
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**SEVEN HUNDRED ELEVENTH MEETING
REGULAR MEETING**

**Tuesday – September 29, 2009
Board Room (No. 2274)**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-7918**

AGENDA

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS**
 - 3.1 Board of Trustees Art Collection
 - 3.2 Business & Community Education Center
 - 3.3 Math Lab Project

4. CONSENT ITEMS

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the items on the Consent Agenda.

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Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Minutes of the Budget Hearing of August 25, 2009; the Minutes of the 710th Regular Meeting of August 25, 2009; and Minutes of the Executive Session of August 25, 2009; as presented.

4.1 Budget Hearing of August 25, 2009 (Enclosure)

4.2 710th Regular Meeting – August 25, 2009 (Enclosure)

4.3 Executive Session – August 25, 2009 (Enclosure – Board Members Only)

Institutional

4.4 Approval of New Course in English (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the following new course in English, effective Spring 2010:

ENG 100 Academic English Review

4.5 Approval of New Course in Spanish (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the following new course in Spanish, effective Spring 2010:

SPAN 110 Healthcare Spanish

Financial

4.6 Bills Payable –FY2010 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the FY2010 List of Bills Payable for September, as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

EXECUTIVE SESSION

Institutional

- 5.1 Final Reading – Board Policy B-2, Administrative Philosophy and General Organization (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve for Final Reading Board Policy B-2, Administrative Philosophy and General Organization.
- 5.2 First Reading – Board Policy G-41, Employee Travel/Related Business Expenses (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve for First Reading Board Policy G-41, Employee Travel/Related Business Expenses, effective Fall 2009.

Financial

- 5.3 Bid Recommendation – Children’s Learning Center Meal Provider (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees award the bid for Children’s Learning Center meal provider to the lowest responsible bidder, Fratello’s Family Catering, in the amounts of \$.84 per unit for breakfast and \$1.79 per unit for lunch and dinner. The estimated total, based on suggested quantities in the bid specifications, is \$41,380.08 for the total bid.
- 5.4 Bid Recommendation – Spring 2010 Non-Credit Class Schedule (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees award the bid for printing the Spring 2010 non-credit schedule to the lowest responsible bidder, Blue Island Newspaper Printing, in the amount of \$10,200 plus \$800 for an additional 4 pages (if needed), \$1,600 for an additional 8 pages (if needed), and \$100 per thousand for additional copies (if needed).
- 5.5 Authorized Signatories Required for College Financial Accounts (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees authorize the following as signatories for the College’s financial accounts: Eric C. Radtke, President; J. Randall Dempsey, Treasurer; and James M. Eaton, Controller.
- 5.6 Waiver of Board Policy D-4, Contract Bid Requirement (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees waive section D.4. of Board Policy D-4, Purchasing and Bidding, to allow for the letting of a no-bid contract in an amount not to exceed \$50,000 to modify the parking lot at 191 S. Halsted Street, Chicago Heights, Illinois, the new site of the College’s Commercial Driver License (CDL) Training Program.
- 5.7 Adoption –FY2010 Annual Budget (Separate Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees adopt the FY 2010 Budget Resolution as presented.

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6. REPORTS

6.1 President's Report (Enclosure)

6.2 President's Cabinet Monthly Reports (Enclosure)

6.3 Tenth Day Report (Enclosure)

6.4 Monthly Financial Report (Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events (Enclosure)

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report

7.4 Table Participant Comments

8. EXECUTIVE SESSION

9. ADJOURNMENT
