

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Twenty-Fourth Regular Meeting November 30, 2010

MINUTES

Mr. Mark Fazzini, Chair, convened the 724th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:02 p.m., Tuesday, November 30, 2010, in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Ms. Jacqueline Agee, Vice Chair
Ms. Cindy Somer, Secretary
Ms. Peg Donohue
Dr. Kathleen Doyle
Mr. Phil Faso
Ms. Brunetta Hill-Corley
Ms. Adriana Popovich, Student Trustee

Table Participants Present

Dr. Eric C. Radtke, President
Ms. Deborah Smith Havighorst, Board Recorder
Dr. Adenuga Atewologun, Vice President, Academic Affairs
Dr. Alan D. Robertson, Vice President, Business & Information Services
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Mr. John Flannigan, Faculty Representative
Ms. Sue Braasch, Staff Representative
Mr. Delvin Jones, Student Representative

Administrators Present

Dr. Consuelo V. Frederick Ballom, Mr. Brian Donovan, Mr. James M. Eaton, Ms. Lynita Gebhardt, Ms. Shawn L. Govan, Ms. Marie Hansel, Mr. Ed Jodelka, Ms. Kim Kunce, Mr. Jerry Mackay, Mr. Norman D. Martin, Ms. Paulette Maurer, Ms. Jennifer Stoner, Ms. Patty Valenziano

Faculty Members Present

Mr. Ed Schwarz

Staff Members Present

Ms. Jill Yott

Other

Mr. Michael Bridges, PSC student; Ms. Peggy Brown, PSC student; Mr. Jim Fox, Fox Lawson & Associates; Mr. Wayne McNair, PSC student; Ms. Kathleen Skelton, PSC student; Mr. Anthony Vicidomini, PSC student; Mr. Jeremy Wright, PSC student

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ORAL/WRITTEN PUBLIC COMMUNICATIONS

There were neither oral nor written communications received from the public.

INTRODUCTIONS/RECOGNITIONS

Board of Trustees Art Collection Presentation

Dr. Radtke introduced Professor Paul Rinaldi who introduced the latest additions to the Collection, including pieces by Mr. Michael Bridges, Ms. Peggy Brown, Ms. Michelle Cox, Mr. Wayne McNair, Ms. Kathleen Skelton, Mr. Anthony Vicidomini, Mr. Jeremy Wright and Ms. Sarah Zakrzewski.

National Council for Marketing and Public Relations (NCMPR) Award

Vice President Atewologun introduced the communications and marketing department and Ms. Stoner told the Board about the bronze award her department received from NCMPR.

Introduction of New Administrators

Dr. Radtke introduced Dr. Alan Robertson, Vice President, Finance and Administration. Vice President Winfree introduced Mr. Ed Jodelka, Dean, Corporate and Continuing Professional Education.

CONSENT ITEMS

Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the 723rd Regular Meeting of October 26, 2010, as presented.

Full-Time Faculty Overloads and Adjunct Faculty Salaries on Teaching Assignments – Fall 2010, Late Start Classes and Second Eight Week Classes (Credit Courses)

That the Board of Trustees approves the full-time faculty overload compensation in the amount of \$9,246.40, and adjunct faculty compensation in the amount of \$192,527.03, on teaching assignments for late start classes and the second eight- week classes of the 2010 Fall term (credit courses).

Resignation of Ms. Kathleen M. Caliendo; Assistant Professor, Nursing

That the Board of Trustees accepts the resignation of Ms. Kathleen M. Caliendo; Assistant Professor, Nursing; effective December 17, 2010.

Approval of 2011 Regular Board Meeting Day, Time and Place

That the Board of Trustees holds the 2011 Regular Meetings of the Board of Trustees of Community College District 515 on the last Tuesday of each month at 5:00 p.m. in the Board Room (Room 2274) of the College, as presented.

Designation of Deputies for April 2011 Election

That the Board of Trustees confirms their approval of the designation of Ms. Deborah Smith Havighorst, Ms. Patricia Trost and Ms. Jill Yott as the persons authorized to accept nominating petitions from prospective candidates on behalf of the Secretary of the Board of Trustees for the Election to be held on Tuesday, April 5, 2011, and further more that Ms. Havighorst be designated as the local election official to act on behalf of the Secretary of the Board of Trustees for the election.

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Approval of New Course – Political Science

That the Board of Trustees approves one new course in political science, effective Summer 2011:

POLSC 250

Introduction to Political Philosophy

Bills Payable – FY2011

That the Board of Trustees approves the FY2011 List of Bills Payable for October, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

EXECUTIVE SESSION

Ms. Donohue moved and Ms. Somer seconded that the Board go into executive session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity;” for the “collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;” for the “purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired;” and for the “discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.”

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 5:32 p.m.

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RETURN TO OPEN SESSION

Mr. Faso moved and Ms. Brunetta Hill-Corley seconded that the Board of Trustees return to Open Session at 5:49p.m. All members present voted Aye, and the motion carried.

ACTION ITEMS

Health Insurance – 2011 Plan

Mr. Faso moved and Ms. Hill-Corley seconded that the Board of Trustees approves the 2011 Health Insurance Plan.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Dental Insurance – 2011 Plan

Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees approves the 2011 Dental Insurance Plan.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Life and Accidental Death & Dismemberment Insurance – 2011-2013 Plans

Ms. Hill-Corley moved and Mr. Phil Faso seconded that the Board of Trustees approves the 2011-2013 Life and Accidental Death and Dismemberment Insurance Plans.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

New Classification Structure and Salary Range

Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees approves the classification structure and salary ranges as recommended in the study recently completed by Fox Lawson and Associates.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Amendments to the 2010-2012 Contract Between the Federation of Supportive Staff Cook County College Teachers Union Local 1600, AFT, AFL-CIO and Illinois Community College Board District 515
Dr. Radtke explained the report and Ms. Braasch noted she was pleased with the negotiation process and the results of the classification study.

Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees amends the 2010-2012 contract between the Federation of Supportive Staff Cook County College Teachers Union Local 1600, AFT, AFL-CIO and Illinois Community College Board District 515 by substituting the attached revisions to Section 13.2 – Salary Increase, Article XV – Promotions, Section 20.2 – Job Classifications, Article XXII – Reclassification, Appendix C – Job Classification Salary Structure, Appendix D – Departmental Seniority Report, and Appendix O – Memorandum of Understanding.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Amendments to the 2007-2011 Contract Between the Campus and Public Safety Officers Association and Illinois Community College Board District 515

Ms. Somer moved and Ms. Donohue seconded that the Board of Trustees amends the 2007-2011 contract between the Campus and Public Safety Officers Association and Illinois Community College Board District 515 by substituting the attached revisions to Section 13.2 – Salaries, and Appendix A – Department Seniority List.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Review of Closed Session Minutes

As there were no closed session minutes to review, no action was taken.

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Review of Verbatim Recordings of Closed Session Meetings

*Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees authorizes the destruction, on or after November 30, 2010, of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending: **January 27, 2009; February 24, 2009; first Executive Session of March 21, 2009; second Executive Session of March 31, 2009; April 28, 2009; and May 26, 2009.***

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Schedule for Summer Work Hours

Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees, notwithstanding the provisions of Policy C-3: "College Business Hours and Closure Days," approves the implementation of a flexible scheduling option for employees for the summer of 2011 as developed by the President.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Appointment of Freedom of Information Officer

Dr. Doyle moved and Ms. Hill-Corley seconded that the Board of Trustees appoints Dr. Alan D. Robertson as the Freedom of Information Officer (FOIO).

Upon the call of roll, all members voted Aye, and the motion carried.

Treasurer

Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees appoints Dr. Alan D. Robertson as Treasurer of the Board of Trustees.

Upon the call of roll, all members voted Aye, and the motion carried.

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Authorized Signatories Required for College Financial Accounts

Ms. Donohue moved and Dr. Doyle seconded that the Board of Trustees authorizes the following as signatories for the College's financial accounts: Eric C. Radtke, President; Alan D. Robertson, Treasurer; and James M. Eaton, Controller.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Lease Recommendation - 179 Computers

Ms. Hill-Corley moved and Ms. Somer seconded that the Board of Trustees awards a three-year fair market value lease for 179 computers to the lowest responsible bidder, University Lease, in the total amount of \$140,176.08, to be paid quarterly at a rate of \$11,681.34.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Purchase Recommendation – Challenge Titan 230 Cutter

Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees approves the purchase of a Challenge Titan 230 cutter for Institutional Support Services from Tompkins Printing Equipment Company, the lowest responsible bidder, in the amount of \$15,345.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

President Radtke commented on the fall athletic banquet and was glad to see that the athletic and academic performance of our students continues to improve.

Three members of the team from Kingsborough Community College visited Prairie State last week. We were invited by them to work with them as part of the federal grant, the Fund for the Improvement of Post-Secondary Education (FIPSE). Representatives from PSC will be visiting them in Brooklyn, New York next summer.

Dr. Radtke shared that cabinet enjoyed a great surprise today, with a visit from Dr. Dale Collins, the first Chair of the Prairie State College Board of Trustees. Dr. Collins began his appointment with the College in 1966. He currently resides in Scottsdale, Arizona and will soon be receiving an award for community service in Washington, DC. Dr. Collins was nominated by someone who worked with him during his time at the College. Dr. Collins shared some great stories with cabinet and said how much he loved the energy and activity of the College.

President's Cabinet Monthly Reports

Dr. Atewologun, Dr. Robertson, Ms. Winfree and Ms. Reaves were available for any questions on their monthly reports.

Ms. Donohue commented that she's excited about the Proctor and Gamble project. She also noted that each of the reports is excellent including Vice President Reaves' information about TRIO. Trustee Donohue said she really enjoyed the thoroughness of Dr. Robertson's report.

Our College Identity

Dr. Radtke gave an overview of the document.

Student Government Budget

Dr. Radtke provided an overview of the document.

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Program Advisory Committee Memberships

This document is distributed for information purposes only.

Citizen/Special Advisory Committee Memberships

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Update on Audit Findings

Dr. Robertson reviewed the report.

Monthly Financial Report

Dr. Robertson reviewed the report.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Chair Fazzini reviewed the upcoming calendar events.

ICCTA/ACCT Report

Student Trustee Popovich shared that she attended the ICCB-SAC meeting in Oak Brook. She said that there was worthwhile discussion about college readiness. She said that the students are also working to raise funds for the 9-11 memorial in New York City.

Prairie State College Foundation Report

Trustee Somer reported that Theta Mu Lambda Foundation of Alpha Phi Alpha men's fraternity has donated \$1,500 to assist the Protégé Program. The club designated textbook purchases for its donation.

During the recent "Scholarship Spotlight" fundraising gala at Olympia Fields Country Club, members of PSC's Forensics Team presented four scholarship essays which spoke to students' need. Immediately following, 42 guests pledged \$6,175 during the *Stand Up for Scholarships* quick pledge, including four gifts of \$500 each.

Thank you to all who supported the special event. The Foundation has received much favorable feedback and looks forward to providing results as soon as all invoices have been received.

Table Participant Comments

Mr. John Flannigan congratulated the student artists and thanked the board for giving them this opportunity. He extended best wishes to Ms. Caliendo on behalf of the faculty.

Ms. Susan Braasch welcomed Dr. Robertson. She thanked the Board for approving a flexible hours schedule for next summer and for approving the classification study.

Mr. Delvin Jones welcomed Dr. Robertson on behalf of the Student Government Association and the entire student body. He updated the Board on SGA events and emphasized the services available to students during Holiday Cheer.

Trustee Donohue welcomed Vice President Robertson and Dean Jodelka.

Trustee Hill-Corley welcomed Dr. Robertson and congratulated the student artists.

Ms. Popovich shared that she is excited to see a new course being offered.

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ADJOURNMENT

Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:32 p.m.

Mark Fazzini, Chair

Cindy Somer, Secretary

Deborah Smith Havighorst, Board Recorder
