

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Third Regular Meeting December 15, 2008

MINUTES

Mr. Mark Fazzini, Chair, convened the 703rd Regular Meeting of the Board of Illinois Community College District No. 515 at 5:08 p.m., Monday, December 15, 2008 in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Dr. Kathleen Doyle, Vice Chair
Mr. Phil Faso
Ms. Mary Lee Johnson
Mr. John Marks
Ms. Favian Apatá, Student Trustee

Board Members Absent

Ms. Jacqueline Agee, Secretary
Ms. Peg Donohue

Table Participants Present

Dr. Eric C. Radtke, President
Ms. Deborah Smith Havighorst, Board Recorder
Dr. Linda Uzureau, Vice President, Academic Affairs
Mr. J. Randall Dempsey, Vice President, Business & Information Services
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Ms. Susan Braasch, Staff Representative

Table Participants Absent

Mr. John Flannigan, Faculty Representative
Mr. Justin Doup, Student Representative

Administrators Present

Ms. Gwen M. Dean, Ms. Patricia DeHesus, Mr. Brian Donovan, Ms. Lynita Gebhardt, Ms. Shawn L. Govan, Mr. Chuck Jenrich, Ms. Mary Klinefelter, Mr. Jerry Mackay, Mr. Craig Mulling, Dr. Susan Solberg, Ms. Jennifer Stoner, Ms. Angela Winters-Harmon

Faculty Members Present

Mr. Ed Schwarz

Staff Members Present

Ms. Nicole Thornton, Ms. Patricia Trost, Ms. Jill Yott

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News Media

None

Other

Ms. Andrea Austin, PSC Student; Ms. Latoya Brand, PSC Student

ORAL/WRITTEN PUBLIC COMMUNICATIONS

There were none.

INTRODUCTIONS/RECOGNITIONS

There were none.

SECRETARY PRO TEM

Mr. Fazzini moved and Ms. Johnson seconded to appoint Dr. Kathleen Doyle, Secretary Pro Tem. All members present voted Aye, and the motion carried.

CONSENT ITEMS

Dr. Doyle moved and Mr. Marks seconded that the Board of Trustees approve the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the 702nd Regular Meeting of November 25, 2008 and the Minutes of the Executive Session of November 25, 2008; as presented.

Retirement of Ms. Christy Donovan: Director, Curriculum & Assessment

That the Board of Trustees accept the retirement of Ms. Christy Donovan, Director, Curriculum & Assessment, effective June 30, 2009.

Designation of Deputies for April 2009 Election

That the Board of Trustees confirm their approval of the designation of Ms. Patricia Trost, Ms. Deborah Smith Havighorst and Ms. Elizabeth Sloan as the persons authorized to accept nominating petitions from prospective candidates on behalf of the Secretary of the Board of Trustees for the Election to be held on Tuesday, April 7, 2009, and furthermore that Ms. Trost be designated as the local election official to act on behalf of the Secretary of the Board of Trustees for the election.

Recorder

That the Board of Trustees appoint Ms. Deborah Smith Havighorst as Recorder of the Board of Trustees.

Bills Payable – FY2009

That the Board of Trustees approve the FY2009 List of Bills Payable for December, as indicated in the enclosure.

Dr. Radtke described the new layout for the bills in the board packet. He explained that it seemed appropriate to combine information about what department, fund, and grant name each check was charged to in one place so that the reader would not have to reference separate lists of account numbers and departments. This would also cut down on the number of pages in the board packet.

Dr. Doyle asked why there was no date for each check and Mr. Dempsey said that could easily be provided. Dr. Doyle responded that she would prefer to have the date the check was written instead of the check number for the Board's review; otherwise, she really likes the way the new layout looks.

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Ms. Johnson commented that she really appreciated having the grant names on the list to see exactly what the various grants were paying for.

In regards to a question from Dr. Doyle about the attorneys' bills, Dr. Radtke said that there were revisions of the November and December bills. He explained the agreement with the Del Galdo Law Group calls for a charge of \$175 per hour for general legal services, and \$190 per hour for administrative and civil litigation and other extraordinary legal matters. In the original bills for November and December, there were several charges for \$190 that dealt with the petition to add grant-funded employees into the support staff union. Dr. Radtke called and spoke with Mr. Michael Del Galdo and he said he would amend the statements and only a limited number of those activities would be charged at the \$190 rate.

Dr. Doyle said she sees there are still \$190 charges and the contract specifically states the College would only be charged \$190 for litigation and those items do not appear to be litigation. Dr. Radtke said the agreement actually states \$190 for administrative and civil litigation and according to Del Galdo Law Group's processes and definitions, some of the activities billed do fall under the administrative and litigation category.

Dr. Doyle stated she will call Mr. Del Galdo to question these charges.

Upon the call of roll, the vote was as follows:

Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Final Reading – Board Policy G-27, Nepotism in Employment

Dr. Radtke said that College counsel has reviewed the policy and felt it had been clarified and improved but recommended one additional change. In the first new paragraph, first sentence: "relatives in the same categories" was changed to "relative of the same degree of relationship."

Dr. Doyle noted that what was said last month regarding nepotism as it relates to the Board being a part of Board Policy A-5 is actually not a part of Board Policy A-5.

Mr. Fazzini said that what is in Board Policy A-5 is not identical to what is in Board Policy G-27, but it is close.

Ms. Johnson said if the information is not in Board Policy A-5, why not leave the first three lines in Board Policy G-27. Mr. Fazzini pointed out that Board Policy G-27 is written for employees, not the Board of Trustees.

Mr. Fazzini pointed out that right now the Board is dealing with G-27 and asked if anyone had any other comments specific to that policy.

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Dr. Radtke said that because of the timing relative to the spring term, there may be a situation for the spring term with an adjunct faculty member reporting to an administrator which would necessitate “grandfathering” them in under the original Board Policy G-27 and asked if there was opposition. There was none.

Mr. Faso moved and Mr. Marks seconded that the Board of Trustees approve for Final Reading, Board Policy G-27, Nepotism in Employment, as presented in the enclosure.

Upon the call of roll, the vote was as follows:

Dr. Doyle	Nay
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being four (4) Ayes, one (1) Nay, and one (1) Advisory, the motion carried.

Ms. Johnson moved and Dr. Doyle seconded that the Board of Trustees review Board Policy A-5, Board Member Conflict of Interest and Impropriety, at the January 27, 2009 meeting.

Mr. Fazzini stated that he is comfortable with Board Policy A-5 the way it is written.

Dr. Doyle said that in light of comments made by the accreditation team she feels that not putting the original wording back in basically eliminates what the accreditation team has said.

Upon the call of roll, the vote was as follows:

Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Nay
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being four (4) Ayes, one (1) Nay, and one (1) Advisory, the motion carried.

2008 Tax Levy Resolutions

Mr. Dempsey explained the levy the Board is passing is for the audit fund, the education fund and the OEM fund.

Ms. Johnson verified that for homes in Cook County, the levy will cost homeowners approximately \$4.00 for every \$100,000 of their homes’ value every year, and asked if that would be the same cost for homes in Will County. Mr. Dempsey stated that Will County costs are less, approximately \$3.80 for every \$100,000.

Ms. Johnson moved and Dr. Doyle seconded that the Board of Trustees approve the Resolution to Adopt the 2008 Tax Levy which establishes the level of taxes that will be requested for the College from Cook and Will Counties for the 2008 tax year.

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Upon the call of roll, the vote was as follows:

Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Lease-Purchase – Enterasys Switches

Mr. Dempsey explained that the upgraded switches are part of the Information Technology network and it was determined by Management Information Systems & Services that the switches are absolutely essential to alleviate future problems. This lease agreement would replace an old lease agreement with Sysix.

Ms. Johnson moved and Mr. Faso seconded that the Board of Trustees approve the lease-purchase of four (4) Enterasys Switches from Sysix Technologies for a term of thirty-three months beginning January 1, 2009. Total lease-purchase price is \$30,569.

Upon the call of roll, the vote was as follows:

Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Apata	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

Dr. Radtke welcomed Ms. Havighorst to her new role and stated he is pleased that Ms. Trost will have more time to help him accomplish all he is looking to do, including several new projects.

He stated that the College is in the process of doing major assessment of the Information Technology systems with the Ferrilli Group from Pennsylvania. He explained that they have identified what and where the flaws and problems are and now are going to propose how they can help Prairie State. Dr. Radtke said that they pointed out some things which were quite critical. Most of the shortcomings they identified are not surprising, but it is helpful to have them identified by an outside source. He is looking forward to receiving their final report.

Dr. Radtke reported that today, representatives from Datatel visited the College. Prairie State will work with suggestions from both Datatel and Ferrilli to make better use of Prairie State's resources. Mr. Dempsey and Mr. Brian Donovan will finalize the Information Technology Plan that is currently being

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developed. Given all of the issues, this will be a multi-year project. The College needs a stronger foundation and it is on the road to understanding and moving forward as quickly as possible.

Dr. Radtke wished the members of the Board happy holidays and thanked them for the support they have offered him in his first few months as President.

President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Dempsey, Ms. Winfree and Ms. Reaves are available for any questions on their monthly reports.

Monthly Financial Report

Mr. Dempsey reported that he has been monitoring property tax collections and looking to control expenditures. He emphasized that on one hand, it is necessary to watch costs, but on the other, avoid shutting down any of the College's programs. Revenues are comparable to the same time last year, which is good news.

Dr. Radtke added that Prairie State has already been subjected to a 2.5% cut from the state, and the current projection is a possible 8% additional cut.

Dr. Doyle asked Mr. Dempsey if the College has been getting money from the state in a timely fashion. Mr. Dempsey stated that we have been receiving payments as we did last year and have received the first two quarterly payments.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Mr. Fazzini reminded the Board that there is a retreat on January 13, 2009. He said there are reports of institutions around the country who have offered special tuition arrangements for people who are unemployed. Staff members are researching how we could offer something like this at Prairie State. He said it is obviously too late to offer something for spring semester, but the Board can discuss other options at the retreat.

ICCTA/ACCT Report

No reports. Ms. Johnson stated that she feels the upcoming ACCT National Legislative Summit in Washington D.C. in February of 2009 is a very important meeting where we will have the opportunity to talk to our legislators. She was happy to hear that Ms. Donohue will be attending the conference and hopes Mr. Marks will be able to attend as well.

Prairie State College Foundation Report

Dr. Radtke reported that to date, the Foundation has earned just over \$40,000 from the special event, which is a little more than what was expected.

Dr. Robert Manasse, a Director of the Chicago Dental Society and husband of Foundation Director Johanna Manasse, has facilitated a Chicago Dental Society grant of \$9,421 for equipment to assist Prairie State College's Dental Hygiene program.

The Foundation has received a check for \$10,000 from the Anonymous Family Donor which has made annual year-end gifts for scholarships since 2003.

Table Participant Comments

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Ms. Braasch thanked the Board for agreeing to bring Board Policy A-5 back for review at the January board meeting. She wished everyone happy holidays.

Ms. Apata is very pleased with all that has happened at the college all year long. She said she appreciated that Dr. Radtke and the Board members attended the student pep rally and other student functions. She is looking forward to the coming new year at Prairie State College.

Mr. Faso complimented Dr. Radtke on the newsletter. He found it to be very informative and a great communication tool. Mr. Faso wished everyone a Merry Christmas, and a happy, prosperous new year.

Dr. Radtke thanked Dr. Uzureau, Ms. Jennifer Stoner and Ms. Paulette Maurer for starting the newsletter and said it looks great. He said the newsletter has received a great reception and he is looking forward to them building on this idea.

Mr. Marks wished everyone happy holidays.

Dr. Doyle welcomed Ms. Havighorst and wished everyone happy holidays.

Ms. Johnson also wished everyone happy holidays and asked them to remember that some people are less fortunate and the war goes on in Afghanistan.

Mr. Fazzini commented on this month's report by the general assembly on dual credit issues which spoke to the challenges and benefits of dual credit and the loss of the grant and asking the legislature to re-establish it. Prairie State has utilized this grant and now that it has been withdrawn, it is important for the Board and institution to establish a position as to how to handle dual credit classes. This needs to be addressed in the coming months. He wished everyone happy holidays.

ADJOURNMENT

Dr Doyle moved and Ms. Johnson seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 5:52 p.m.

Mark Fazzini, Chair

Jacqueline Agee, Secretary

Deborah Smith Havighorst, Board Recorder
