

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Sixteenth Regular Meeting February 23, 2010

MINUTES

Mr. Mark Fazzini, Chair, convened the 716th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:02 p.m., Tuesday, February 23, 2010, at the Richton Park Village Hall located at 4455 W. Sauk Trail in Richton Park.

Board Members Present

Mr. Mark Fazzini, Chair
Ms. Jacqueline Agee, Vice Chair
Ms. Cindy Somer, Secretary
Mr. Phil Faso
Ms. Brunetta Hill-Corley
Mr. Etta Oben, Student Trustee

Board Members Absent

Ms. Peg Donohue
Dr. Kathleen Doyle

Table Participants Present

Dr. Eric C. Radtke, President
Ms. Deborah Smith Havighorst, Board Recorder
Dr. Adenuga Atewologun, Vice President, Academic Affairs
Mr. J. Randall Dempsey, Vice President, Business & Information Services
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Ms. Sue Braasch, Staff Representative
Ms. Cayla Wiegele, Student

Adjunct Faculty

Administrators Present

Mr. James M. Eaton, Ms. Lynita Gebhardt, Ms. Mary Klinefelter, Mr. Jerry Mackay, Mr. Norman Martin, Dr. Susan Solberg, Ms. Jennifer Stoner

Faculty Members Present

Mr. Ed Schwartz

Staff Members Present

Ms. Pat Trost, Ms. Jill Yott

Other

Ms. Valerie Babka, Village of Richton Park Trustee; Mr. Hal Bittinger, Village of Richton Park Finance Director; Ms. Vera Brooks, Village of Richton Park Community Relations Director; Mr. Steve Meneses; Ms. Ouida Neal, Village of Richton Park Economic Development Administrative Assistant

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News Media

Mr. Robert Reilly, The Times

Chair Fazzini welcomed everyone to Richton Park and thanked the village for their hospitality.

ORAL/WRITTEN PUBLIC COMMUNICATIONS

There were none.

INTRODUCTIONS/RECOGNITIONS

Presentation of TIF Disbursement by Village of Richton Park

The presentation was moved to later in the meeting.

In Trustee Somer's absence, Mr. Fazzini said he would act as Secretary until she arrived.

CONSENT ITEMS

Ms. Agee moved and Ms. Hill-Corley seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the 715th Regular Meeting of January 26, 2010; as presented.

Full-Time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators and Staff on Teaching Assignments for Credit Courses for the First Eight-Week Classes and Sixteen-Week Classes, 2010 Spring Term

That the Board of Trustees approves the full-time faculty overload compensation in the amount of \$219,500.30, adjunct faculty compensation in the amount of \$686,304.40, and compensation for administrators and staff on teaching assignments for credit courses in the amount of \$8,539.00, for the first eight-week classes and sixteen-week classes of the 2010 Spring term.

Adjunct Faculty Compensation for Non-Credit Courses for 2010 Spring Term

That the Board of Trustees approves the adjunct faculty compensation in the amount of \$132,334, for the 2010 Spring term.

Academic Calendar 2010 - 2012

That the Board of Trustees approves the 2010 – 2012 academic calendar.

Bills Payable – FY2010

That the Board of Trustees approves the FY2010 List of Bills Payable for February, as indicated in the enclosure.

Budget Transfers

That the Board of Trustees approves the budget transfers for February, as indicated in the enclosure.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Mr. Oben	Aye

The vote being four (4) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Ms. Somer arrived at 5:07 p.m.

Award of Annual Contracts for the 2010-2011 Academic Year for Eligible Full-Time Non-Tenured Faculty Members (Credit)

Ms. Agee moved and Ms. Hill-Corley seconded that the Board of Trustees approves the continuation of employment and the issuance of annual contracts for the full-time, non-tenured faculty members listed on the attachment for the 2010-2011 academic year.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Award of Annual Contracts for the 2010-2011 Academic Year for Eligible Full Time Non-Tenured Faculty Members (Non Credit)

Ms. Hill-Corley and Mr. Faso seconded that the Board of Trustees approves the continuation of employment and the issuance of annual contracts for the full-time, non-tenured faculty members listed on the attachment for the 2010-2011 academic year.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Bid Recommendation –Fall 2010 Course Schedule (Credit and Non-Credit)

Ms. Agee moved and Mr. Faso seconded that the Board of Trustees awards the bid for printing of the Fall 2010 Course Schedule (credit and non-credit) to the lowest responsible bidder, Blue Island Newspaper Printing, in the amount of \$19,000 plus \$800 for an additional 4 pages (if needed), \$1,200 for an additional 8 pages (if needed), \$1,800 for an additional 12 pages (if needed), \$2,400 for an additional 16 pages (if needed), and \$150 per thousand for additional copies (if needed).

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Mobile Data Computers

Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees approves the purchase of two Panasonic CF-30 Ruggedized Laptop Mobile Data Computers from CDS Office Systems under state contract #CMS8291640, in the amount of \$13,825.90.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – HP Managed Network Switches

Mr. Faso moved and Ms. Hill-Corley seconded that the Board of Trustees approves the purchase of 19 HP managed network switches from CDW-G, under ICCSPC (Illinois Community College System Procurement Consortium) pricing in the amount of \$24,420.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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REPORTS

Strategic Planning

Dr. Radtke explained the five themes for Strategic Planning 2010 – 2013 and the process of developing their related Goals.

Chair Fazzini commented that he appreciated the third theme, *Effective and Accountable Resource Management*. He asked the Board for any other input or additions and there were none. Mr. Fazzini then suggested the President and his staff continue with the current plan.

Presentation of TIF Disbursement by Village of Richton Park

Village of Richton Park Trustee Valerie Babka; Mr. Hal Bittinger, finance director; Ms. Vera Brooks, community relations director; and Ms. Ouida Neal, economic development administrative assistant; announced that a \$70,867.83 TIF disbursement had been made to the College. Mr. Bittinger said that this is the third year in a row that the village had a surplus and they are planning on having it for the next two years.

President's Report

President Radtke said that in interest of time he will keep his report short. He thanked the Village of Richton Park for hosting the Board meeting, adding that it is nice to have a change of scenery. Dr. Radtke announced that the Student Government Association president, Ms. Cayla Wiegeler, has been accepted to the Radiologic Sciences program at Southern Illinois University.

Dr. Radtke continued that other pertinent information has been included in his weekly reports to the Board and there was nothing else to add at this time.

President's Cabinet Monthly Reports

Dr. Atewologun, Mr. Dempsey, Ms. Winfree and Ms. Reaves were available for any questions on their monthly reports.

Tenth Day Report

Dr. Radtke explained the report, noting it is for information only.

Update on Audit Findings

Dr. Radtke reviewed the updated audit findings.

Budget Update

Dr. Radtke reviewed the budget process and the FY2011 budget assumptions.

Ms. Agee left the meeting at 5:35 p.m.

Trustee Faso asked about the status of the CDL Program. Vice President Winfree explained classes are scheduled to begin on March 8, 2010.

Monthly Financial Report

Vice President Dempsey reviewed the report.

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Mr. Faso asked about the money from the purchase of property for the CDL Program being reimbursed. Vice President Dempsey explained that it will be reimbursed once the College sells the bonds next month.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Chair Fazzini reviewed the upcoming calendar events.

ICCTA/ACCT Report

Mr. Fazzini noted that with the postponement of the ACCT National Legislative Summit until March, there is nothing to report.

Prairie State College Foundation Report

Mr. Faso reported that the Foundation Directors visited the Matteson Area Center for their February 12 Board Meeting. Special thanks to Vice President Winfree and her staff for welcoming the Foundation Board and informing them about this vital division's services for businesses and the community.

The Foundation is accepting reservations for its Economic Forecast Breakfast on Friday, March 19, at Olympia Fields Country Club. Markus Schomer, CFA, Global Economic Strategist, for PineBridge Investments, New York, will speak.

The following scholarship donations have recently been received:

- \$4,000 from Bob and Marty Christopher for GED students;
- \$500 from the Chicago Heights Kiwanis for Phi Theta Kappa students; and
- \$500 from the Suburban Service League for emergency needs.

The Foundation is grateful for all avenues of support.

Community Service Awards (Nomination Process)

Chair Fazzini explained the process of selecting candidates for the awards. He asked the Trustees to let him know if any of them are interested in chairing the committee for the selection.

Annual Contracts, Services and Documents Report

Mr. Fazzini explained report, adding that it is for information purposes only.

Table Participant Comments

Ms. Wiegele said that the Student Government Association is coming up to a busy time with elections and working on getting good group for next year.

Trustee Hill-Corley congratulated Ms. Wiegele.

Trustee Somer extended congratulations to Ms. Wiegele.

Trustee Faso also congratulated Ms. Wiegele and commented that it was nice change of pace to hold the Board meeting in Richton Park.

Student Trustee Oben congratulated Ms. Wiegele.

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ADJOURNMENT

Ms. Hill-Corley moved and Ms. Agee seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 5:46 p.m.

Mark Fazzini, Chair

Cindy Somer, Secretary

Deborah Smith Havighorst, Board Recorder
