
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**SEVEN HUNDRED FOURTEENTH MEETING
REGULAR MEETING**

**Tuesday – December 15, 2009
Board Room (No. 2274)**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-7918**

AGENDA

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS**

3.1 Skyway Jazz Festival Winners

- 4. CONSENT ITEMS**

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member desires separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Minutes of the 713th Regular Meeting of November 24, 2009 and the Minutes of the Executive Session of November 24, 2009; as presented.

- 4.1 713th Regular Meeting – November 24, 2009

(Enclosure)

4.2 Executive Session – November 24, 2009

(Enclosure – Board Members Only)

Personnel

4.3 Retirement of Ms. Mary Reaves; Vice President, Student Affairs/Dean of Students (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accept the retirement of Ms. Mary Reaves; Vice President, Student Affairs/Dean of Students; effective July 1, 2012.

4.4 Resignation of Ms. Angela Winters-Harmon; Assistant Dean, Student Life and Multicultural Affairs (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accept the resignation of Ms. Angela Winters-Harmon; Assistant Dean, Student Life and Multicultural Affairs; effective December 31, 2009.

Institutional

4.5 Resolution Honoring Marian Catholic High School Band

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Resolution honoring the Marian Catholic High School Marching Band.

4.6 Approval of New Course in Library Technology

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the following new course to become effective in Spring 2010:

LIB 101 Information Fluency in the Digital World

Financial

4.7 Bills Payable – FY2010

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the FY2010 List of Bills Payable for December, as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

EXECUTIVE SESSION

Personnel

5.1 Appointment of Assistant Professor of English as a Second Language

RECOMMENDATION:

(Enclosure-Board Members/Executive Officers Only)

A recommendation for the appointment of an Assistant Professor of English as a Second Language will be made following discussion in Executive Session.

- 5.2 Appointment of a Full-Time Temporary Replacement Faculty for One Semester, Social Sciences
RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
A recommendation for the appointment of a full-time temporary faculty position in Social Sciences for Spring 2010 will be made following discussion in Executive Session.

Institutional

- 5.3 Final Reading – Board Policy G-42, Confidential Reporting of Unethical or Illegal Behavior
RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees approve for Final Reading, Board Policy G-42, Confidential Reporting of Unethical or Illegal Behavior.

Financial

- 5.4 2009 Tax Levy Resolution (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the Resolution to Adopt the 2009 Tax Levy which establishes the level of taxes that will be requested for the College from Cook and Will Counties for the 2009 tax year.
- 5.5 Final Reading – Board Policy D-3, Administrative Authority for Payment of Bills (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve for Final Reading, Board Policy D-3, Administrative Authority for Payment of Bills.
- 5.6 Purchase Recommendation – Thermo Scientific Infrared Spectrophotometer (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the purchase of a Thermo Scientific Infrared Spectrophotometer (Nicolet 380 FT-IR) for a total cost of \$16,377.43.
- 5.7 Lease Recommendation – Copier (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the lease of a Canon IR7095 copier for a term of five years at a monthly cost of \$885, maintenance included, from Martin Whalen.
- 5.8 Lease/Purchase Recommendation – HP Network Core Switch (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees award a four-year fair market value lease for the HP Network Core Switch to the lowest responsible lender, University Lease, in the total amount of \$69,245.76, to be paid quarterly at a rate of \$4,327.86.
- 5.9 Consideration of a Resolution Providing for the Issue of General Obligation Debt Certificates, Series 2010 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees authorizes and provides for the issue of \$4,500,000 General Obligation Debt Certificates, Series 2010 for the purpose of financing capital improvements at facilities of the District.

- 5.10 Purchase Recommendation – e-Commerce/Instant Enrollment Software (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the purchase of e-Commerce/Instant Enrollment software from Datatel (sole source) in the amount of \$18,580 for the total purchase.

6. REPORTS

- 6.1 President's Report (Enclosure)

- 6.2 President's Cabinet Monthly Reports (Enclosure)

- 6.3 Update on Audit Findings (Enclosure)

- 6.4 Monthly Financial Report (Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

- 7.1 Schedule for Future Board/College Events (Enclosure)

- 7.2 ICCTA/ACCT Report

- 7.3 Prairie State College Foundation Report

- 7.4 Table Participant Comments

8. EXECUTIVE SESSION

9. ADJOURNMENT
