

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Nineteenth Regular Meeting May 25, 2010

MINUTES

Mr. Mark Fazzini, Chair, convened the 719th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:03 p.m., Tuesday, May 25, 2010, in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Ms. Jacqueline Agee, Vice Chair
Ms. Peg Donohue
Dr. Kathleen Doyle
Ms. Brunetta Hill-Corley
Ms. Adriana Popovich, Student Trustee

Board Members Absent

Ms. Cindy Somer, Secretary

Table Participants Present

Dr. Eric C. Radtke, President
Ms. Deborah Smith Havighorst, Board Recorder
Dr. Adenuga Atewologun, Vice President, Academic Affairs
Mr. J. Randall Dempsey, Vice President, Finance & Administration
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Ms. Valerie Nicholson, Faculty Representative
Ms. Sue Braasch, Staff Representative
Ms. Tara Spell, Student Representative

Administrators Present

Ms. Gwen Dean, Mr. Brian Donovan, Ms. Shawn Govan, Ms. Kim Kunce, Ms. Jaime Miller, Mr. Ed Schaffer, Dr. Susan Solberg, Ms. Jennifer Stoner

Faculty Members Present

Mr. Dave Naze, Mr. Mohammad Salami

Support Staff Members

Ms. Jan Bonavia, Ms. Kim Halbach, Mr. Keith Nush, Ms. Colleen Wiegele, Ms. Jill Yott

News Media

Mr. Casey Toner, Southtown Star

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Other

Ms. Samantha Baumgartner, PSC graduate; Ms. Heather Carr, PSC student; Mr. Terrance Clayton, PSC student; Mr. Peter Kallend, PSC student; Ms. Samantha Krilich, PSC graduate; Mr. Jermaine Love-Roberts, PSC graduate; Mr. Etta Oben, PSC graduate; Ms. Sharnita Redley, PSC student; Mr. Jeremias Roman, PSC student; Ms. Christina Sigers, PSC student; Ms. Cayla Wiegele, PSC graduate

ORAL/WRITTEN PUBLIC COMMUNICATIONS

There was none.

Dr. Radtke informed the Board that item 3.4, the Outstanding Tutor Award, was being postponed to another time.

INTRODUCTIONS/RECOGNITIONS

Prairie State College Athletics Department

Vice President Reaves introduced Mr. Ed Schaffer, Director of Physical Education and Athletics, who introduced various student athletes and talked about their accomplishments during the 2009-2010 academic year.

Ms. Samantha Krilich (volleyball) is a member of the National Junior College Athletic Association (NJCAA) All-American Second Team. She is the first All-American in PSC history. Ms. Krilich was also named to the NJCAA Region IV First Team, the Illinois Skyway Collegiate Conference First Team, and the 2008-2009 Illinois Skyway Collegiate Conference All-Academic Team. Ms. Krilich will continue her academic and athletic careers at University of Illinois-Springfield in the fall.

Mr. Jermaine Love-Roberts (men's basketball) was named to the NJCAA All-American Third Team, the NJCAA Region IV First Team, and the Illinois Skyway Collegiate Conference First Team. Mr. Love-Roberts will continue his academic and athletic careers at University of Illinois-Springfield in the fall.

Ms. Samantha Baumgartner (softball) was named to the Illinois Skyway Collegiate Conference First Team, the NJCAA Region IV First Team, and the Illinois Skyway Collegiate Conference All-Academic Team. Ms. Baumgartner will continue her academic and athletic careers at Judson College in the fall.

Ms. Tara Spell (women's soccer/basketball) was named to the NJCAA Region IV Second Team (soccer), the Illinois Skyway Collegiate Conference First Team (soccer), and was voted as the conference's top goalkeeper. She also is a member of student government. Ms. Spell is a freshman and will be back at PSC in the fall.

Mr. Nick Gross (baseball) was unable to attend the meeting, but he was named to the NJCAA Distinguished Academic All-American, which requires a minimum cumulative grade point average of 3.80 and 48 credit hours. Mr. Gross was also named to the Illinois Skyway Collegiate Conference All-Academic Team and chosen as the NJCAA National Pitcher of the Week (April 17) after throwing a no-hitter. Mr. Gross will continue his academic and athletic careers at Bradley University in the fall.

Skyway STEM Competition

Vice President Atewologun introduced Associate Professor Mohammed Salami, Coordinator of Physics and Astronomy, who introduced the College's Skyway STEM (science, technology, engineering and math) Competition award-winning students, Mr. Peter Kallend and Ms. Heather Carr. Mr. Salami

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provided background as to why the conference is placing an emphasis on STEM. Mr. Salami and his students demonstrated elements of their project.

Forensics Team Recognition

Vice President Atewologun introduced Associate Professor Dave Naze. Mr. Naze thanked College administration for their support and thanked the marketing and communications department for all of its help with public relations and press releases.

Mr. Naze highlighted the team's accomplishments during the 2009-2010 academic year including the state tournament held at Illinois Central College in March when the team placed sixth among the 15 competing community colleges. Mr. Terrance Clanton was named state champion in the community college division in persuasive speaking. Mr. Jeremias Roman received a fourth place in program oral interpretation, Mr. Etta Oben received a fourth place in impromptu speaking, and Ms. Sharnita Redley received a sixth place in poetry interpretation.

Mr. Naze said the team had one tournament champion and two third place awards at the regional tournament held at McHenry County College in March. Mr. Clanton, was named regional champion in persuasive speaking, Mr. Roman received third place in program oral interpretation and Ms. Christina Sigers earned third place in poetry interpretation. At the Phi Rho Phi National Tournament in New Orleans in April, Mr. Oben received a bronze medal in impromptu speaking and Ms. Redley earned a bronze medal in poetry interpretation.

Ms. Redley and Mr. Clanton have received speech team scholarships from Northern Illinois University where they will both be transferring to this fall.

Dr. James H. Griffith Community Service Award

Dr. Doyle presented the 2010 Dr. James H. Griffith Community Service Award to Ms. Cayla Wiegale.

Ms. Spell left the meeting at 5:30 p.m.

SECRETARY PRO TEM

Mr. Fazzini moved and Mr. Faso seconded to appoint Dr. Kathleen Doyle, Secretary Pro Tem. All members present voted Aye, and the motion carried.

CONSENT ITEMS

Mr. Faso moved and Ms. Hill-Corley seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the Organizational Meeting of April 27, 2010; and the Minutes of the 718th Regular Meeting of April 27, 2010; as presented.

Course Fee Changes

That the Board of Trustees approves the following course fee changes:

<u>Course</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
<i>ITWEB 101</i>	<i>\$115</i>	<i>\$20</i>
<i>ITWEB 103</i>	<i>\$115</i>	<i>\$20</i>
<i>ITWEB 201</i>	<i>\$95</i>	<i>\$20</i>
<i>GC 162</i>	<i>\$115</i>	<i>\$20</i>

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Bills Payable – FY2010

That the Board of Trustees approves the FY2010 List of Bills Payable for May, as indicated in the enclosure.

Budget Transfers

That the Board of Trustees approves the budget transfers for May, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

EXECUTIVE SESSION

Ms. Donohue moved and Mr. Faso seconded that the Board go into executive session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity;” and for the “discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.”

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 5:37 p.m.

RETURN TO OPEN SESSION

Ms. Donohue moved and Dr. Doyle seconded that the Board of Trustees return to Open Session at 5:54p.m. All members present voted Aye, and the motion carried.

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Appointment of Associate Dean, Faculty Affairs

Dr. Doyle moved and Ms. Donohue seconded that the Board of Trustees approves the appointment of Ms. Patricia Z. Valenziano to the position of Associate Dean, Faculty Affairs, effective July 1, 2010, at a salary of \$66,000 per year.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Appointment of Assistant Professor, Chemistry

Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees approves the appointment of Ms. Monica Khural to the position of Assistant Professor, Chemistry, effective August 17, 2010 at a salary of \$42,050 per year.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Review of Closed Session Minutes

The Board reviewed the Executive Session minutes and determined the minutes that are presently closed will remain closed until their designated release date.

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Review of Verbatim Recordings of Closed Session Meetings

*Ms. Donohue moved and Dr. Doyle seconded that the Board of Trustees authorize the destruction, on or after May 25, 2010, of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending: **May 27, 2008; June 10, 2008; June 24, 2008; August 26, 2008; March 25, 2008; and November 25, 2008.***

Further, that the Board of Trustees find that audio tapes made of other closed meetings held by the Board during 2009, and of Board closed meetings held during 2010, require continued confidentiality and should be maintained as non-public at this time.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Transcript Fee Increase

Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees approves an increase in the transcript fee to \$3.00 for an official/unofficial transcript, and the establishment of a \$5.00 fee for same day service.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Establishment of Re-Enrollment Fee

Ms. Agee moved and Ms. Donohue seconded that the Board of Trustees approves the establishment of a re-enrollment fee in the amount of \$25.00 per re-enrollment activity.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Bookstore Contract

Mr. Faso moved and Ms. Agee seconded that the Board of Trustees awards the contract to operate and provide services for the bookstore to Barnes & Noble College Booksellers, LLC, for the period July 1, 2010 through June 30, 2015, with an option to renew for a successive five (5) year period.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – HP Managed Network Switches and Uninterruptible Power Supplies

Mr. Faso moved and Ms. Donohue seconded that the Board of Trustees approves the purchase of 29 HP managed network switches and 29 Uninterruptible Power Supplies from CDW-G, under Illinois Community College System Procurement Consortium (ICCSPC) pricing in the amount of \$164,221.83.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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CurricuNet

Ms. Donohue moved and Dr. Doyle seconded that the Board of Trustees approves payment of \$10,700 for the annual maintenance cost of CurricuNet, to be paid for out of the Technology Fee.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

Dr. Radtke stated he is very pleased to have completed his second year at the College, ending Saturday with a very positive commencement exercise. He continued that the College is proud to have had over 80 more students participating in commencement this year than did last year. The College will be looking at the venue and ideas for streamlining the process in the future. Dr. Radtke offered a special thanks to Vice President Reaves and the "cast of thousands" that it takes to put on the event.

Although the past year was dominated by economic turmoil in our country, the College weathered quite well, responding to increased enrollment and providing excellent education. Director of Institutional Research, Mr. Joseph Wycoff has been developing a new enrollment tracking process and compared to last year on this date, the College is up 15% for summer registration.

President's Cabinet Monthly Reports

Dr. Atewologun, Mr. Dempsey, Ms. Winfree and Ms. Reaves were available for any questions on their monthly reports.

Predominantly Black Institutions (PBI) Grant Update

Ms. Jan Bonavia reviewed the report, noting many accomplishments in the program to date.

Information Technology Strategic Plan

Vice President Dempsey reviewed the report.

Monthly Financial Report

Vice President Dempsey reviewed the report.

ITEMS FROM THE BOARD OF TRUSTEES

President's Evaluation

Chair Fazzini said that the Board had the opportunity to discuss the president's evaluation in executive session and the trustees feel they have a warm relationship with the president, and the president has warm

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relationship with Cabinet and the entire College. The Board is impressed with how the College has progressed during these tough economic times.

Dr. Radtke responded that he appreciates the Board's support. He continued that he was pleased to see how much has happened as he reviewed his goals for the past year. He stated that his evaluation is more about the institution and people across the institution and the work they are doing than it is about him. He said that although the College has gone through a few more difficult issues recently, the past year overall has been very positive, and he is proud to be a part of this institution.

Board Goals

Chair Fazzini explained that the Board goals comprise areas they would like to focus on for the Board as a whole, and he opened the floor to discussion.

Trustee Donohue said she felt the goals were good, and she was glad to see the addition of a financial component to this year's goals.

Mr. Fazzini asked if anyone had input on developing new goals.

Trustee Doyle asked the group if they should think further about the five goals presented and determine which should be tweaked or expanded upon. She stated it would be important to not have too many goals.

Chair Fazzini suggested that the trustees continue their discussion on goals at the financial workshop. The trustees agreed.

Dr. Doyle suggested that the goals be more specific. Mr. Fazzini asked that trustees give him any recommendations for goals or revisions and the Board will review all suggestions at the workshop.

Strategic Plan 2010-2013 – Draft

President Radtke reviewed the draft of the Strategic plan and said the final report will be in the June Board packet.

Schedule for Future Board/College Events

Chair Fazzini reviewed the upcoming calendar events.

ICCTA/ACCT Report

There was no report.

Prairie State College Foundation Report

In Trustee Somer's absence, Trustee Donohue reported that Monday, June 7 is the Foundation's 17th annual Scholarship Golf Classic at Idlewild Country Club in Flossmoor. UPS/Earn & Learn and Barnes & Noble Booksellers are naming sponsors.

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The following scholarship donations have recently been received:

- \$4,000 from Casa Club Yuriria, a Hispanic social group, to provide scholarships for students of Hispanic descent. The group envisions a “scholarship chain,” in which recipients will “reach back” once they are in their careers to help others who follow them.
- \$1,500 from the PSC Photo Society, including matching funds from the Student Government Association, toward “Photographer of the Year” scholarships.
- \$1,000 from Olympia Fields Woman’s Club for nursing scholarships.
- \$850 for memorial gifts.

Table Participant Comments

Mr. Flannigan congratulated and thanked Mr. Ed Schaffer and the student athletes. He said he was echoing what has been said by other faculty by saying that student athletes are an asset in the classroom. He also thanked Vice President Reaves for her hard work on graduation. He congratulated Ms. Patty Valenziano and Ms. Monica Khural on their appointments.

Ms. Braasch echoed Mr. Flannigan’s comments.

Student Trustee Popovich agreed with Mr. Flannigan’s comments and was pleased to see how great Prairie State College’s athletes are.

Dr. Doyle said that she was also impressed with the accomplishments of the student athletes. She also thanked Ms. Reaves for a beautiful commencement day.

Trustee Agee congratulated the speech team and said she very much enjoyed graduation.

Trustee Hill-Corley said that she enjoyed being a part of graduation and felt it was a great event.

Trustee Donohue said she was proud of all of the students who were mentioned at the meeting and she was very pleased with the student accomplishments in STEM. She added that she has always been an advocate of athletics at the College and it is great to see so much success by the student athletes.

Chair Fazzini pointed out materials he distributed to the trustees from the American Association of Community Colleges (AACCC) conference that he attended.

Mr. Fazzini also noted that there was nothing on tonight’s agenda for a vote, but the Board will have to deal with the custodial contract at the next Board meeting. He explained that in recent years the Board has been approving one year contract renewals, and that there was some discussion last year about going out for bid. He asked Dr. Radtke about the performance of the current firm.

Dr. Radtke said the College’s relationship with the current vendor has been very positive, and noted that they reduced their monthly rates last year. He said the College regularly receives complements on the maintenance and cleanliness of the campus. Vice President Dempsey stated that any time we have had an issue they are very responsive.

Trustees asked questions about the current contract and discussed the issue of a one year renewal of the contract.

Chair Fazzini said the majority seems to agree that it would be worthwhile to renew the contract.

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ADJOURNMENT

Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:42 p.m.

Mark Fazzini, Chair

Cindy Somer, Secretary

Deborah Smith Havighorst, Board Recorder