
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**SEVEN HUNDRED EIGHTH MEETING
REGULAR MEETING**

**Tuesday – May 26, 2009
5:00 p.m.
Board Room (No. 2274)**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-7918**

AGENDA

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS**
 - 3.1 Communications & Marketing Award
 - 3.2 Health Prevention Programming Update
 - 3.3 Skyway Writers Awards
 - 3.4 Dr. James H. Griffith and Mr. Michael R. Monteleone Community Service Awards
- 4. CONSENT ITEMS**

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

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RECOMMENDATION:

It is recommended that the Board of Trustees approve the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Minutes of the 707th Regular Meeting of April 28, 2009; Minutes of the Executive Session of April 28, 2009; and Minutes of the Organizational Meeting of May 4, 2009; as presented

4.1 707th Regular Meeting – April 28, 2009 (Enclosure)

4.2 Executive Session – April 28, 2009 (Enclosure – Board Members Only)

4.3 Organizational Meeting – May 4, 2009 (Enclosure)

Personnel

4.4 Retirement – Ms. Patricia DeHesus (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accept the retirement of Ms. Patricia DeHesus, Associate Dean of Adult Education, effective July 1, 2009.

Financial

4.5 Bills Payable – FY2009 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the FY2009 List of Bills Payable for May, as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

EXECUTIVE SESSION

Personnel

5.1 Resolution Honoring Dr. Linda Uzureau (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Resolution honoring Dr. Linda Uzureau, Vice President of Academic Affairs and Dean of Faculty.

5.2 Appointment of Assistant Professor of Nursing

RECOMMENDATION:

(Enclosure-Board Members/Executive Officers Only)
A recommendation for the appointment of the Assistant Professor of Nursing will be made following discussion in Executive Session.

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Institutional

- 5.3 Review of Closed Session Minutes (Enclosure-Board Members Only)

RECOMMENDATION:

In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine the release/non-release of Closed Session minutes.

- 5.4 Review of Verbatim Recordings of Closed Session Minutes (Enclosure-Board Members Only)

RECOMMENDATION:

In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine whether verbatim recordings of Closed Session meetings will be destroyed.

Financial

- 5.5 Contract Approval – Accounting Services for Prairie State College Foundation (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve a contract with John Kasperek Company, Inc., Certified Public Accountants, to provide accounting services to the Prairie State College Foundation for one year at a cost of \$550 per month (\$6,600 for the year), with an initial set up fee not to exceed \$1,500.

- 5.6 Resolution – Property Acquisition (Enclosure- Board Members/Executive Officers Only)

RECOMMENDATION:

It is recommended that the Board of Trustees approve a resolution regarding the plan to acquire properties at 191 S. Halsted Street and 19820 Glenwood Road, Chicago Heights, for development into a site for conducting the tractor-trailer driver training program.

- 5.7 Purchase Recommendation – 21 Macintosh iMac Computer Systems (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the purchase 21 Macintosh iMac computer systems from Apple, Incorporated, a sole-source provider, in the amount of \$41,958 for the total cost.

- 5.8 Contract Approval – Datatel Financial Aid Usage Audit and Implementation Services (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve a contract with Datatel, Incorporated for (1) completion of a financial aid usage audit, in an amount not to exceed \$8,000; and, (2) financial aid implementation services and training as outlined in the agreement, in an amount not to exceed \$37,000.

- 5.9 Property Tax Abatement – Marcus Theaters (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve a 50% abatement of ad valorem property taxes for the Marcus Theaters located at 1301 Hilltop Avenue, Chicago Heights, Illinois, for the ten tax levy years 2009 through 2018.

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5.10 Custodial Services Contract Renewal (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the annual renewal of the custodial services contract with Absolute Best Cleaning Service, Inc., extending the term of the contract by one year, to July 31, 2010; at a reduced rate of \$62,070 per month; and modifying the terms to incorporate mutually agreed upon changes in the scope of work.

6. REPORTS

6.1 President's Report (Enclosure)

6.2 President's Cabinet Monthly Reports (Enclosure)

6.3 Update on Audit Findings (Enclosure)

6.4 Monthly Financial Report (Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 President's Evaluation (Enclosure-Board Members Only)

7.2 Board Goals (Enclosure-Board Members Only)

7.3 Schedule for Future Board/College Events (Enclosure)

7.4 ICCTA/ACCT Report

7.5 Prairie State College Foundation Report

7.6 Table Participant Comments

8. EXECUTIVE SESSION

9. ADJOURNMENT
