
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**SEVEN HUNDRED THIRTEENTH MEETING
REGULAR MEETING**

**Tuesday – November 24, 2009
Board Room (No. 2274)**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-7918**

AGENDA

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. TRUSTEE APPOINTMENT**
 - 3.1 Oath of Office/Seating of New Trustee
- 4. INTRODUCTIONS/RECOGNITIONS**
 - 4.1 Introduction of Student Government Association Officers
 - 4.2 Cancer Support Center
 - 4.3 Assistant Professor Jason Evans – Global Skills for College Completion Project (GSCC)
 - 4.4 Presentation of Innovation Award
- 5. CONSENT ITEMS**

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

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RECOMMENDATION:

It is recommended that the Board of Trustees approve the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Minutes of the 712th Regular Meeting of October 27, 2009; the Minutes of the Special Meeting of November 10, 2009; and the Minutes of the Executive Session of November 10, 2009, as presented.

5.1 712th Regular Meeting – October 27, 2009 (Enclosure)

5.2 Special Meeting – November 10, 2009 (Enclosure)

5.3 Executive Session – November 10, 2009 (Enclosure-Board Members Only)

Personnel

5.4 Full-Time Faculty Overloads, Adjunct Faculty Salaries, and Compensation for Administrators and Staff on Teaching Assignments – Fall 2009, Second Eight Week Classes (Credit Courses)

RECOMMENDATION: (Enclosure)

It is recommended that the Board of Trustees approve the full-time faculty overload payments of \$2,578.90, adjunct faculty salaries of \$42,217.40, and compensation for administrators and staff on teaching assignments of \$1,120.20, for the second eight weeks of classes of the 2009 Fall term (credit courses).

Institutional

5.5 Approval of New Course in College Studies (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the following new course to become effective in Spring 2010:

COL 107 More Brothers and Scholars

5.6 Approval of 2010 Regular Board Meeting Day, Time and Place (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees hold the 2010 Regular Meetings of the Board of Trustees of Community College District 515 on the last Tuesday of each month at 5:00 p.m. in the Board Room (Room 2274) of the College, as presented.

Financial

5.7 Bills Payable –FY2010 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the FY2010 List of Bills Payable for November, as indicated in the enclosure.

6. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

EXECUTIVE SESSION

Personnel

- 6.1 Health Insurance – 2010 Plan (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the 2010 Health Insurance Plan.

- 6.2 Proposal for Classification Study (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accept the proposal from Fox Lawson & Associates to conduct a classification study for support, safety/security, confidential, grant-funded, managerial and administrative staff at a total cost of \$54,000 including expenses.

Institutional

- 6.3 Review of Closed Session Minutes (Enclosure-Board Members Only)

RECOMMENDATION:

In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine the release/non-release of Closed Session minutes.

- 6.4 Review of Verbatim Recordings of Closed Session Meetings (Enclosure-Board Members Only)

RECOMMENDATION:

In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine whether verbatim recordings of Closed Session meetings will be destroyed.

- 6.5 First Reading – Board Policy G-42, Confidential Reporting of Unethical or Illegal Behavior

RECOMMENDATION: (Enclosure)

It is recommended that the Board of Trustees approve for First Reading Board Policy G-42, Confidential Reporting of Unethical or Illegal Behavior.

Financial

- 6.6 First Reading – Board Policy D-3, Administrative Authority for Payment of Bills (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve for First Reading Board Policy D-3, Administrative Authority for Payment of Bills.

- 6.7 Final Reading – Board Policy D-4, Purchasing and Bidding (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve for Final Reading Board Policy D-4, Purchasing and Bidding.

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6.8 Presentation of FY2009 Comprehensive Annual Financial Report and Audit (Separate Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accept the FY2009 Comprehensive Annual Financial Report and Audit, as presented.

6.9 Purchase Recommendation – Blackboard Enterprise Version 8.x (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the purchase of Blackboard Enterprise Version 8.x for a total cost of \$76,725.

6.10 Lease Recommendation – 262 Computers (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees award a three-year fair market value lease for 262 computers to the lowest responsible lender, University Lease, in the total amount of \$164,203.56, to be paid quarterly at a rate of \$13,683.63.

7. REPORTS

7.1 President's Report (Enclosure)

7.2 President's Cabinet Monthly Reports (Enclosure)

7.3 Our College Identity

7.4 Student Government Budget (Enclosure)

7.5 Program Advisory Committee Memberships (Enclosure)

7.6 Citizen/Special Advisory Committee Memberships (Enclosure)

7.7 Monthly Financial Report (Enclosure)

8. ITEMS FROM THE BOARD OF TRUSTEES

8.1 Schedule for Future Board/College Events (Enclosure)

8.2 ICCTA/ACCT Report

8.3 Prairie State College Foundation Report

8.4 Table Participant Comments

9. EXECUTIVE SESSION

10. ADJOURNMENT

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