

# THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

## Seven Hundred Twenty-Eighth Regular Meeting March 29, 2011

### MINUTES

---

Mr. Mark Fazzini, Chair, convened the 728<sup>th</sup> Regular Meeting of the Board of Illinois Community College District No. 515 at 5:02 p.m., Tuesday, March 29, 2011, in the Board Room of the College.

#### **ROLL CALL:**

##### Board Members Present

Mr. Mark Fazzini, Chair  
Ms. Jacqueline Agee, Vice Chair  
Ms. Cindy Somer, Secretary  
Ms. Peg Donohue  
Dr. Kathleen Doyle  
Mr. Phil Faso  
Ms. Brunetta Hill-Corley  
Ms. Adriana Popovich, Student Trustee

##### Table Participants Present

Dr. Eric C. Radtke, President  
Ms. Deborah Smith Havighorst, Board Recorder  
Dr. Adenuga Atewologun, Vice President, Academic Affairs  
Dr. Alan D. Robertson, Vice President, Business & Information Services  
Ms. Terri Winfree, Vice President, Community & Economic Development  
Ms. Mary Reaves, Vice President, Student Affairs  
Mr. John Flannigan, Faculty Representative  
Mr. Steve Tijernia, Student Representative

##### Table Participants Absent

Ms. Susan Braasch, Support Staff Representative

##### Administrators Present

Dr. Consuelo Ballom, Ms. Lynita Gebhardt, Dr. Marie Hansel, Mr. Ed Jodelka, Ms. Kim Kunce, Mr. Ron Leet, Mr. Norman Martin, Mr. Ed Schaffer, Mr. John Schmidt, Ms. Jennifer Stoner, Ms. Patty Valenziano

##### Faculty Members Present

Ms. Valerie Nicholson, Mr. Ed Schwarz

##### Adjunct Faculty Members Present

Ms. Vivian Zimmerman

##### Staff Members Present

Mr. John Woodyatt

## 728<sup>th</sup> REGULAR MEETING

March 29, 2011

Page 2

### Other

Mr. David Maine, community member; Mr. Wendell Mosby, community member; Mr. Jim Reddick, Best Buy; Ms. Sherry Sissac, Respond Now

### **ORAL/WRITTEN PUBLIC COMMUNICATIONS**

There were neither oral nor written communications received from the public.

### **INTRODUCTIONS/RECOGNITIONS**

#### Jazz Fest 2011

President Radtke introduced the coordinator of music and theater, Professor Valerie Nicholson who presented a video montage created by Mr. Chris Ussery featuring the daytime activities from this year's Jazz Fest.

#### Best Buy Presentation of Check for Foodapalooza

Dr. Radtke introduced Mr. Jim Reddick from the Best Buy in Homewood who presented a check to Respond Now in the amount of \$1,000 for Foodapalooza. Respond Now board member Ms. Sherry Sissac accepted the check on behalf of the agency.

#### Prairie State College Women's Basketball Team

Vice President Reaves introduced Mr. Ed Schaffer, Director of Physical Education and Athletics. Mr. Schaffer presented the 2011 women's basketball team, the first PSC team to win a conference title.

### **CONSENT ITEMS**

*Ms. Hill-Corley moved and Ms. Agee seconded that the Board of Trustees approves the following items of consent:*

#### Minutes

*That the Board of Trustees approves the Minutes of the 727<sup>th</sup> Regular Meeting of February 22, 2011; as presented.*

#### Retirement of Ms. Barbara H. Johnson; Professor, Nursing

*That the Board of Trustees accepts the retirement of Ms. Barbara H. Johnson; Professor, Nursing; effective at the end of the Spring 2011 semester.*

#### Bills Payable – FY2011

*That the Board of Trustees approves the FY2011 List of Bills Payable for March, as indicated in the enclosure.*

**728<sup>th</sup> REGULAR MEETING**

**March 29, 2011**

**Page 3**

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

**EXECUTIVE SESSION**

*Ms. Hill-Corley moved and Ms. Agee seconded that the Board go into executive session for the "appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity."*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 5:24 p.m.*

**RETURN TO OPEN SESSION**

*Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees return to Open Session at 5:35 p.m. All members present voted Aye, and the motion carried.*

**728<sup>th</sup> REGULAR MEETING**

**March 29, 2011**

**Page 4**

**ACTION ITEMS**

Continued Employment and Issuance of Annual Contracts for FY2012 for Administrative Employees

*Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees; as per Board Policy G-11, Administrative Employee Positions, Appointments and Contracts; approves the continued employment and issuance of contracts to the administrative employees listed on the attachment effective July 1, 2011.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Appointment of Assistant Professor, English

*Dr. Donohue moved and Mr. Faso seconded that the Board of Trustees approves the appointment of Dr. Justin Vidovic as Assistant Professor, English, effective August 16, 2011, at a salary of \$54,994.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Final Reading – Board Policy G-42, Confidential Reporting of Unethical or Illegal Behavior

*Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees approves for Final Reading, Board Policy G-42, Confidential Reporting of Unethical or Illegal Behavior.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

**728<sup>th</sup> REGULAR MEETING**

**March 29, 2011**

**Page 5**

First Reading – Board Policy D-4, Purchasing and Bidding

*Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees approves for First Reading, Board Policy D-4, Purchasing and Bidding.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Bid Recommendation Revision – Summer 2011 Schedule

*Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees awards the bid for the Summer 2011 schedule to the second to lowest responsible bidder, Woodward Printing, in the amount of \$14,494 plus \$575 for an additional 4 pages (if needed), \$1,150 for an additional 8 pages (if needed), and \$121.81 per thousand for additional copies (if needed).*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

CurricUNET

*Dr. Doyle moved and Ms. Hill-Corley seconded that the Board of Trustees approves payment of \$10,350 for the annual maintenance cost of CurricUNET, to be paid for out of the Technology Fee.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

## 728<sup>th</sup> REGULAR MEETING

March 29, 2011

Page 6

### REPORTS

#### President's Report

President Radtke reported that he met with Ms. Ashlyn Snuckel, the new student trustee, and she is looking forward to working with the Board in the coming year. Dr. Radtke reviewed the handouts on the table including the essay written by student Zakiyah Ali which was Prairie State's submission in this year's Paul Simon Essay Contest. Ms. Ali referenced various faculty who have made a difference in her academic career. He also pointed out the 2011 Outstanding Full-Time Faculty Member Award and the 2011 Outstanding Part-Time Faculty Award submissions, Professor John Lim and Adjunct Professor Susan Biegel, DDS, respectively.

Dr. Radtke noted that the summer schedule is out, thanks to the communications and marketing department, and the College is already registering students.

The president also pointed out the quilted College seal that was made by a former employee and recently hung in the Board room. The piece was moved from the area outside the art gallery.

#### Chinese Student Initiative

Dr. Radtke distributed a recent article from the *Southtown Star* regarding the increasing number of Chinese students attending college in the area, including Moraine Valley Community College (MVCC). Former Senator Debbie Halvorson introduced him to a representative of the Asian American Advisory Council, Mr. Moses Shang, who wants to bring students to PSC from China. The College is currently reviewing his proposal. Dr. Radtke has also been in touch with representatives at MVCC as well as representatives from Millikin University, where Mr. Shang has had a program. The major concerns for such a program are English language abilities and housing issues. A representative from MVCC told Dr. Radtke that China is at the point where they are ready to send students here to community colleges instead of just for graduate degrees, as in the past. The College is researching to determine if this is something we want to do now with this organization or if there is a better match for us.

Ms. Agee questioned why the College is interested in working with students from China.

Chair Fazzini explained the benefits of bringing international students to Prairie State for both the College and its students. He said that the College of DuPage has an excellent program and Mr. Fazzini has always been a proponent of having a similar program at PSC.

#### President's Cabinet Monthly Reports

Dr. Atewologun, Dr. Robertson, Ms. Winfree and Ms. Reaves were available for any questions on their monthly reports.

#### Monthly Financial Report

Dr. Robertson reviewed the report.

#### Budget Discussion/Projected Revenues/Tuition

Dr. Radtke explained the budget process and said the tentative budget will be presented for approval at the June meeting. The College is on schedule to hold the public hearing in August and to bring the final budget to the Board in September. Dr. Radtke said it will be necessary to make a decision about tuition rates in advance because of the printing of the Fall schedule.

Vice President Robertson reviewed the budget assumptions document and pointed out that the governor is recommending a flat budget for 2012.

## **728<sup>th</sup> REGULAR MEETING**

**March 29, 2011**

**Page 7**

Dr. Radtke summarized the discussion by saying the College's emphasis is on maintaining quality. As the state continues to contract and reduce the proportion of its funding, the College must become more dependent on tuition to cover its costs.

Trustee Donohue said she hates putting the financial burden on the students. She asked if there are ways the College can cut costs and whether or not ICCB is looking into remedies that can be put in place down the road. She feels the College has done well as an institution, but is concerned about the future.

Dr. Radtke said that 80% of Prairie State's budget is staff, which means there are not a lot of areas that can be cut.

Trustee Faso asked what happened to the windmill grant and Dr. Radtke said that the grant was awarded to the University of Minnesota.

Chair Fazzini asked what the College would generate with a \$1 increase in tuition and Dr. Robertson said it would provide approximately \$86,000.

*Trustee Agee left the meeting at 6:25 pm.*

### **ITEMS FROM THE BOARD OF TRUSTEES**

#### Schedule for Future Board/College Events

Chair Fazzini reviewed the upcoming calendar events.

#### ICCTA/ACCT Report

Student Trustee Popovich said she is looking forward to attending Student Lobby Day in Springfield on April 14.

Chair Fazzini noted that the American Association of Community Colleges 2011 Annual Convention is being held April 9 – 12 in New Orleans.

#### Prairie State College Foundation Report

Trustee Somer reported that the Foundation's Economic Forecast Breakfast welcomed 150 guests at Olympia Fields Country Club. Speaker Chuck Carlson engaged the attendees with his optimism and stocks-to-watch suggestions.

Chase winter away with thoughts of golf. The Foundation's Scholarship Golf Classic will be held on Monday, June 6, at Idlewild Country Club in Flossmoor. Sponsorships and dinner-only reservations are welcomed.

The April 13 Foundation Board meeting will be held in the Learning Achievement Center, which houses the Protégé program. Coordinator Sean Smith will inform Foundation Directors about this important initiative.

#### Table Participant Comments

Professor Flannigan thanked the Board for their appointment of Mr. Justin Vidovic to the English department and wished congratulations and best wishes to Barb Johnson on her retirement. He also wished congratulations to the women's basketball team on their season and their performance at the meeting.

**728<sup>th</sup> REGULAR MEETING**

**March 29, 2011**

**Page 8**

Mr. Tijernia thanked everyone for their support of today's student activities. He also announced that there are two new student clubs, a political science club and a veterans club.

Trustee Donohue congratulated Professor Schwarz on another speech team award.

Student Trustee Popovich pointed out pictures in the Board packet from Professor Barrett's field biology trip.

**ADJOURNMENT**

*Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:30 p.m.*

---

Mark Fazzini, Chair

---

Cindy Somer, Secretary

---

Deborah Smith Havighorst, Board Recorder

---

---