
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**SEVEN HUNDRED FIFTH MEETING
REGULAR MEETING**

**Tuesday – February 24, 2009
5:00 p.m.
Board Room (No. 2274)**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-7918**

AMENDED AGENDA

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS**
- 4. CONSENT ITEMS**

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Minutes of the 704th Regular Meeting of January 27, 2009; as presented.

4.1 704th Regular Meeting – January 27, 2009

(Enclosure)

Personnel

- 4.2 Retirement – Mr. James R. Moore (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accept the retirement of Mr. James R. Moore, Professor of Social Sciences, effective at the end of the Spring 2010 semester.

- 4.3 Full Time Faculty Overloads and Adjunct Faculty Compensation and Compensation for Administrators and Staff for Credit Courses, for the First Eight Weeks, 2009 Spring Term (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the full time faculty overload compensation in the amount of \$242,804.45; adjunct faculty compensation in the amount of \$515,408; and compensation for administrators and staff on teaching assignments for credit courses in the amount of \$8,335; for the first eight weeks of the 2009 Spring term.

- 4.4 Adjunct Faculty Compensation and Compensation for Administrators and Staff for Non Credit Courses, for the First Eight Weeks, 2009 Spring Term (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the adjunct faculty compensation in the amount of \$86,893.50; for the first eight weeks of the 2009 Spring term.

Financial

- 4.5 Bills Payable – FY2009 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the FY2009 List of Bills Payable for February, as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

EXECUTIVE SESSION

Personnel

- 5.1 Award of Annual Contracts for the 2009-2010 Academic Year for Eligible Full Time Non-Tenured Faculty Members (Credit) (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the continuation of employment and the issuance of annual contracts for the full time, non-tenured faculty members (credit and non credit) listed on the attachment for the 2009-2010 academic year.

- 5.2 Award of Annual Contracts for the 2009-2010 Academic Year for Eligible Full Time Non-Tenured Faculty Members (Non Credit) (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the continuation of employment and the issuance of annual contracts for the full time, non-tenured faculty members (credit and non credit) listed on the attachment for the 2009-2010 academic year.

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- 5.3 Appointment of Dean, Corporate and Continuing Professional Education (Enclosure)

RECOMMENDATION:

The recommendation for the appointment of Dean, Corporate and Continuing Professional Education will be made following discussion in Executive Session.

- 5.4 Promotion of Norman Martin to Chief of Police and Director of Campus and Public Safety (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the promotion of Mr. Norman C. Martin, Sr., from Director of Campus & Public Safety to Chief of Police and Director of Campus & Public Safety effective August 18, 2008, with a 5% increase in annual compensation, from \$59,487 to \$62,461.

- 5.5 Authorization for Renewal of Anti-Virus License (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the renewal of the anti-virus license agreement with M & S Technologies for a two-year term effective February 27, 2009 for a total of \$21,177.60.

- 5.6 Blackboard Remote Hosting (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the remote hosting of the Blackboard system for a one year term beginning on or around March 23, 2009. The total remote hosting price is \$39,100 annually.

Institutional

- 5.7 Community Service Awards (Nomination Process) (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees appoint two Board members to review the nominations submitted for the Dr. James H. Griffith Community Service Award (student award) and Michael R. Monteleone Community Service Award (community member award) and submit their recommendations to the Board by April 28, 2009.

- 5.8 Schedule for Summer Business Hours (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approve a four day summer work week to save energy costs.

Financial

- 5.9 Bid Recommendation –Fall 2009 Credit Schedule (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees award the bid for printing of the 2009 Fall Schedule to the lowest responsible bidder, Blue Island Newspaper Printing, Inc. in the amount of \$19,700 for the base. It is further recommended to award to the same vendor the additional 4 pages (if needed) in the amount of \$900 and additional copies in the amount of \$130 per thousand, as needed.

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- 5.10 Presentation of FY2008 Comprehensive Annual Financial Report and Audit (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accept the FY2008 Comprehensive Annual Financial Report and Audit, as presented.

- 5.11 Legislative Relations (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees authorize the President to enter into a contract with The Roosevelt Group for professional services in legislative relations for an amount not to exceed \$36,000 for a period of twelve months.

6. REPORTS

- 6.1 President's Report (Enclosure)

- 6.2 President's Cabinet Monthly Reports (Enclosure)

- 6.3 Tenth Day Report (Enclosure)

- 6.4 Finance Budget Primer (Enclosure)

- 6.5 Monthly Financial Report (Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

- 7.1 Schedule for Future Board/College Events (Enclosure)

- 7.2 ICCTA/ACCT Report

- 7.3 Prairie State College Foundation Report

- 7.4 Annual Contracts, Services and Documents Report (Enclosure)

- 7.5 Table Participant Comments

8. EXECUTIVE SESSION

9. ADJOURNMENT
