

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Ninth Regular Meeting June 30, 2009

MINUTES

Mr. Mark Fazzini, Chair, convened the 709th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:02 p.m., Tuesday, June 30, 2009, in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Ms. Jacqueline Agee, Vice Chair
Ms. Cindy Somer, Secretary
Ms. Peg Donohue
Mr. John Marks
Mr. Etta Oben, Student Trustee

Board Members Absent

Mr. Phil Faso
Dr. Kathleen Doyle

Table Participants Present

Dr. Eric C. Radtke, President
Ms. Deborah Smith Havighorst, Board Recorder
Dr. Linda Uzureau, Vice President, Academic Affairs
Mr. J. Randall Dempsey, Vice President, Business & Information Services
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Mr. John Flannigan, Faculty Representative
Ms. Sue Braasch, Staff Representative
Ms. Cayla Wiegele, Student
Dr. Adenuga Atewologun, Vice President, Academic Affairs (*eff. 7/1/09*)

Adjunct Faculty

Ms. Jennifer Berzewski, Ms. Ida Coleman, Ms. Jane Daley, Ms. Arness M. Krause, Ms. Vivian Zimmerman

Administrators Present

Ms. Gwen M. Dean, Mr. Brian Donovan, Mr. James M. Eaton, Ms. Lynita Gebhardt, Ms. Shawn L. Govan, Ms. Mary Klinefelter, Mr. Jerry Mackay, Mr. Norman Martin, Dr. Susan Solberg, Ms. Jennifer Stoner, Ms. Angela Winters-Harmon

Faculty Members Present

Ms. Tiffany Bohm, Mr. Jason Evans, Ms. JoAnn Foriest, Ms. Sally J. Haywood, Ms. Sarena Schott

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Staff Members Present

Ms. Patricia Trost, Ms. Jill Yott

News Media

Mr. Robert Reilly, The Times

Other

Ms. Favian Apata, PSC student

ORAL/WRITTEN PUBLIC COMMUNICATIONS

On behalf of the faculty, Mr. John Flannigan expressed thanks and warm wishes to Dr. Uzureau on her retirement and extended greetings to Dr. Atewologun.

Dr. Radtke also welcomed Dr. Atewologun.

INTRODUCTIONS/RECOGNITIONS

Paul Simon Student Essay Award Recognition – Ms. Favian Apata

Dr. Radtke introduced Ms. Apata and congratulated her on her award.

League of Women Voters Award Recognition – Ms. Tiffany Bohm

Dr. Radtke introduced Professor Tiffany Bohm. Ms. Bohm explained the Mock Election project that she participated in and presented her award to Dr. Radtke.

CONSENT ITEMS

Ms. Somer moved and Mr. Marks seconded that the Board of Trustees approve the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the 708th Regular Meeting of May 26, 2009; Minutes of the Executive Session of May 26, 2009; Minutes of the Special Meeting of June 16, 2009; and Minutes of the Executive Session of June 16, 2009; as presented.

Full-Time Faculty Overloads and Adjunct Faculty Salaries – Summer 2009

That the Board of Trustees approve full-time faculty overloads of \$324,156.50 and adjunct faculty salaries of \$201,380.00 for Summer 2009.

Resolution – Payment of Bills

That the Board of Trustees adopt the resolution authorizing the Treasurer to pay any outstanding bills that come due during the month of July, 2009.

Bills Payable – FY2009

That the Board of Trustees approve the FY2009 List of Bills Payable for June as indicated in the enclosure.

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Upon the call of roll, the vote was as follows:

| | |
|-------------|-----|
| Ms. Agee | Aye |
| Ms. Donohue | Aye |
| Mr. Fazzini | Aye |
| Mr. Marks | Aye |
| Ms. Somer | Aye |
| Mr. Oben | Aye |

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

EXECUTIVE SESSION

Ms. Donohue moved and Ms. Agee seconded that the Board of Trustees go into Executive Session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity.”

Upon the call of roll, the vote was as follows:

| | |
|-------------|-----|
| Ms. Agee | Aye |
| Ms. Donohue | Aye |
| Mr. Fazzini | Aye |
| Mr. Marks | Aye |
| Ms. Somer | Aye |
| Mr. Oben | Aye |

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 5:09 p.m.

RETURN TO OPEN SESSION

Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees return to Open Session at 5:24 p.m. All members present voted aye, and the motion carried.

Appointment of Assistant Professor/Coordinator of Industrial Electricity

Ms. Somer moved and Mr. Marks seconded that the Board of Trustees appoint Ms. Georgia Karras to the position of Assistant Professor/Coordinator of Industrial Electricity effective August 18, 2009, at a salary of \$41,653.

Upon the call of roll, the vote was as follows:

| | |
|-------------|-----|
| Ms. Agee | Aye |
| Ms. Donohue | Aye |
| Mr. Fazzini | Aye |
| Mr. Marks | Aye |
| Ms. Somer | Aye |
| Mr. Oben | Aye |

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The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

2009-2012 Faculty Federation Contract

Ms. Donohue moved and Ms. Agee seconded that the Board of Trustees ratify the three-year contract (July 31, 2009 – the completion of the 2012 Summer session) between the Board of Trustees of Community College District 515 and the Prairie State College Federation of Teachers, Local 3816, AFT, AFL/CIO.

Upon the call of roll, the vote was as follows:

| | |
|-------------|-----|
| Ms. Agee | Aye |
| Ms. Donohue | Aye |
| Mr. Fazzini | Aye |
| Mr. Marks | Aye |
| Ms. Somer | Aye |
| Mr. Oben | Aye |

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

2009-2012 Adjunct Faculty Contract

Ms. Somer moved and Mr. Marks seconded that the Board of Trustees ratify the three-year contract (July 1, 2009 – July 1, 2012) between the Board of Trustees of Community College District 515 and the Adjunct Instructors United, IEA-NEA of Prairie State College, contingent upon AIU ratification on June 26, 2009.

Upon the call of roll, the vote was as follows:

| | |
|-------------|-----|
| Ms. Agee | Aye |
| Ms. Donohue | Aye |
| Mr. Fazzini | Aye |
| Mr. Marks | Aye |
| Ms. Somer | Aye |
| Mr. Oben | Aye |

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

President's Employment Agreement

Ms. Agee moved and Ms. Donohue seconded that the Board of Trustees approve the extension of the contract of Dr. Eric C. Radtke, President, through June 30, 2012.

Upon the call of roll, the vote was as follows:

| | |
|-------------|-----|
| Ms. Agee | Aye |
| Ms. Donohue | Aye |
| Mr. Fazzini | Aye |
| Mr. Marks | Aye |
| Ms. Somer | Aye |
| Mr. Oben | Aye |

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The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees approve the following items of action:

FY2010 Salaries for Confidential and Grant-Funded Support Staff Employees

That the Board of Trustees approve a salary increase of 4.25% for confidential and grant-funded support staff employees for FY2010.

FY2010 Police Officer Salaries

That the Board of Trustees approve a salary increase of 4.25% for the College's police officers for FY2010.

FY2010 Hourly Employee Salaries

That the Board of Trustees approve the 2009 – 2010 Adjusted Salaries for Hourly Employees reflecting a salary increase of 4.25% for hourly employees.

FY2010 Administrative Employee and Managerial Employee Salaries

That the Board of Trustees approve a salary increase of 4.25% for administrators and unrepresented managerial employees for FY2010.

Approval – Prairie State College 457 Plan

That the Board of Trustees approve the creation of a College-sponsored 457 Plan for employees with First Midwest Bank as the fund provider and third party administrator.

Upon the call of roll, the vote was as follows:

| | |
|-------------|-----|
| Ms. Agee | Aye |
| Ms. Donohue | Aye |
| Mr. Fazzini | Aye |
| Mr. Marks | Aye |
| Ms. Somer | Aye |
| Mr. Oben | Aye |

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Resource Allocation Management Plan (RAMP) Submission

Ms. Somer moved and Mr. Marks seconded that the Board of Trustees approve the submission of the FY2011 Resource Allocation Management Plan (RAMP) to the Illinois Community College Board.

Trustee Donohue noted that although she supports the new facility for nursing, she does not want the plan for a student center to be overlooked. She feels strongly that the College needs a place for its students.

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Upon the call of roll, the vote was as follows:

| | |
|-------------|-----|
| Ms. Agee | Aye |
| Ms. Donohue | Aye |
| Mr. Fazzini | Aye |
| Mr. Marks | Aye |
| Ms. Somer | Aye |
| Mr. Oben | Aye |

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Ms. Agee moved and Ms. Somer seconded that the Board of Trustees approve the following items of action:

Bid Recommendation – Body Armor

That the Board of Trustees award the bid for 16 sets of Body Armor to the lowest responsible bidder, Leising Firearms, in the amount of \$7,600.

Ms. Agee asked Mr. Norman Martin if the body armor being purchased is the wrap around style with steel plates. Mr. Martin confirmed that it is.

Recommendation – Math Lab Computer Equipment

That the Board of Trustees approve the purchase of 31 PCs from CDW-G under ICCSPC (Illinois Community College System Procurement Consortium) pricing for the total amount of \$24,403.87.

Contract Approval – Math Lab Furniture

That the Board of Trustees approve the purchase of 30 PC tables from Computer Comforts, Inc. for the total amount of \$24,665.70.

Athletic Insurance Approval

Ms. Somer moved and Ms. Donohue seconded that the Board of Trustees approve the renewal of the athletic insurance blanket coverage from 1st Agency in the amount of \$13,398.

Purchase Recommendation – Microsoft Campus Desktop Campus Agreement

That the Board of Trustees approve the purchase of the Microsoft Desktop Campus Agreement from CDW-G, under ICCSPC (Illinois Community College System Procurement Consortium) pricing, in the amount of \$17,764.11 per year for the three-year term 7/1/2009 through 6/30/2012.

Upon the call of roll, the vote was as follows:

| | |
|-------------|-----|
| Ms. Agee | Aye |
| Ms. Donohue | Aye |
| Mr. Fazzini | Aye |
| Mr. Marks | Aye |
| Ms. Somer | Aye |
| Mr. Oben | Aye |

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Architect of Record

Ms. Somer moved and Ms. Donohue seconded that the Board of Trustees affirm that DeTella Planera Architects has maintained a satisfactory relationship with the College and provided quality architectural services, and that the College will continue to engage the services of this firm for capital projects as the College's Architect of Record, as long as the level of services remains satisfactory.

Ms. Donohue noted that she believes it is good practice to review contracts more often. Mr. Fazzini agreed with her stating that the Board looks to review contracts at least every five years and it has been six years for the architect.

Upon the call of roll, the vote was as follows:

| | |
|-------------|-----|
| Ms. Agee | Aye |
| Ms. Donohue | Aye |
| Mr. Fazzini | Aye |
| Mr. Marks | Aye |
| Ms. Somer | Aye |
| Mr. Oben | Aye |

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Public Hearing on FY2010 Budget

Ms. Somer moved and Mr. Marks seconded that the Board of Trustees set the date of August 25, 2009 at 5:00 p.m. CDT for the public hearing on the budget for the fiscal year beginning July 1, 2009 and ending June 30, 2010.

Upon the call of roll, the vote was as follows:

| | |
|-------------|-----|
| Ms. Agee | Aye |
| Ms. Donohue | Aye |
| Mr. Fazzini | Aye |
| Mr. Marks | Aye |
| Ms. Somer | Aye |
| Mr. Oben | Aye |

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

(Ms. Agee left at this time.)

REPORTS

President's Report

Dr. Radtke said that he had hoped to bring a contract for food service, vending and catering to this meeting, but the College is still in the process of reviewing proposals and performing reference checks as well as on-site food and menu testing. After these steps are complete, the College will negotiate the contract(s) with the preferred vendor(s). He asked the Board to note that the current vendor, Egg and I, did not submit a proposal. The goal is to have food services in place by the beginning of the Fall

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semester. He extended gratitude to the Board for being flexible enough to have a special meeting in June, and noted that he may ask them for another special meeting in July to choose a vendor in order to meet the Fall goal.

Mr. Dempsey added that the College has received proposals from nine companies, four of the proposals being for vending only. The other five are various combinations of food services, catering and vending. Meetings with vendors are scheduled through the rest of this week until July 7. Next week the committee should decide who they want to go forward with, and then Mr. Dempsey will start negotiations. He is confident that the College has good options in choosing a vendor or vendors, and the College should see overall improvements in food service and vending.

Dr. Radtke continued with his report saying that the College is also working on a pouring rights agreement with Pepsi and Coke.

Dr. Radtke reported that summer enrollment is up quite a bit. The seat count is up about 4.8%, and hours are up about 5.8%.

He said Prairie State was approached by the city of Chicago Heights regarding a wind energy sustainability project. This is a very exciting project and he will keep the Board informed as it develops.

President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Dempsey, Ms. Winfree and Ms. Reaves are available for any questions on their monthly reports.

Non-Credit End of Semester Enrollment Report

Vice President Winfree reviewed the report.

FY2010 Tentative Budget

Vice President Dempsey reviewed the report explaining that the numbers will vary somewhat in August.

Update on Audit Findings

Mr. Dempsey reviewed the report.

Monthly Financial Report

Mr. Dempsey reviewed the report.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Mr. Fazzini pointed out the calendar of future dates in the Board packet.

ICCTA/ACCT Report

Ms. Donohue attended ICCTA's annual meeting and was proud of the outstanding recognition Prairie State received due to the award won by Ms. Apatha and the nomination of Mr. Don Kouba for Faculty of the Year. She was asked to continue on the executive committee and will do so.

The ACCT conference is coming up in October and will be held in San Francisco.

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Prairie State College Foundation Report

Trustee Donohue expressed thanks to everyone who supported the June 1 golf outing. Although the weather was unpredictable, the golfers will have the opportunity to golf again at Idlewild Country Club in 2009 with the rain checks they received. The Foundation will report the profits as soon as all of the bills are settled and all payments are received.

President's Goals and Board Goals

Chair Fazzini said that since the President's Goals and Board Goals go hand in hand, he would like to postpone this discussion until all of the Board members are together.

Table Participant Comments

Mr. Flannigan congratulated Dr. Radtke on the extension of his contract and thanked the Board for that action. He also thanked the Board for approving both the faculty contract and the adjunct faculty contract. He congratulated Ms. Apata and Ms. Bohm on their awards.

Ms. Braasch echoed Mr. Flannigan on all counts.

Ms. Wiegele pointed out that one of the student athletes that was featured in the handouts is the Student Government treasurer.

Trustee Donohue said she was happy with the contracts and expressed thanks to Dr. Uzureau for her years of service to the College.

Trustee Marks welcomed Dr. Atewologun.

Trustee Somer said it was pleasant working with Dr Uzureau and welcomed Dr. Atewologun.

Student Trustee Owen welcomed Dr. Atewologun.

Mr. Fazzini agreed with all of the comments and congratulated Dr. Atewologun coming to Prairie State.

ADJOURNMENT

Ms. Somer moved and Ms. Donohue seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:25 p.m.

Mark Fazzini, Chair

Cindy Somer, Secretary

Deborah Smith Havighorst, Board Recorder

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