term.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

725th REGULAR MEETING

December 21, 2010

Page 3

Appointment of a Full-Time Temporary Replacement Faculty for One Semester, English

Ms. Agee moved and Ms. Donohue seconded that the Board of Trustees approves the appointment of Ms. Meredith Mele as a temporary full-time instructor, English, effective January 11, 2010, at a salary of \$20,120, for the 2011 Spring term.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Appointment of a Full-Time Temporary Replacement Faculty for One Semester, Nursing

Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees approves the appointment of Ms. Marcia Bulthuis as a temporary full-time instructor, Nursing, effective January 11, 2010, at a salary of \$21,025, for the 2011 Spring term.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

2010 Tax Levy Resolution

Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees approves the resolution to adopt the 2010 Tax Levy and the Certificate of Tax Levy for Cook and Will Counties.

Upon the call of roll, the vote was as follows:

Ms. Agee	Nay
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being four (4) Ayes, one (1) Nay, and one (1) Advisory, the motion carried.

Trustee Faso arrived at 5:20 p.m.

The Trustees had questions regarding Agenda Item 5.5 and moved it to later in the meeting while information was collected.

725th REGULAR MEETING

December 21, 2010

Page 4

Microsoft Exchange E-mail Implementation and Remote Management Services, Server Hardware and Software

Ms. Agee moved and Mr. Faso seconded that the Board of Trustees approves a contract with John Drake and Associates for implementation services in the amount of \$21,908 to install a new Microsoft Exchange e-mail system; a contract with SWC Technology Partners for Microsoft Exchange system remote management services in the amount of \$15,000 per year, paid monthly at a rate of \$1,250, and an initial set-up fee of \$1,500; and the purchase of an HP server and supporting virtualization and server software from CDW-G, under Illinois Community College System Procurement Consortium (ICCSPC) pricing in the amount of \$14,189.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

25 Additional Datatel Colleague User Licenses

Ms. Agee moved and Ms. Donohue seconded that the Board of Trustees approves the purchase of 25 additional Datatel Colleague user licenses at a price of \$55,436.24, including the first year of maintenance.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

725th REGULAR MEETING

December 21, 2010

Page 5

Sophos Anti-Virus and Anti-Spam License Renewal

Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees approves the renewal of the Sophos anti-virus and anti-spam licenses for a two year term effective March 21, 2011, for a total of \$30,189.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

2011 Pick-up Truck

Mr. Faso moved and Ms. Hill-Corley seconded that the Board of Trustees awards the bid for a 2011 Production Model 1500 (1/2) Ton pick-up truck to the lowest responsible bidder, Community GMC, in the amount of \$25,298.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

President Radtke commented that spring enrollment is up approximately one percent, very close to where we were last year. At this point it appears that the end of term fall enrollment was up five percent over last Fall. This information is still being analyzed.

Dr. Radtke noted that for decades the United States ranked first in the world in terms of the percentage of the population with college degrees, but today the U.S. is ranked twelfth. The American Community College Trustees Association (ACCT), the American Association of Community Colleges (AACC), Phi Theta Kappa Honor Society, and other groups have urged community colleges across the country to advance "the completion agenda" – increasing the number of students who complete degrees, certificates, and other credentials with value in the workplace. Dr. Radtke stated that he will bring this information to the Board in the near future with a recommendation that Prairie State College sign on to this project.

725th REGULAR MEETING

December 21, 2010

Page 6

President's Cabinet Monthly Reports

Dr. Atewologun, Dr. Robertson, Ms. Winfree and Ms. Reaves were available for any questions on their monthly reports.

Trustee Donohue said that she was impressed with so much of Dr. Atewologun's report and all of the good things that are happening in Academic Affairs.

Trustee Agee noted that she is pleased that the emergency management project is moving along and thanked Mr. Martin for his efforts.

Dr. Radtke pointed out that Dean Marie Hansel has received her doctorate degree.

Information Technology Resources Project Status Update

Dr. Radtke provided an overview of the document.

Update on Audit Findings

Dr. Radtke reviewed the report and explained to the trustees that in order to be in compliance with the audit, the College must say that Board Policy A-4, Board Member Code of Ethics, and Board Policy A-5, Board Member Conflict of Interest and Impropriety, have been presented to the Board members. Although the Board Policies have been provided on the College's website, they are physically being presented to the trustees tonight.

Chair Fazzini suggested board should think about whether they want to receive paper copies of all policies, as had been provided in the past.

Mr. Fazzini asked that the record reflect that Board Policy A-4 and Board Policy A-5 have been given to all trustees.

Monthly Financial Report

Dr. Robertson reviewed the report.

D1900 Folding/Inserting System and Envelope Printer

In answer to the Board's questions, Ms. Jennifer Stoner provided information about the agreement and the purchase price of the machine. Mr. Faso agreed that the interest rate charged was appropriate.

Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees awards the lease of a D1900 folding/inserting system and envelope printer to Pitney Bowes, under State of Illinois Master Contract #PSD4014256, in the total amount of \$81,081. The machine will be leased over 63 months at a rate of \$1,287.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

725th REGULAR MEETING

December 21, 2010

Page 7

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Chair Fazzini reviewed the upcoming calendar events.

ICCTA/ACCT Report

There were none.

Prairie State College Foundation Report

Trustee Donohue reported that the Magic Dealers Association, a national organization, has donated \$1,600 for the *Jay Marshall Endowed Memorial Scholarship Fund*. The late Jay Marshall, a legendary magician and ventriloquist, considered "The Dean of the College of Magic," was introduced to Foundation scholarship fundraising by Emeritus Director Chuck Gruberman.

The *Scholarship Spotlight* special event on November 12 netted over \$28,500 for scholarships. Based on the number of guests, this was the highest per-capita profit since the 1990s.

Year-end *Be a Lifeline* annual fund appeal letters were mailed to Foundation supporters. Those who were not able to attend or support the November Special Event will receive the appeal letter. One-hundred percent of annual fund contributions will benefit scholarships. The Del Galdo Law Group, LLC has donated generously in honor of PSC Trustees, President, Cabinet, and employees.

Table Participant Comments

Ms. Valerie Nicholson said that it has been apparent that end of Fall semester numbers are up from the previous Fall considering the number of finals she has had to grade. She added that the faculty is working hard to keep the students engaged and motivated and she is glad to see the results.

Mr. Delvin Jones reported that the Student Government Association (SGA) just finished the annual Holiday Cheer celebration with a number of great events. He wished congratulations to the December graduates and happy holidays to all on behalf of SGA.

Trustee Donohue congratulated faculty members and wished everyone happy holidays.

Trustee Hill-Corley wished everyone happy holidays.

Trustee Agee read Professor Andy Schott's email announcing the results of the collection he coordinated for the veterans' home in Manteno. She said merry Christmas and happy holidays to everyone celebrating a different holiday.

Trustee Faso wished everyone a merry Christmas and happy new year.

Ms. Popovich wished everyone happy holidays.

725th REGULAR MEETING

December 21, 2010

Page 8

EXECUTIVE SESSION

Mr. Faso moved and Ms. Donohue seconded that the Board go into executive session for the "purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 5:54 p.m.

RETURN TO OPEN SESSION

Dr. Doyle moved and Ms. Hill-Corley seconded that the Board of Trustees return to Open Session at 6:08 p.m. All members present voted Aye, and the motion carried.

ADJOURNMENT

Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:09 p.m.

Mark Fazzini, Chair

Kathleen Doyle, Secretary Pro Tem

Deborah Smith Havighorst, Board Recorder
