

# THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

**Special Meeting  
July 26, 2011**

## **MINUTES**

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Ms. Jacqueline Agee, Chair, convened the Special Meeting of the Board of Illinois Community College District No. 515 at 5:37 p.m., Tuesday, July 26, 2011, in the Board Room of the College.

### **ROLL CALL:**

#### Board Members Present

Ms. Jacqueline Agee, Chair  
Ms. Brunetta Hill-Corley, Vice Chair  
Ms. Cindy Somer, Secretary  
Dr. Kathleen Doyle  
Mr. Phil Faso  
Mr. Wendell Mosby  
Ms. Ashlyn Snuckel, Student Trustee

#### Board Members Absent

Mr. Marc Wiley

#### Table Participants Present

Dr. Eric C. Radtke, President  
Ms. Deborah Smith Havighorst, Board Recorder  
Dr. Alan D. Robertson, Vice President, Business & Information Services  
Ms. Terri Winfree, Vice President, Community & Economic Development

#### Administrators Present

Mr. James M. Eaton, Mr. John Schmidt

#### Faculty Members Present

None

#### Adjunct Faculty Members Present

None

#### Staff Members Present

Mr. Joseph Balough, Ms. Pat Trost

#### Other

None

### **ORAL/WRITTEN PUBLIC COMMUNICATIONS**

There were none.

### **INTRODUCTIONS/RECOGNITIONS**

There were none.

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### ACTION ITEMS

#### Contract Approval – Accounting Services

Dr. Radtke explained the recommendation and noted that although the College has needed extra help in past years with the audit process, it was not thought that the finance department would need help this year until the former accounting manger resigned with short notice. Dr. Robertson sought quotes from two firms and considered an offer from former accounting manager to work in evenings and the use of a temporary service.

Trustees questioned the policy for how much notice key personnel must give upon resigning and Dr. Radtke said the College cannot demand more notice but can encourage a month's notice from administrators and managers. Mr. Faso questioned whether the accounting manager was underpaid which led to a discussion of whether staff and administrators were underpaid in general and if that is causing key employees to leave. Dr. Radtke stated that no one wants to change the compensation system more than him, but it would cost between \$350,000 - \$750,000 to fix the whole system and that College is doing the best it can with the available resources.

*Mr. Faso moved and Ms. Hill-Corley seconded that the Board of Trustees approves a contract with E.C. Ortiz & Company, LLP for accounting services not to exceed the amount of \$19,400.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Somer	Aye
Ms. Snuckel	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

#### Purchase Recommendation – Classroom Furniture

*Mr. Faso moved and Ms. Hill-Corley seconded that the Board of Trustees approves the purchase, delivery, and installation of classroom furniture from Krueger International (KI) for a total cost of \$25,029.18.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Somer	Aye
Ms. Snuckel	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

#### Purchase Recommendation – Classroom Chairs

*Ms. Hill-Corley moved and Ms. Somer seconded that the Board of Trustees approves the purchase, delivery, and installation of classroom chairs and lab stools from Martin-Whalen Office Solutions for the cost of \$62,718.30.*

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Somer	Aye
Ms. Snuckel	Aye

*The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

**ADJOURNMENT**

*Ms. Hill-Corley moved and Dr. Doyle seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 5:57 p.m.*

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Jacqueline Agee, Chair

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Cindy Somer, Secretary

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Deborah Smith Havighorst, Board Recorder

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