

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Twenty-First Regular Meeting August 31, 2010

MINUTES

Mr. Mark Fazzini, Chair, convened the 721st Regular Meeting of the Board of Illinois Community College District No. 515 at 5:05 p.m., Tuesday, August 31, 2010, in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Ms. Jacqueline Agee, Vice Chair
Ms. Cindy Somer, Secretary
Ms. Peg Donohue
Dr. Kathleen Doyle
Mr. Phil Faso
Ms. Brunetta Hill-Corley
Ms. Adriana Popovich, Student Trustee

Table Participants Present

Dr. Eric C. Radtke, President
Ms. Deborah Smith Havighorst, Board Recorder
Dr. Adenuga Atewologun, Vice President, Academic Affairs
Dr. Francis J. Zeller, Interim Vice President, Business & Information Services
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Mr. John Flannigan, Faculty Representative
Ms. Sue Braasch, Staff Representative
Mr. Delvin Jones, Student Representative

Administrators Present

Dr. Consuelo V. Frederick Ballom, Mr. Brian Donovan, Mr. James M. Eaton, Ms. Lynita Gebhardt, Ms. Shawn L. Govan, Ms. Marie Hansel, Ms. Kim Kunce, Mr. Ronald Leet, Mr. Jerry Mackay, Mr. Norman Martin, Dr. Debra Prendergast, Mr. Ed Schaffer, Dr. Susan Solberg, Ms. Jennifer Stoner, Ms. Patty Valenziano

Faculty Members Present

Mr. Peter Bosy, Ms. Melanie Eddins-Spencer, Ms. Tina Parks, Mr. Jim White

Adjunct Faculty Members Present

Ms. Jennifer Berezewski

Staff Members Present

Ms. Patricia Trost, Ms. Jill Yott

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Other

Ms. Michele Helsel, Steger School District 194 Board Member; Ms. Laurie Jonas, Steger School District 194; Ms. Anne Leuring, Steger School District 194; Ms. Debbie Page, Steger School District 194; Mr. Geoffrey Page; Ms. Jill Raymond, Steger School District 194

ORAL/WRITTEN PUBLIC COMMUNICATIONS

Professor Jim White invited everyone to support the Haywood/PSC Team for the Walk of Hope benefitting the Jennifer Fallick Cancer Support Centers of Homewood and Mokena. He also encouraged everyone's support of Foodapalooza on September 11, 2010.

Chair Mark Fazzini commented that the College lost a great friend with the death of Mr. Alex Lopez, mayor of Chicago Heights. He continued that Mayor Lopez was a great leader and will be greatly missed, and extended condolences to his family on behalf of the College.

INTRODUCTIONS/RECOGNITIONS

Mr. Michael Monteleone Community Service Award

Trustee Doyle and Trustee Somer presented the award to Ms. Michele Helsel, school board member for Steger School District 194. Ms. Helsel was nominated for the award by Steger School District 194.

Trustee Hill-Corley arrived at 5:12 p.m.

Introduction of New Faculty

Vice President Atewologun introduced three new faculty members: Mr. Peter Bosy, Assistant Professor of Photography; Dr. Derrick Brooms, Assistant Professor of Sociology; and Ms. Tina Parks, Assistant Professor of Nursing.

Introduction of New Administrators

Vice President Reaves introduced Dr. Consuelo V. Frederick Ballom, Director, Student Life and Multicultural Affairs.

Dr. Radtke introduced Dr. Francis J. Zeller, Interim Vice President, Business and Information Services. He also updated the Board on the search process for the new vice president.

CONSENT ITEMS

Dr. Doyle moved and Mr. Faso seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the 720th Regular Meeting of June 29, 2010; Minutes of the Executive Session of June 29, 2010; Minutes of the Special Meeting of July 26, 2010; and Minutes of the Executive Session of July 26, 2010; as presented.

Adjunct Faculty Salaries Summer 2010 – Second Session (Credit Courses)

That the Board of Trustees approves the adjunct faculty salaries of \$93,412.45, for the second session, Summer 2010, credit courses.

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Bills Payable –FY2010 and FY2011

That the Board of Trustees approves the FY2010 List of Bills Payable for June, as indicated in the enclosure.

Budget Transfers

That the Board of Trustees approves the FY2010 and FY2011 List of Bills Payable for July and August, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Appointment of a Full-Time Temporary Replacement Faculty for One Year, Chemistry

Ms. Somer moved and Ms. Hill-Corley seconded that the Board of Trustees approves the appointment of Dr. Anne Vazquez as temporary full-time instructor, Chemistry, effective August 17, 2010, at a salary of \$50,145, for the 2010-2011 academic year.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Participation in Professional Exchange Sponsored by the Illinois Consortium for International Studies and Programs (ICISP)

Ms. Somer moved and Mr. Faso seconded that the Board of Trustees approves the participation of Mr. Patrick Reichard, Associate Professor of English, in the professional exchange program sponsored by the ICISP, at a cost not to exceed \$2,000.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

FY2011 Salaries for Hourly Employees, Confidential Support Staff, Police Officers, Managers, and Administrative Employees

Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees approves a salary increase of 3.0% for hourly employees, confidential support staff, police officers, managers, and administrative employees for FY2011.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Final Reading – Board Policy E-1, Minimum Qualifications to Teach

Ms. Hill-Corley moved and Dr. Doyle seconded that the Board of Trustees approves for Second Reading Board Policy E-1, Minimum Qualifications to Teach.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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First Reading – Board Policy G-6, Employee and Dependents Tuition and Mandatory Fees Waiver/Reimbursement Benefits

Mr. Faso moved and Ms. Hill -Corley seconded that the Board of Trustees approves for First Reading, Board Policy G-6, Employee and Dependents Tuition and Mandatory Fees Waiver/Reimbursement Benefits.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Trustee Donohue arrived at 5:35 p.m.

Contractual Agreement for Employment

Dr. Doyle moved and Ms. Hill-Corley seconded that the Board of Trustees approves the contract to employ Ms. Gwen Dean as a consultant. . .

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Intergovernmental Agreement for Library Services

Ms. Donohue moved and Ms. Somer seconded that the Board of Trustees approves termination of a previous intergovernmental agreement and enters into a new agreement for the purpose of maintaining library membership in the SWAN (System Wide Automated Network) consortium.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Bid Recommendation – Spring 2011 Class Schedule

Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees awards the bid for printing the Spring 2011 schedule to the lowest responsible bidder, Warner Offset, in the amount of \$18,818, plus \$800 for an additional 4 pages (if needed), \$1,600 for an additional 8 pages (if needed), and \$165 per thousand for additional copies (if needed).

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Transportation, Warehousing, and Logistics Training Center Driveway Construction

Dr. Doyle moved and Ms. Hill-Corley seconded that the Board of Trustees awards a contract for construction of new driveways at the Transportation, Warehousing, and Logistics Training Center (TWL) located at 191 S. Halsted Street and 19820 Glenwood Road, Chicago Heights, to the lowest responsible bidder, Complete Construction, in the total amount of \$129,400 for the base bid.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Recommendation - e2Campus Emergency Notification System Agreement

Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees approves the contract for the purchase of the e2Campus Emergency Notification System from Omnilert, LLC, in the amount of \$7,106 per year for the three-year term 9/1/2010 through 8/31/2013.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes no (0) Nays, and one (1) Advisory, the motion carried.

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457b Deferred Compensation Plan

Mr. Faso moved and Ms. Somer seconded that the Board of Trustees approves removing PlanMember Services as the investment provider and replacing them with First Midwest Bank as the investment provider.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

President Radtke thanked the Trustees who attended the College convocation and the new student convocation: Ms. Donohue, Dr. Doyle, Ms. Hill-Corley, and Ms. Somer.

Dr. Radtke commented that PSC is already into the second week of classes and the semester is moving along quite well. He point out the new displays in the back of the Board room and thanked the marketing and communications department for their efforts.

Dr. Radtke explained the enrollment tracking report that was distributed to the table participants. He stated that the final enrollment will have some budget implications which will be presented as part of the final budget at the September Board meeting.

President's Cabinet Monthly Reports

Dr. Atewologun, Dr. Zeller, Ms. Winfree and Ms. Reaves were available for any questions on their monthly reports.

Program Review Report

Dr. Atewologun explained the report.

Summer 2010 Enrollment Report

President Radtke explained the report.

Property Acquisition

This item was pulled from the agenda.

Monthly Financial Report

Dr. Radtke reviewed the report.

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ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Chair Fazzini reviewed the upcoming calendar events.

ICCTA/ACCT Report

Trustee Hill-Corley attended the new trustee conference in Washington, DC in August and reported that it was a very worthwhile event.

Prairie State College Foundation Report

Trustee Somer reported the St. James Health & Wellness Institute LLC has donated \$9,422 to assist nursing scholarships. The amount represents the two-year cost to attend PSC's nursing program. Funds will be divided among several second-year nursing students to enable their preparation toward graduation and the national licensing examination. Special thanks to Dr. Radtke who endorsed and encouraged this LLC funding for PSC.

On Friday, November 12, the Foundation will host "Scholarship Spotlight," a scholarship fundraising event, at Olympia Fields Country Club. PSC students' talents and stories will be highlighted.

Special Funding Requests totaling \$6,362 were awarded for eleven projects which were beyond the College budget. These opportunities for learning enrichment include: planners for new students, exam review sessions, tutoring workshops and textbooks, Career Development workshop, Dental Hygiene speakers and the Healthy Smiles (kids' oral screening) project, and music performances.

Table Participant Comments

Mr. John Flannigan welcomed new faculty, Dr. Ballom and Dr. Zeller. He extended condolences to the residents of Chicago Heights and Mayor Lopez's family.

Ms. Sue Braasch also expressed her condolences with the passing of the mayor. She shared her appreciation for the passing of the resolution for the library, indicating that the services they receive for students are invaluable.

Mr. Delvin Jones expressed condolences to Mayor Lopez's family on behalf of student government. He also said he is excited about the new school year and looking forward to working with the new faculty members.

Student Trustee Popovich said that she enjoyed hearing about the community service provided by Ms. Helsel, the recipient of the Monteleone award.

Trustee Doyle welcomed the new faculty to the College.

Trustee Somer shared information about the times and locations for Mayor Lopez's wake and funeral. She said that he was a wonderful person who will be missed very much and that there is a fund being established for his children if anyone is interested.

Trustee Hill-Corley, said she agreed with all comments. She also said Mayor Lopez was a great person and she was glad she had the opportunity to work with him.

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Trustee Donohue also extended condolences to the family of Mayor Lopez and added that this is a great loss to community. She also extended congratulations to Dr. Radtke on the signing of the mutual aid agreement by the South Metropolitan Higher Education Consortium.

ADJOURNMENT

Ms. Somer moved and Ms. Hill-Corley seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6: 42 p.m.

Mark Fazzini, Chair

Cindy Somer, Secretary

Deborah Smith Havighorst, Board Recorder