

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Sixth Regular Meeting March 31, 2009

MINUTES

Mr. Mark Fazzini, Chair, convened the 706th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:02 p.m., Tuesday, March 31, 2009, in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Chair
Dr. Kathleen Doyle, Vice Chair
Ms. Jacqueline Agee, Secretary
Ms. Peg Donohue
Mr. Phil Faso
Ms. Mary Lee Johnson
Ms. Favian Apatá, Student Trustee

Board Members Absent

Mr. John Marks

Table Participants Present

Dr. Eric C. Radtke, President
Ms. Deborah Smith Havighorst, Board Recorder
Dr. Linda Uzureau, Vice President, Academic Affairs
Mr. J. Randall Dempsey, Vice President, Business & Information Services
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Ms. Valerie Nicholson, Faculty Representative
Ms. Susan Braasch, Staff Representative
Mr. Sikod Njem, Student Representative

Administrators Present

Ms. Gwen M. Dean, Ms. Patricia DeHesus, Mr. Brian Donovan, Mr. Monty Eaton, Ms. Alice Garcia, Ms. Lynita Gebhardt, Ms. Shawn Govan, Mr. Chuck Jenrich, Mr. Jerry Mackay, Mr. Norman Martin, Dr. Susan Solberg, Ms. Jennifer Stoner, Ms. Angela Winters-Harmon

Faculty Members Present

Mr. Jason Evans, Mr. Patrick Reichard, Mr. Ed Schwarz

Staff Members Present

Mr. Benjamin Gilbert, Mr. Julius Neveles, Mr. Al Thompson, Ms. Patricia Trost, Mr. Randy Wilson, Ms. Jill Yott

News Media

None

Other

Ms. Joan S. Wallace, League of Women Voters

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ORAL/WRITTEN PUBLIC COMMUNICATIONS

There were none.

INTRODUCTIONS/RECOGNITIONS

Dr. Radtke introduced Chief of Police, Mr. Norman Martin to welcome the College's new police officer and recent academy graduate Mr. Benjamin Gilbert. Mr. Martin said it was his honor and pleasure to introduce Mr. Gilbert who is the third police officer in the College's new police force. Mr. Gilbert just graduated from Northern Illinois University and was the class commander and valedictorian at the police academy.

CONSENT ITEMS

Ms. Johnson moved and Ms. Donohue seconded that the Board of Trustees approve the following items of consent:

Dr. Doyle requested that the 705th Regular Meeting Minutes of February 24, 2009, and the Executive Session Minutes of February 24, 2009, be pulled from the Consent Items and considered individually.

Retirement of Mr. John Lim; Professor and Program Coordinator of Heating, Ventilation, Air Conditioning and Refrigeration

That the Board of Trustees accept the retirement of Mr. John Lim, Professor and Program Coordinator of Heating, Ventilation, Air Conditioning and Refrigeration, effective June 2012.

Approval of New Course – Web/Graphic Design

That the Board of Trustees approve a new advanced course in web development, effective Fall 2009.

Course Fee Changes

That the Board of Trustees approve the following course fee changes:

<u>Course</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
<i>BIO 100, 106, 111, 112, 211</i>	<i>\$40</i>	<i>\$45</i>
<i>PHYSI 101, 120, 130</i>	<i>\$30</i>	<i>\$35</i>
<i>PHSYI 210, 220, 230</i>	<i>\$30</i>	<i>\$38</i>
<i>MUSIC 174, 176, 274</i>	<i>\$30</i>	<i>\$50</i>
<i>MUSIC 181, 182, 281, 282</i>	<i>\$184</i>	<i>\$220</i>
<i>MUSIC 191, 192, 291, 292</i>	<i>\$368</i>	<i>\$440</i>
<i>NURS 101, 102, 201, 202</i>	<i>\$70</i>	<i>\$95</i>
<i>PHOTO 174, 175, 176</i>	<i>\$45</i>	<i>\$60</i>
<i>PHOTO 180, 275, 286, 287</i>	<i>\$50</i>	<i>\$60</i>
<i>PHOTO 273, 280, 283</i>	<i>\$55</i>	<i>\$60</i>
<i>PHOTO 282, 297</i>	<i>\$60</i>	<i>\$70</i>
<i>PHOTO 276, 285</i>	<i>\$65</i>	<i>\$70</i>
<i>PHOTO 281, 292, 293</i>	<i>\$65</i>	<i>\$75</i>
<i>PHOTO 290</i>	<i>\$70</i>	<i>\$75</i>

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Bills Payable – FY2009

That the Board of Trustees approve the FY2009 List of Bills Payable for March, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

EXECUTIVE SESSION

Mr. Faso moved and Ms. Doyle seconded that the Board of Trustees go into Executive Session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity;” for the “collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;” and for the “discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.”

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 5:16 p.m.

RETURN TO OPEN SESSION

Minutes

Mr. Faso moved and Ms. Johnson seconded that the Board of Trustees approve the Minutes of the 705th Regular Meeting of February 24, 2009; and Minutes of the Executive Session of February 24, 2009, with a release date of March 31, 2010; as presented.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Abstain
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Abstain, and one (1) Advisory, the motion carried.

ACTION ITEMS

Employee Retirement Request

Ms. Agee moved and Mr. Faso seconded that the Board of Trustees not accept the employee retirement request discussed in Executive Session.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Continued Employment and Issuance of Annual Contracts for FY2010 for Administrative Employees

Ms. Johnson moved and Mr. Faso seconded that the Board of Trustees approve the continuation of employment and the issuance of annual contracts for the full time, non-tenured faculty members (credit and non-credit) listed on the attachment for the 2009-2010 academic year.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Appointment of Assistant Professor of English

Dr. Doyle moved and Ms. Johnson seconded that the Board of Trustees approve the recommendation of Ms. Jessica Gravely for the appointment of Assistant Professor of English.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Appointment of Assistant Professor of Humanities

Ms. Johnson moved and Mr. Faso seconded that the Board of Trustees approve the recommendation of Dr. George Streeter for the appointment of Assistant Professor of Humanities.

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Appointment of Assistant Professor of Nursing

Ms. Johnson moved and Ms. Donohue seconded that the Board of Trustees approve the recommendation of Ms. Kathleen Caliendo for the appointment of Assistant Professor of Nursing.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Appointment of Assistant Professor of Psychology

Ms. Johnson moved and Mr. Faso seconded that the Board of Trustees approve the recommendation of Dr. Dianne DeSousa for the appointment of Assistant Professor of Psychology.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Participation in Professional Exchange Sponsored by the Illinois Consortium for International Studies and Programs (ICISP)

Ms. Donohue moved and Dr. Doyle seconded that the Board of Trustees approve the participation of Dr. JoAnn Foriest, Professor of Reading, in the professional exchange program sponsored by the Illinois Consortium for International Studies and Programs (ICISP), at a cost not to exceed \$1,200.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Approval of Contract – Pauly Group, Inc.

Ms. Johnson moved and Ms. Donohue seconded that the Board of Trustees approve a contract with Pauly Group, Inc. to identify and recruit applicants for the position of Vice President of Academic Affairs for a fee of \$23,100.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Approval of Contract – Bachtelle and Associates

Dr. Doyle asked Mr. Dempsey who Bachtelle and Associates have worked with in the past. Mr. Dempsey said he would provide the Board with information about universities and colleges who have used Bachtelle's services.

Mr. Fazzini asked if Bachtelle only worked in vending and Mr. Dempsey explained that their experience was with food service, catering and vending. Bachtelle will help Prairie State structure a contract or contracts covering the three areas.

Dr. Doyle expressed concern about continuing to contract with various specialists and Dr. Radtke explained that based on the size of our staff, it is a good use of our time and funds to hire specialists. He further explained that the fee for this contract is coming from vending revenues.

Ms. Johnson asked if there will be a site visit from Bachtelle and Mr. Dempsey said that a site visit was included in the fee. Mr. Dempsey also added that this should be the only time we would have to use this type of firm.

Ms. Donohue moved and Ms. Johnson seconded that the Board of Trustees approve a contract with Bachtelle and Associates in an amount not to exceed \$11,000 to conduct an evaluation and opportunity assessment of current on-campus Beverage and Snack/Food Services contracts to subsequently assess the opportunity for alternative contract structures that may provide additional financial benefits to the College.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

Dr. Radtke said that the Capital Request document was put together for multiple purposes including the current legislative session, stimulus funding, sustainability and green programs. It is a tool for our lobbyists and for us to use in talking to our legislators.

He also pointed out that the capital bill is a long shot. The request for funds for a student center went through this process several years ago and remains unranked by ICCB. Because a \$34 million dollar request was not feasible at this time, the document focuses on a new nursing facility which has a cost of under \$12 million. There is also \$2 million in the package to rework the main building for other uses and to make improvements. The sense is that a focus on nursing is going to be seen as a higher priority with the legislators.

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Ms. Donohue said she is concerned students are being overlooked and it is unfortunate they have no place they can call their own. She said it is important to not lose sight that they are the College's major focus.

Dr. Radtke added that a student center is still a priority; it is just not an option right now.

Ms. Agee pointed out that she has noticed that the College's buildings are not really labeled and she sees this as a safety issue. Dr. Radtke agreed and said this is something that has been discussed at length in Cabinet. Ms. Agee suggested that maybe a grant would be available for signage if it is addressed as a safety issue.

Dr. Radtke said that commencement will be held on May 16. Dr. Radtke is hosting a Legislative Breakfast on April 16 in the Board Room, and the ICCB-SAC Student Lobby Day and ICCTA Lobby Day will be held on April 23 and April 29, respectively.

Dr. Radtke noted that his office received an inquiry on selling a portion of the land owned by the College in Matteson.

President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Dempsey, Ms. Winfree and Ms. Reaves are available for any questions on their monthly reports.

Update on Audit Findings

Dr. Radtke explained the update form for the A-133 Report and the CAFR.

Budget Discussion/Projected Revenues/Tuition

Vice President Dempsey explained the Illinois Community College Board FY2010 Governor's Budget Recommendation and Prairie State's Three-Year Forecast.

The College is considering raising tuition \$5 per credit hour to offset costs. A substantial portion of the student body will receive financial aid to offset these extra costs.

Dr. Doyle asked how much money will be available to Prairie State under the Governor's recommendation. Mr. Dempsey estimated a 4% increase from what the College received in 2009.

Ms. Donohue noted that she feels the Board should establish a practice of making small tuition increases each year rather than no increase one year followed by larger increases the next year. She recommended the College make small increases every year, such as a dollar or two, so it is not necessary to increase tuition by \$5 per credit hour all at once.

Ms. Johnson asked how many Prairie State students receive financial aid. Vice President Reaves responded that 4,498 students received aid in the fall of 2008.

Monthly Financial Report

Mr. Dempsey reviewed the monthly financial report.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

The Legislative Breakfast will be held in the Board Room on April 16, 2009 at 8:00 a.m.

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ICCTA/ACCT Report

There was none.

Prairie State College Foundation Report

The Foundation has received scholarship donations from repeat supporters Suburban Service League (\$3,000) and National Council of Jewish Women-South Cook Section (\$1,000). A donation of \$1,000 was also received from the Illinois College Automotive Instructors Association which held its spring conference at PSC last week.

Memorial scholarship donations are being received from family and friends of Ms. Gena Richardson (late Nursing professor), Mr. Kevin DeFarno (late son of Ms. Lynita Gebhardt) and Mr. Lyle Frazier (late father of Dr. Linda Uzureau). It is a privilege to work with families as they select criteria for these scholarship awards.

The Homewood Area Chamber of Commerce will hold its monthly membership meeting in the BCEC on Thursday. Dr. Radtke and Vice President Winfree will speak about PSC benefits for community businesses. Ms. Cathy Kloss is the PSC representative to the Homewood Chamber.

The Automotive Technology Department has notified the Foundation of several vehicle donations. A 2003 Chevy Cavalier and a 1994 Jaguar XJ6 have been added to that instructional program.

Monday, June 1 is the Scholarship Golf Classic at Idlewild Country Club. Please save the date for this important fundraising event.

Table Participant Comments

Ms. Nicholson said she is thoroughly delighted to have four new faculty members coming on board at the College. She thanked the Board for being so supportive of the faculty. Ms. Nicholson also expressed that she is excited about the work the College is doing, especially the recruitment and support of African-American male students.

Ms. Braasch said she is happy about the new faculty especially that the College is working to hire the best quality of people. She extended welcome to Mr. Gilbert and is looking forward to being at Lobby Day.

Mr. Njem shared that the Student Government Association is preparing for Cultural Day on April 29. He is excited about the prospect of getting campus signage and looking forward to Student Lobby Day.

Ms. Johnson congratulated the new faculty and is excited to see that they are collectively interested in community service.

Both Ms. Donohue and Ms. Agee agreed with Ms. Johnson.

Dr. Doyle shared that people she has spoken to in the community have questioned her about the times of the College's Board meetings. People have complained to her that they are unable to attend meetings because they are held so early. Dr. Doyle asked that the College consider alternating meeting times to accommodate the public.

Ms. Apata shared that she is appreciative of everything going on at the College and is looking forward to Lobby Day.

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EXECUTIVE SESSION

Dr. Doyle moved and Mr. Faso seconded that the Board of Trustees go into Executive Session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity;” the “collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;” and for “litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Apata	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 7:10 p.m.

RETURN TO OPEN SESSION

ADJOURNMENT

Ms. Johnson moved and Mr. Marks seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:27 p.m.

Mark Fazzini, Chair

Jacqueline Agee, Secretary

Deborah Smith Havighorst, Board Recorder
