

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

**Seven Hundred Eighteenth Regular Meeting
April 27, 2010**

MINUTES

Mr. Mark Fazzini, Chair, convened the 718th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:26 p.m., Tuesday, April 27, 2010, in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Ms. Jacqueline Agee, Vice Chair
Ms. Cindy Somer, Secretary
Ms. Peg Donohue
Ms. Brunetta Hill-Corley
Ms. Adriana Popovich, Student Trustee

Board Members Absent

Dr. Kathleen Doyle

Table Participants Present

Dr. Eric C. Radtke, President
Ms. Deborah Smith Havighorst, Board Recorder
Dr. Adenuga Atewologun, Vice President, Academic Affairs
Mr. J. Randall Dempsey, Vice President, Finance & Administration
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Ms. Valerie Nicholson, Faculty Representative
Ms. Sue Braasch, Staff Representative
Mr. Marlon Wade, Student Representative

Administrators Present

Ms. Gwen Dean, Mr. Brian Donovan, Mr. James M. Eaton, Ms. Lynita Gebhardt, Ms. Shawn Govan, Ms. Mary Klinefelter, Ms. Kim Kunce, Mr. Jerry Mackay, Mr. Ed Schaffer, Dr. Susan Solberg, Ms. Jennifer Stoner, Mr. Joseph H. Wycoff

Faculty Members Present

Ms. Melanie Eddins-Spencer, Dr. Craig Mulling, Mr. Patrick Reichard, Mr. Ed Schwarz

Adjunct Faculty Members Present

Ms. Vivian Zimmerman

Support Staff Members

Mr. Wallace Bailey, Ms. Carmen Davis, Ms. Alanda Gray, Ms. Loretta Kucharczyk, Mr. Keith Nush, Ms. Donna Rokicki, Ms. Jill Yott

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News Media

Mr. Robert Reilly, The Times

Other

Mr. Jesse Dillard, PSC student; Ms. Rebecca Freeman, PSC student; Ms. Alison Bodnar Jaros, PSC student; Mr. Delvin Jones, PSC student; Mr. Bruno Leote de Souza, PSC student; Ms. Jacquelyn McClaney, PSC student; Mr. Etta Oben, PSC student; Mr. Dexter Overall, PSC student; Ms. Tara Spell, PSC student; Ms. Alice Wasney, PSC student; Ms. Lauren White, PSC student; Ms. Cayla Wiegele, PSC student

ORAL/WRITTEN PUBLIC COMMUNICATIONS

Mr. Wallace Bailey, enrollment advisor, addressed the Board of Trustees regarding Summer Hours.

INTRODUCTIONS/RECOGNITIONS

Prairie State College Nominee for ICCTA Paul Simon Essay Contest

President Radtke introduced Ms. Rebecca Freeman, the College's nominee for the ICCTA Paul Simon Essay Contest. Ms. Freeman read her essay to the Board.

Introduction of Prairie State College's All-Illinois Academic Team Members

Vice President Reaves described Phi Theta Kappa's All-USA Team and introduced the PSC chapter's advisor, Associate Professor Melanie Eddins-Spencer. Ms. Eddins-Spencer introduced team member Ms. Lauren Ashley White who has received a housing scholarship from Northern Illinois University and is waiting to hear about receiving a full scholarship.

Dr. Radtke said that the College's other team member, Ms. Aly Rhodes, was unable to attend the meeting and sends her regrets to the Board. Ms. Rhodes will be transferring to Syracuse University.

Skyway Writers Competition

Dr. Radtke introduced Associate Professor Patrick Reichard who in turn introduced award winners from this year's competition. Mr. Dexter Overall won second place in drama for the first act of his screenplay, "The Strangest Places You'll Find Love;" Ms. Alison Bodnar Jaros won first place in drama for her play, "The Breakdown of the Mashed Potatoes;" Ms. Alice Wasney won first place in poetry for her poem, "Unfinished;" and Ms. Jacquelyn McClaney won second place for her poem, "A Woman's Departure."

Introduction of New Student Government Association Officers

Ms. Cayla Wiegele, former Student Government Association president, introduced the new student officers for 2010-2011: Mr. Marlon Wade, president; Ms. Tara Spell, vice president; Mr. Bruno Leote de Souza, secretary; Mr. Tomer Sirma, treasurer; Mr. Delvin Jones, director of public relations; and Mr. Jesse Dillard, program director.

Recognition of 2009-2010 Student Trustee Etta Oben

Dr. Radtke presented a plaque and book to Mr. Etta Oben and thanked him for his excellent year of service as student trustee.

Seating of Student Trustee

Chair Fazzini introduced Ms. Adriana Popovich, new Student Trustee. Board Secretary Somer administered the Oath of Office to Ms. Popovich.

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CONSENT ITEMS

Ms. Somer moved and Ms. Agee seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the 717th Regular Meeting of March 30, 2010; and the Minutes of the two Executive Sessions of March 30, 2010; as presented.

Full-Time Faculty Overloads, and Adjunct Faculty Salaries for Teaching Assignments for Spring 2010 – Second Eight Weeks (Credit Courses)

That the Board of Trustees approves the full-time faculty overload compensation in the amount of \$5,547.20, and adjunct faculty compensation in the amount of \$45,324.88, for the second eight week session of the Spring 2010 term, credit courses.

Increase of Treasurer's Bond

That the Board of Trustees adopts a resolution to increase the Treasurer's Bond issued by Massachusetts Bay Insurance Company, for the period May 1, 2010, through July 1, 2010.

Bills Payable – FY2010

That the Board of Trustees approves the FY2010 List of Bills Payable for April, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Before reviewing the Action Items, Dr. Radtke introduced Mr. Joseph Wycoff, the recently appointed director of institutional research. Vice President Winfree introduced a new administrator from her area, Ms. Kim Kuncie, the dean of adult education.

ACTION ITEMS

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Appointment of Dean, Business, Mathematics and Natural Science

Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees approves the appointment of Dr. Debra Prendergast to the position of Dean, Business, Mathematics and Natural Science, effective June 1, 2010 at a salary of \$86,000 per year.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Appointment of Assistant Professor, Sociology

Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees approves the appointment of Mr. Derrick Brooms to the position of Assistant Professor, Sociology, effective August 17, 2010 at a salary of \$52,474 per year.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Appointment of Assistant Professor and Coordinator, Photography

Ms. Somer moved and Ms. Hill-Corley seconded that the Board of Trustees approves the appointment of Mr. Peter Bosy to the position of Assistant Professor, Photography, effective August 17, 2010 at a salary of \$45,862 per year.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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South Metropolitan Higher Education Consortium Mutual Aid Agreement

Ms. Donohue moved and Ms. Somer seconded that the Board of Trustees authorizes the President to enter into a mutual aid agreement for the sharing of personnel, equipment, or facilities with other members of the South Metropolitan Higher Education Consortium in the event of a disaster or emergency.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Tuition Rate Increase and Establishment of Infrastructure Fee

Mr. Faso moved and Ms. Brunetta Hill-Corley seconded that the Board of Trustees approves a tuition increase of \$3.00 per credit hour beginning Fall 2010, bringing tuition to \$86.00 per credit hour, and the establishment of an Infrastructure Fee of \$2.00 per credit hour beginning Fall 2010.

Student Government Association President, Mr. Wade commented that he does not feel these increases will be a burden on the students and feels that Prairie State College is still affordable.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Dr. Radtke offered to hold a budget workshop for the Board. Mr. Fazzini suggested finding a Tuesday evening in June. Trustee Donohue stated that she is glad the workshop is being recommended as it is too much information to cover during a Board meeting.

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Lease Recommendation – 260 Computers

Mr. Faso moved and Ms. Donohue seconded that the Board of Trustees awards a three-year fair market lease for 260 computers to the lowest responsible bidder, University Lease, in the total amount of \$159,549.84, to be paid quarterly at a rate of \$13,295.82.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Contract Approval – Microsoft Active Directory Implementation Services

Ms. Somer moved and Ms. Donohue seconded that the Board of Trustees approves a contract with John Drake & Associates, Inc. for implementation of Microsoft Active Directory services in the amount of \$36,340.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Data Center Equipment Racks and Uninterruptable Power Supplies

Ms. Donohue moved and Ms. Somer seconded that the Board of Trustees approves the purchase of four Data Center Equipment Racks and two Uninterruptable Power Supplies from CDW-G, under ICCSPC (Illinois Community College System Procurement Consortium) pricing in the amount of \$21,863.70.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Purchase Recommendation – Desire2Learn Learning Management System

Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees approves the purchase of the Desire2Learn Learning Management System for a 1.25 year contract plus one-time fees at a total cost of \$142,249 (to synchronize this contract with our fiscal year).

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Contract Recommendation – Condensed Curriculum International, Inc.

Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees authorizes and approves the Condensed Curriculum International, Inc. (CCI) program classes, as set forth in Section III (C). Should CCI offer, and the College accept additional program classes not listed herein, the same are hereby authorized and approved as if fully set forth in Section III (C) (the “Additional Classes”) and the Agreement with CCI shall govern all such Additional Classes. The Board of Trustees also authorizes and approves the president to execute and deliver the Agreement and is further authorized and directed to perform in accordance with the Agreement, which includes, but is not limited to, remitting payment to CCI for the program classes and the Additional Classes, if any. Payment to CCI shall be in accordance with PSC policies governing payment to vendors.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President’s Report

President Radtke noted that the packet this month includes copies of submissions sent to the Illinois Community College Trustees Association (ICCTA) nominating Mr. Steve Kifowit for the full-time faculty of the year award and Mr. Ken Kouba for the part-time faculty of the year award. In addition to be invited to the awards dinner at the ICCTA convention in Springfield this June, they will also be recognized as part of the Commencement program.

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Dr. Radtke noted that Commencement is getting very close and shaping up nicely as the College winds down another academic year.

He extended warm welcomes to Mr. Wade and Ms. Popovich and stated that the College is looking forward to working with them and the other student leaders who have been introduced tonight.

Dr. Radtke also extended farewell and thank you to both Cayla and Etta, saying that it was great working with them and wishing them much continued success.

President's Cabinet Monthly Reports

Dr. Atewologun, Mr. Dempsey, Ms. Winfree and Ms. Reaves were available for any questions on their monthly reports.

Ms. Donohue brought up the problem of increased fraudulent checks and Vice President Dempsey explained how this was being addressed.

Dr. Radtke pointed out that Professor Valerie Nicholson was honored at a Tall Grass Arts dinner recently for her many contributions to the arts in the South Chicagoland region.

Academic Affairs Restructuring

Vice President Atewologun explained the change in structure he is recommending. This report is for information only.

Spring 2010 Enrollment Report for Credit classes

Dr. Radtke reviewed the report.

Underrepresented Group Report

This report is submitted annually to the Illinois Community College Board.

Monthly Financial Report

Vice President Dempsey reviewed the report.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Chair Fazzini reviewed the upcoming calendar events.

Summer Work Schedule

Chair Fazzini reminded the Board packet recipients that they received information about the summer work schedule in their packets and that there was a recommendation for a motion in front of everyone.

President Radtke said that Mr. Fazzini had stated at the last meeting that opportunities may exist to give employees flexibility during the summer. Assuming hours are made up and offices are covered, union representatives, cabinet and department supervisors agree it is a workable plan.

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Mr. Faso moved and Mr. Fazzini seconded that the Board of Trustees, notwithstanding the provisions of Policy 3-C: "College Business Hours and Closure Days," approves the implementation of a flexible scheduling option for employees for the summer of 2010 as developed by the President.

Ms. Agee	Aye
Ms. Donohue	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Popovich	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ICCTA/ACCT Report

Trustee Donohue announced the ICCTA will be holding its annual convention June 3 – 5 in Springfield.

Mr. Fazzini and Dr. Radtke attended the annual American Association of Community Colleges (AACC) meeting in Seattle April 17 - 20. Mr. Fazzini has information to share that will be distributed in a coming Board packet. One session they attended focused on the need for trustees and administrators to go beyond their fiduciary duties to students by also being dedicated to student success. Mr. Fazzini said there were some very informative sessions, and he wholeheartedly encourages all trustees to participate in these events.

Prairie State College Foundation Report

Ms. Donohue reported that the Foundation's April Full Board meeting was held in the K Building large band room, with seating at music easels arranged in a circle. Holding the meeting in the band room reinforced the value of past Foundation support for fine arts.

Monday, June 7 is the Foundation's 17th annual Scholarship Golf Classic at Idlewild Country Club in Flossmoor. UPS/Earn & Learn and Barnes & Noble Booksellers are naming sponsors. Reservations are being accepted for golfers or dinner-only guests. A wide variety of sponsorship opportunities will also support scholarships.

Recent scholarship donations have been received:

- \$3,000 from Suburban Service League for returning women's scholarships.
- \$750 from the National Council of Jewish Women, for women's book scholarships.
- \$750 for memorial gifts and other awards.

The Foundation Board has authorized approximately \$5,500 to fund Special Requests in 2010-11 that benefit student learning. All PSC employees will receive application details by email.

Griffith and Monteleone Awards

Trustee Somer said that she and Trustee Doyle worked together to select the award recipients. She described the qualifications for the winner of each award.

The 2010 Dr. James H. Griffith Community Service Award is being given to Ms. Cayla Wiegele, nominated by Ms. Helen Manley, coordinator, student life. The 2010 Michael R. Monteleone

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Community Service Award is being awarded to Ms. Michele Helsel, nominated by Steger School District 194.

The winners will be contacted and the awards will be presented at a future Board meeting.

Table Participant Comments

Ms. Nicholson shared that the descriptions of the Desire2Learn software was reminiscent of when the Board fought having computers on campus and is amazed by how far the College and technology have come.

She stated that she continues to be proud of the College's students and her colleagues. She is looking forward to working with new colleagues, yet feels it will be difficult to replace those who are leaving. She reminded everyone that this is why search committees are so important and this is why the College

goes to great lengths to find the finest people to teach and work here. She is thankful to those who have participated in that process as all will benefit greatly from their hard work.

Ms. Braasch welcomed Adriana and Marlon. She added that she will miss Etta and Cayla done and that they have done a great job for the students, and she extended congratulations to Cayla on her award. Ms. Braasch thanked the Board for allowing supervisors to use flex hours with staff, but she wished the dialogue could have happened earlier.

Ms. Wiegele thanked everyone for all of their guidance and support and said that being the Student Government Association president was a wonderful experience.

Mr. Wade presented flowers to Ms. Wiegele, thanking her for her support. He also thanked the Board for welcoming him to the meeting and that it was a pleasure to be there. He shared a little bit about himself by saying he was majoring in biology and wants to end up as pediatric surgeon. He is looking forward to a great year working with everyone.

Mr. Oben shared that it has been a pleasure serving on the Board and learning so many new things. He was skeptical at first about what the experience was going to be like and how he was going to participate but stated it has been a very interesting experience and he hopes to remain involved in the community.

Ms. Popovich said that she knows she has big shoes to fill, and is more than thrilled to be here. She is looking to study marketing and advertising in the future and thanked Vice President Reaves for her support and encouragement to get involved.

Trustee Faso congratulated Mr. Oben and Ms. Wiegele and told them to enjoy Governors State University and Southern Illinois University. He extended a welcome to both Mr. Wade and Ms. Popovich.

Trustee Agee welcomed the new students, and offered best wishes to Mr. Oben and Ms. Wiegele. She was glad everyone was happy with new flex plan and hopes everyone uses their time wisely to spend it with loved ones.

Trustee Somer congratulated Ms. Wiegele and congratulated Mr. Oben for his recent bronze medal award for impromptu speaking.

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Trustee Hill-Corley congratulated Ms. Wiegele and Mr. Oben, adding that she felt like she just met them and that they have performed very well. She wished them both the best as they advance their careers. She welcomed the new students and said she is looking forward to working with them.

Trustee Donohue welcomed the new dean and the new faculty member. She thanked everyone for their forbearance during a difficult time. She also congratulated Professor Nicholson and told Mr. Wycoff how wonderful the materials were that he prepared for the Latino conference.

Trustee Donohue continued by congratulating Ms. Wiegele and welcoming Mr. Wade. She also congratulated Mr. Oben, told him he has been a great trustee, and welcomed Ms. Popovich to her new role.

Chair Fazzini echoed all of the warm welcomes and farewells to the students and also welcomed the new staff.

Mr. Fazzini also mentioned that he wanted to talk about a tent planetarium that he and Dr. Radtke had seen at the AACC convention. He thought it was a phenomenal piece of equipment for learning and thought about the many ways the College could use the planetarium, including bringing junior high and high school students in and using it as a recruiting tool. Mr. Fazzini would like to have the vendor bring one to the College to demonstrate it to the faculty, administration and staff.

ADJOURNMENT

Ms. Somer moved and Ms. Hill-Corley seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:22 p.m.

Mark Fazzini, Chair

Cindy Somer, Secretary

Deborah Smith Havighorst, Board Recorder
