

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Thirteenth Regular Meeting November 24, 2009

MINUTES

Mr. Mark Fazzini, Chair, convened the 713th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:02 p.m., Tuesday, November 24, 2009, in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Ms. Jacqueline Agee, Vice Chair
Ms. Cindy Somer, Secretary
Ms. Peg Donohue
Dr. Kathleen Doyle
Mr. Phil Faso
Ms. Brunetta Hill-Corley
Mr. Etta Oben, Student Trustee

Table Participants Present

Dr. Eric C. Radtke, President
Ms. Deborah Smith Havighorst, Board Recorder
Dr. Adenuga Atewologun, Vice President, Academic Affairs
Mr. J. Randall Dempsey, Vice President, Business & Information Services
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Ms. Cayla Wiegele, Student Representative

Table Participants Absent

Mr. John Flannigan, Faculty Representative
Ms. Sue Braasch, Staff Representative

Administrators Present

Mr. Brian Donovan, Ms. Cathy Kloss, Mr. Norman Martin, Dr. Susan Solberg, Ms. Jennifer Stoner

Faculty Members Present

Mr. Ed Schwarz

Adjunct Faculty Members Present

Ms. Vivian Zimmerman

Staff Members Present

Ms. Tina Saigh, Ms. Pat Trost

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Other

Ms. Melissa Barrett, Cancer Support Center, Mr. Oscar Carvajal, Student Government Association; Mr. Alexander Collins, Student Government Association; Ms. Rachael Kemnic, Cancer Support Center; Ms. Shama Khan, Student Government Association; Mr. James Pandolfi, Crowe Horwath; Mr. Guy Shabtay, Student Government Association

ORAL/WRITTEN PUBLIC COMMUNICATIONS

There were none.

OATH OF OFFICE AND SEATING OF NEW TRUSTEE

The Board Secretary Cindy Somer administered the Oath of Office to Ms. Brunetta Hill-Corley. Ms. Hill-Corley thanked the Board of Trustees, saying she is looking forward to working with them to take the College to its next level of excellence.

INTRODUCTIONS/RECOGNITIONS

Introduction of Student Government Association Officers

Student Government Advisor, Ms. Tina Saigh, introduced Student Government Association President Cayla Wiegele who introduced Vice President Guy Shabtay, Secretary Guilherme Nunes, Treasurer Oscar Carvajal, Public Relations Director Tomer Sirma, and Senators Shama Khan and Alexander Collins. Not at the meeting was Program Director Sikod Njem.

Cancer Support Center

Professor Jim White introduced Ms. Melissa Barrett, Chief Development Officer, and Ms. Rachael Kemnic, Fundraising Events Coordinator, of the Jennifer S. Fallick Cancer Support Center who presented the PSC Foundation with a check for \$500 for the College's participation in the Center's annual Walk of Hope.

Assistant Professor Jason Evans – Global Skills for College Completion Project (GSCC)

Vice President Atewologun recognized Associate Professor Jason Evans for his selection as one of 26 faculty across the nation from 16 community colleges to participate in a Gates Foundation national grant to be administered by LaGuardia Community College in cooperation with the League for Innovation.

Presentation of Innovation Award

Vice President Reaves announced the Illinois Council of Community College Administrators Innovation Award 2009 was presented to the College for the Man-Up! African-American Male Professors' Program to enhance the success, retention, and graduation of African-American male students.

CONSENT ITEMS

Dr. Doyle moved and Mr. Faso seconded that the Board of Trustees approve the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the 712th Regular Meeting of October 27, 2009; the Special Meeting of November 10, 2009; and the Executive Session of November 10, 2009; as presented.

Full-Time Faculty Overloads, Adjunct Faculty Salaries, and Compensation for Administrators and Staff on Teaching Assignments – Fall 2009, Second Eight Week Classes (Credit Courses)

That the Board of Trustees approve the full-time faculty overload payments of \$2,578.90, adjunct faculty salaries of \$42,217.40, and compensation for administrators and staff on teaching assignments of \$1,120.20, for the second eight weeks of classes of the 2009 Fall term (credit courses).

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Approval of New Course in College Studies

That the Board of Trustees approve the following new course to become effective in Spring 2010:

COL 107 More Brothers and Scholars

Approval of 2010 Regular Board Meeting Day, Time and Place

That the Board of Trustees hold the 2010 Regular Meetings of the Board of Trustees of Community College District 515 on the last Tuesday of each month at 5:00 p.m. in the Board Room (Room 2274) of the College, as presented.

Bills Payable –FY2010

That the Board of Trustees approve the FY2010 List of Bills Payable for November as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

EXECUTIVE SESSION

Ms. Agee moved and Mr. Faso seconded that the Board go into executive session for the “discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.”

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 5:22 p.m.

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RETURN TO OPEN SESSION

Ms. Donohue moved and Ms. Agee seconded that the Board of Trustees return to Open Session at 5:27 p.m. All members present voted Aye, and the motion carried.

Presentation of FY2009 Comprehensive Annual Financial Report and Audit

Vice President Dempsey introduced Mr. James Pandolfi from Crowe Horwath. Mr. Pandolfi presented the audit report for FY2009.

Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees accept the FY2009 Comprehensive Annual Financial Report and Audit, as presented.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Health Insurance – 2010 Plan

Ms. Somer moved and Ms. Hill-Corley seconded that the Board of Trustees approve the 2010 Health Insurance Plan.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Proposal for Classification Study

Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees accept the proposal from Fox Lawson & Associates to conduct a classification study for support, safety/security, confidential, grant-funded, managerial and administrative staff at a total cost of \$54,000, including expenses.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Review of Closed Session Minutes

The Board reviewed the Executive Session minutes and determined the minutes that are presently closed will remain closed until their designated release date.

Review of Verbatim Recordings of Closed Session Meetings

*Ms. Somer moved and Ms. Hill-Corley seconded that the Board of Trustees authorize the destruction, on or after November 24, 2009, of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending: **December 18, 2007; January 3, 2008; January 4, 2008; January 29, 2008; February 26, 2008; March 25, 2008 (two sessions); April 24, 2008; and May 5, 2008.***

Further, that the Board of Trustees find that audio tapes made of other closed meetings held by the Board during 2008, and of Board closed meetings held during 2009, require continued confidentiality and should be maintained as non-public at this time.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

First Reading – Board Policy G-42, Confidential Reporting of Unethical or Illegal Behavior

Mr. Faso moved and Dr. Doyle seconded that the Board of Trustees approve for First Reading Board Policy G-42, Confidential Reporting of Unethical or Illegal Behavior.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

First Reading – Board Policy D-3, Administrative Authority for Payment of Bills

Mr. Faso moved and Ms. Somer seconded that the Board of Trustees approve for First Reading Board Policy D-3, Administrative Authority for Payment of Bills.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Final Reading – Board Policy D-4, Purchasing and Bidding

Ms. Donohue moved and Dr. Doyle seconded that the Board of Trustees approve for Final Reading Board Policy D-4, Purchasing and Bidding.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Purchase Recommendation – Blackboard Enterprise Version 8.x

Trustee Agee asked Dr. Atewologun if all faculty will be using Blackboard at some point. Vice President Atewologun indicated that the College is moving toward that goal.

Ms. Agee moved and Ms. Donohue seconded that the Board of Trustees approve the purchase of Blackboard Enterprise Version 8.x for a total cost of \$76,725.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Lease Recommendation – 262 Computers

Mr. Faso moved and Ms. Agee seconded that the Board of Trustees award a three-year fair market value lease for 262 computers to the lowest responsible lender, University Lease, in the total amount of \$164,203.56, to be paid quarterly at a rate of \$13,683.63.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

Dr. Radtke welcomed Trustee Hill-Corley and said he is looking forward to working with her.

Dr. Radtke pointed out a copy of the letter sent to Governor Patrick Quinn asking for his support of funding for previously approved capital projects. The letter was signed by Senator Toi Hutchinson, Senator Maggie Crotty, Representative Anthony DeLuca, Representative Al Riley, Representative David Miller, and Representative Will Davis.

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President Radtke extended complements to Ms. Jennifer Stoner and the Communications and Marketing Department on the new schedule. He noted that they are also working on an updated website with a new design.

Dr. Radtke reported that progress is being made on the CDL property. The asphalt work was finished and the contractor also patched the main parking lot today.

Dr. Atewologun met with the superintendent and other representatives from Crete-Monee High School to work on a new program for next Fall. Sixty seniors from CMHS will be coming to the College for a program that will give them both college and high school credit.

President's Cabinet Monthly Reports

Dr. Atewologun, Mr. Dempsey, Ms. Winfree and Ms. Reaves were available for any questions on their monthly reports.

Our College Identity

This document is distributed for information purposes only.

Student Government Budget

This document is distributed for information purposes only.

Program Advisory Committee Memberships

This is for review only.

Citizen/Special Advisory Committee Memberships

This is for review only. Chair Fazzini pointed out the number of citizens helping the College.

Monthly Financial Report

Vice President Dempsey reviewed the report and stated that the College is monitoring cash flow very carefully. Mr. Fazzini pointed out that the payments due in FY2009 that we received late will be included in this fiscal year.

Dr. Radtke stated that state payments are approximately 105 working days behind.

Trustee Agee asked if the College will be receiving veterans' grants. Mr. Dempsey said the College has not been officially notified but is not expecting to receive these funds.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Chair Fazzini reviewed upcoming dates.

ICCTA/ACCT Report

Trustee Donohue attended the ICCTA meeting on November 13 in Chicago.

Prairie State College Foundation Report

Trustee Donohue shared that a community resident has notified the Foundation that she plans to leave a bequest in her will for nursing scholarships. The resident has been a volunteer at St. James Hospital for many years and her favorable contacts there with so many PSC nursing students led her to this decision.

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The Foundation is grateful for this generous intent and appreciates how Prairie State students' excellence shines in the community.

On behalf of the Foundation, Ms. Donohue thanked the Business Services department and Mr. Dempsey for assisting in an expeditious audit of the Foundation.

Table Participant Comments

Ms. Wiegale announced that December 1-10, are Holiday Cheer weeks and invited everyone to participate in the various events that will be held in the Atrium.

Trustee Donohue congratulated Vice President Reaves and the College on the Innovation Award and extended congratulations to Associate Professor Evans. She said how proud she continues to be of the faculty. She wished Happy Thanksgiving to everyone.

Trustee Hill-Corley extended congratulations to everyone on the awards they received and stated she is glad to be a part of the Board of Trustees. She wished Happy Thanksgiving to everyone.

Trustee Somer welcomed Ms. Hill-Corley, extended congratulations to all of the award winners and wished Happy Thanksgiving to everyone.

Trustee Agee congratulated Campus and Public Safety on hosting another successful Halloween party for the community this year.

Trustee Faso wished everyone a Happy Thanksgiving.

ADJOURNMENT

Mr. Faso moved and Ms. Agee seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:27 p.m.

Mark Fazzini, Chair

Cindy Somer, Secretary

Deborah Smith Havighorst, Board Recorder
