
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**SEVEN HUNDRED TWENTIETH MEETING
REGULAR MEETING**

**Tuesday – June 29, 2010
5:00 p.m.
Board Room (No. 2274)**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-7918**

**REVISED
AGENDA**

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS**
 - 3.1 Health Promotion Programming – Ms. Angela Ogburn
 - 3.2 Telescope Presentation

4. CONSENT ITEMS

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approves the items on the Consent Agenda.

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Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Minutes of the 719th Regular Meeting of May 25, 2010; Minutes of the Executive Session of May 25, 2010; Minutes of the Board Workshop of June 15, 2010; and Minutes of the Executive Session of June 15, 2010; as presented.

4.1 719th Regular Meeting – May 25, 2010 (Enclosure)

4.2 Executive Session – May 25, 2010 (Enclosure – Board Members Only)

4.3 Board Workshop – June 15, 2010 (Separate Enclosure)

Personnel

4.4 Resignation of Mr. J. Randall Dempsey, Vice President, Finance and Administration (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accepts the resignation of Mr. J. Randall Dempsey, Vice President, Finance and Administration, and authorizes the payment of excess unused vacation to Mr. Dempsey in the amount of \$8,305.52.

4.5 Treasurer (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees appoints Mr. James M. Eaton, Controller/Director, Business Services, as Treasurer of the Board of Trustees, effective July 19, 2010.

4.6 Authorization for Interim Vice President, Finance and Administration (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees authorizes the President to hire an Interim Vice President, Finance and Administration. The background of the individual and the terms of the contract will be reviewed and approved by the Chair of the Board.

4.6A Authorization to Contract with Search Firm (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees authorizes the President to contract with a search firm to assist in recruiting a vice president of finance and administration at a cost not to exceed \$25,000. The firm and terms of the contract will be reviewed and approved by the Board Chair.

Institutional

4.7 Approval of New Courses – Physics (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves two new courses in physics:

PHYSI 235 Engineering Statics

PHYSI 240 Engineering Dynamics

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- 4.8 Approval of New Course – Music (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves one new course in music, effective Fall 2010:

MUSIC 125

Latin Music Ensemble

Financial

- 4.9 Full-Time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Retired Faculty on Teaching Assignments for Credit Courses for the First Eight-Week Classes, 2010 Summer Term (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of \$270,510.80, adjunct faculty compensation in the amount of \$190,357.40, and compensation for retired faculty on teaching assignments for credit courses in the amount of \$14,110.60, for the first eight-week classes of the 2010 Summer term.

- 4.10 Adjunct Faculty Compensation for Non-Credit Courses, 2010 Summer Term (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the adjunct faculty compensation in the amount of \$9,773.75, for the 2010 Summer term.

- 4.11 Dental Clinic Fee Changes (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the following dental hygiene clinical fee changes:

<u>Service</u>	<u>Current Cost/Incentive</u>	<u>Proposed Cost/Incentive</u>
<i>Fluoride treatment</i>	<i>\$2.00</i>	<i>\$4.00</i>
<i>One time registration fee</i>	<i>\$3.00</i>	<i>\$5.00</i>
<i>Senior citizen discount</i>	<i>25%</i>	<i>10%</i>

- 4.12 Resolution – Payment of Bills (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees adopts the resolution authorizing the Treasurer to pay any outstanding bills that come due during the month of July, 2010.

- 4.13 Bills Payable – FY2010 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the FY2010 List of Bills Payable for June as indicated in the enclosure.

- 4.14 Budget Transfers (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the budget transfers for June as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

EXECUTIVE SESSION

Personnel

5.1 Appointment of Assistant Professor, Nursing

RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)

A recommendation for the appointment of the Assistant Professor, Nursing, will be made following discussion in Executive Session.

Institutional

5.2 First Reading – Board Policy E-1, Minimum Qualifications to Teach (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves for First Reading Board Policy E-1, Minimum Qualifications to Teach.

5.3 Resource Allocation Management Plan (RAMP) Submission (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the submission of the FY2011 Resource Allocation Management Plan (RAMP) to the Illinois Community College Board.

Financial

5.4 Risk Management Consortium Premiums (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves payment of the annual Illinois Community College Risk Management Consortium (ICCRMC) insurance premiums for a total of \$264,123.

5.5 Renewal Recommendation – Annual Help Desk Management Software Service and Maintenance Agreement (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the annual IT Help Desk Management Software service and maintenance agreement from SchoolDude.com, Inc., for a three-year term effective from July 1, 2010 through June 30, 2013, in the amount of \$11,270 for the first year, \$11,950 for the second year, and \$12,670 for the third year.

5.6 Renewal Recommendation – Datatel Colleague Enhancement and Support Services Agreement and Solution Partners Maintenance Agreement (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the annual Colleague Enhancement and Support Services Agreement (ESSA) and Solution Partners Maintenance Agreement (SPMA) from Datatel for a three-year term effective from July 1, 2010 to June 30, 2013, in the amount of \$174,085 for the first year, \$184,530 for the second year, and \$195,600 for the third year.

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- 5.7 Recommendation – “Prepare and Respond” Project Evaluator (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees awards the bid for the “Prepare and Respond” emergency management project evaluator to Michael Mears and Company for the quoted price of \$18,000.
- 5.8 Recommendation – All-Hazards Campus Emergency Operations Plan and Campus Violence Prevention Plan (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees awards a contract to REM Management Services, Inc., in an amount not to exceed \$33,000, for completion of the College’s All-Hazards Campus Emergency Operations Plan (CEOP) and Campus Violence Prevention Plan (CVPP), and for training of the College’s staff in the proper execution of each.
- 5.9 Purchase Recommendation – 21 Apple iMAC Computers, Server and Accessories (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the purchase of 21 Apple iMAC computers, server and accessories for a total cost of \$47,423.
- 5.10 Recommendation – Custodial Services (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves a one-year renewal of the custodial services contract with Absolute Best cleaning Service, Inc., extending the term of the contract to July 31, 2011, at an annual rate of \$726,840.
- 5.11 Purchase of Treasurer’s Bond (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the purchase of a Treasurer’s Bond issued by Liberty Mutual Insurance Company in the amount of \$4.1 million at a cost not to exceed \$4,100 for the period July 1, 2010 through June 30, 2011.
- 5.12 Public Hearing on FY2011 Budget (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees sets the date of August 31, 2010 at 5:00 p.m. CDT for the public hearing on the budget for the fiscal year beginning July 1, 2010 and ending June 30, 2011.

6. REPORTS

- 6.1 President’s Report (Enclosure)
- 6.2 President’s Cabinet Monthly Reports (Enclosure)
- 6.3 Strategic Agenda (Enclosure)
- 6.4 FY2011 Tentative Budget (Enclosure)
- 6.5 Monthly Financial Report (Enclosure)

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7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events (Enclosure)

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report

7.4 President's Goals (Enclosure – Board Members Only)

7.5 President's Employment Agreement (Enclosure – Board Members Only)

7.6 Board Goals

7.7 Table Participant Comments

8. EXECUTIVE SESSION

9. ADJOURNMENT
