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**THE BOARD OF ILLINOIS COMMUNITY COLLEGE  
DISTRICT NO. 515**

**SEVEN HUNDRED THIRTY THIRD MEETING  
REGULAR MEETING**

**Tuesday – September 27, 2011  
5:00 p.m.  
Board Room (No. 2274)**

**Prairie State College  
202 South Halsted Street  
Chicago Heights, Illinois 60411  
(708) 709-7918**

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**AGENDA**

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS**

3.1 Illinois Consortium for International Studies and Programs – Mr. Patrick Reichard

- 4. CONSENT ITEMS**

*The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.*

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approve the items on the Consent Agenda.*

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### Minutes

#### RECOMMENDATION:

*It is recommended that the Board of Trustees approve the Minutes of the Budget Hearing of August 30, 2011; Minutes of the 732<sup>nd</sup> Regular Meeting of August 30, 2011; and the Minutes of the Executive Session of August 30, 2011; as presented.*

4.1 Budget Hearing of August 30, 2011 (Enclosure)

4.2 732<sup>nd</sup> Regular Meeting – August 30, 2011 (Enclosure)

4.3 Executive Session – August 30, 2011 (Enclosure – Board Members Only)

### Financial

4.4 Bills Payable – FY2012 (Enclosure)

#### RECOMMENDATION:

*It is recommended that the Board of Trustees approves the FY2012 List of Bills Payable for September, as indicated in the enclosure.*

## 5. ACTION ITEMS

*The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.*

### EXECUTIVE SESSION

#### Personnel

5.1 Appointment of Assistant Controller (Enclosure – Board Members/Executive Officers Only)

#### RECOMMENDATION:

*A recommendation for the appointment of the Assistant Controller will be made following discussion in Executive Session.*

#### Institutional

5.2 Final Reading – Board Policy C-13, Solicitation on Campus (Enclosure)

#### RECOMMENDATION:

*It is recommended that the Board of Trustees approves for Final Reading, Board Policy C-13, Solicitation on Campus.*

5.3 Final Reading – Board Policy D-3, Administrative Authority for Payment of Bills (Enclosure)

#### RECOMMENDATION:

*It is recommended that the Board of Trustees approves for Final Reading, Board Policy D-3, Administrative Authority for Payment of Bills.*

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- 5.4 Final Reading – Board Policy D-4, Purchasing and Bidding (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves for Final Reading, Board Policy D-4, Purchasing and Bidding.*

- 5.5 Final Reading – Board Policy A-3, Duties/Responsibilities of the Board of Trustees (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves for Final Reading, Board Policy A-3, Duties/Responsibilities of the Board of Trustees.*

**Financial**

- 5.6 Contract Renewal – Children’s Learning Center Meal Provider (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves a one-year renewal of the Children’s Learning Center meal provider contract to Fratello’s Family Catering in the amounts of \$.84 per unit for breakfast, and \$1.79 per unit for lunch and dinner. The term of agreement is from October 1, 2011 through September 30, 2012, with a renewal option for two additional one-year periods.*

- 5.7 Contract Approval – Datatel (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the contract with Datatel for software licenses, annual maintenance and professional services in the amount of \$66,935.*

- 5.8 Contract Approval – Energy Contract (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves a one-year electrical energy contract with Exelon Energy or Integrys Energy. The finalist will be determined based on a final evaluation of the South Metropolitan Higher Education Consortium Energy Committee, of which Prairie State College is an active participant.*

- 5.9 Adoption – FY2012 Final Budget and the Associated Resolution (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees adopts the FY 2012 Final Budget and the Associated Resolution as presented.*

**6. REPORTS**

- 6.1 President’s Report (Enclosure)

- 6.2 President’s Cabinet Monthly Reports (Enclosure)

- 6.3 Student Government Association Report (Enclosure)

- 6.4 Tenth Day Report (Enclosure)

- 6.5 Update on ITR Director Search

- 6.6 Monthly Financial Report (Enclosure)

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**7. ITEMS FROM THE BOARD OF TRUSTEES**

7.1 Schedule for Future Board/College Events

(Enclosure)

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report

7.4 Table Participant Comments

**8. EXECUTIVE SESSION**

**9. ADJOURNMENT**

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