

---

**THE BOARD OF ILLINOIS COMMUNITY COLLEGE  
DISTRICT NO. 515**

**SEVEN HUNDRED SEVENTH MEETING  
REGULAR MEETING**

**Tuesday – April 28, 2009  
5:00 p.m.  
Board Room (No. 2274)**

**Prairie State College  
202 South Halsted Street  
Chicago Heights, Illinois 60411  
(708) 709-7918**

---

**AGENDA**

**1. CALL TO ORDER**

**2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**

**3. INTRODUCTIONS/RECOGNITIONS**

3.1 Introduction of Prairie State College Forensics Team

3.2 Recognition of African-American Professors and Presentation of National Council of Instructional Administrators (NCIA) Plaque

3.3 Recognition of 2008-2009 Student Trustee Favian Apata

3.4 Student Trustee Election, April 14-15, 2009

Seating of Student Trustee

**4. CONSENT ITEMS**

*The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.*

# 707<sup>th</sup> REGULAR MEETING

April 28, 2009

Page 2

## RECOMMENDATION:

*It is recommended that the Board of Trustees approve the items on the Consent Agenda.*

## Minutes

### RECOMMENDATION:

*It is recommended that the Board of Trustees approve the Minutes of the 706<sup>th</sup> Regular Meeting of March 31, 2009; and Minutes of two (2) Executive Sessions of March 31, 2009; as presented*

- 4.1 706<sup>th</sup> Regular Meeting – March 31, 2009 (Enclosure)
- 4.2 Executive Session – March 31, 2009 (Enclosure – Board Members Only)
- 4.3 Executive Session – March 31, 2009 (Enclosure – Board Members Only)

## Personnel

- 4.4 Full-Time Faculty Overloads, Adjunct Faculty Salaries, and Compensation for Administrators and Staff on Teaching Assignments Spring 2009 – Second Eight Weeks (Credit Courses)  
*RECOMMENDATION:* (Enclosure)  
*It is recommended that the Board of Trustees approve the full-time faculty overload payments of \$1,590, adjunct faculty salaries of \$41,396, and compensation for administrators and staff on teaching assignments of \$1,030 for the second eight week session of the Spring 2009 term, credit courses.*
- 4.5 Adjunct Faculty Salaries – Spring 2009 Term – Non-Credit Courses  
*RECOMMENDATION:* (Enclosure)  
*It is recommended that the Board of Trustees approve adjunct faculty salaries in the amount of \$80,797 for the Spring 2009 Term, non-credit courses.*

## Institutional

- 4.6 Certificate – Digital Mass Communication (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approve a new certificate, Digital Mass Communication.*
- 4.7 Approval of New Courses in Physical Education-Exercise Science and Early Childhood Education (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approve the following new courses in Physical Education-Exercise Science and Early Childhood Education, effective Fall 2009.*

PES 210	Lifestyle Fitness Coaching
ECED105	Creative Activities for Children

# 707<sup>th</sup> REGULAR MEETING

April 28, 2009

Page 3

## 4.8 Withdrawal of Information Technology Programs (Enclosure)

### *RECOMMENDATION:*

*It is recommended that the Board of Trustees approve the withdrawal of six certificates in Information Technology, effective Fall 2009:*

- Database Expert (9 credits)*
- Software Suite Applications (5 credits)*
- Spreadsheet - Proficient (4 credits)*
- Spreadsheet - Expert (7 credits)*
- Word Processing - Proficient (6 credits)*
- Word Processing - Expert (8 credits)*

## **Financial**

## 4.9 Bills Payable – FY2009 (Enclosure)

### *RECOMMENDATION:*

*It is recommended that the Board of Trustees approve the FY2009 List of Bills Payable for April, as indicated in the enclosure.*

## **5. ACTION ITEMS**

*The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.*

## **EXECUTIVE SESSION**

### **Institutional**

## 5.1 Resolution Honoring Ms. Mary Lee Johnson (Enclosure)

### *RECOMMENDATION:*

*It is recommended that the Board of Trustees approve the Resolution honoring Ms. Mary Lee Johnson, Trustee of Prairie State College.*

## 5.2 Adoption of Board Policy C-25, Identity Theft Prevention (Enclosure)

### *RECOMMENDATION:*

*It is recommended that the Board of Trustees waive First Reading and approve for Final Reading Board Policy C-25, Identity Theft Prevention.*

### **Personnel**

## 5.3 Appointment – Identity Theft Protection Officer (Enclosure)

### *RECOMMENDATION:*

*It is recommended that the Board of Trustees appoint Ms. Lynita Gebhardt, Executive Director of Human Resources and Employment Relations, as Identity Theft Prevention Program Administrator effective May 1, 2009. This appointment is without salary.*

**Financial**

- 5.4 Tuition Increase (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approve a tuition increase of \$5.00 per credit hour beginning Fall 2009, bringing tuition to \$83 per credit hour.*

- 5.5 Bid Recommendation – 235 Computers and 64 Monitors (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees award the bid for the 213 computers to the lowest responsible bidder, CDW-G, in the amount of \$127,800 for the total bid; the bid for 64 monitors to the lowest responsible bidder, Sysix, in the amount of \$6,784; and the bid for 22 computers (8+14) to the lowest responsible bidder, Premio, in the amount of \$14,660.*

- 5.6 Bid Recommendation – Six Smart Classrooms (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees award the bid for six smart classrooms to the lowest responsible bidder, United Visual, in the amount of \$49,599.25 for the total bid.*

- 5.7 Bid Recommendation – Fall 2009 Non-Credit Class Schedule (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees award the bid for printing the Fall 2009 non-credit schedule to the lowest responsible bidder; Warner Offset, Incorporated; in the amount of \$11,218 for the base bid, with an additional charge of \$800 for adding 4 pages (as needed), \$1,675 for adding 8 pages (as needed), and \$105 per thousand for more copies (as needed).*

**6. REPORTS**

- 6.1 President's Report (Enclosure)

- 6.2 President's Cabinet Monthly Reports (Enclosure)

- 6.3 FY2010 Budget Development Process and Schedule (Enclosure)

- 6.4 Spring 2009 Enrollment Report for Credit Classes (Enclosure)

- 6.5 Underrepresented Group Report (Separate Enclosure)

- 6.6 Information Technology Overview & Strategic Planning Guide 2009-2013 (Separate Enclosure)

- 6.7 Sustainability Update

- 6.8 RFP – Food Services

- 6.9 Update on Audit Findings (Enclosure)

- 6.10 Monthly Financial Report (Enclosure)

**707<sup>th</sup> REGULAR MEETING**

**April 28, 2009**

**Page 5**

**7. ITEMS FROM THE BOARD OF TRUSTEES**

7.1 Schedule for Future Board/College Events

(Enclosure)

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report

7.4 Dr. James H. Griffith and Mr. Michael R. Monteleone Community Service Awards

7.5 Table Participant Comments

**8. EXECUTIVE SESSION**

**9. ADJOURNMENT**

---

---