

# THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

## Seven Hundred Fifteenth Regular Meeting January 26, 2010

### MINUTES

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Mr. Mark Fazzini, Chair, convened the 715<sup>th</sup> Regular Meeting of the Board of Illinois Community College District No. 515 at 5:05 p.m., Tuesday, January 26, 2010, in the Barnes & Noble Reading Room of the College.

#### **ROLL CALL:**

##### Board Members Present

Mr. Mark Fazzini, Chair  
Ms. Jacqueline Agee, Vice Chair  
Ms. Cindy Somer, Secretary  
Ms. Peg Donohue  
Dr. Kathleen Doyle  
Ms. Brunetta Hill-Corley  
Mr. Etta Oben, Student Trustee

##### Table Participants Present

Dr. Eric C. Radtke, President  
Ms. Deborah Smith Havighorst, Board Recorder  
Dr. Adenuga Atewologun, Vice President, Academic Affairs  
Mr. J. Randall Dempsey, Vice President, Business & Information Services  
Ms. Terri Winfree, Vice President, Community & Economic Development  
Ms. Mary Reaves, Vice President, Student Affairs  
Mr. John Flannigan, Faculty Representative  
Ms. Sue Braasch, Staff Representative  
Ms. Cayla Wiegele, Student Representative

##### Administrators Present

Ms. Gwen Dean, Mr. Brian Donovan, Mr. James M. Eaton, Ms. Shawn Govan, Ms. Mary Klinefelter, Mr. Jerry Mackay, Mr. Norman Martin, Dr. Susan Solberg, Ms. Jennifer Stoner

##### Faculty Members Present

Ms. Jackie Dennis, Ms. Patti Eberhardt, Ms. Melanie Eddins-Spencer, Ms. Maureen Giglio, Dr. Andre' Halliburton, Ms. Marie Hansel, Ms. Sarah Hein, Ms. Denise Janusz, Ms. Barbara Johnson, Ms. Nancy Kasten, Ms. Barbara Kelly-Gorbitz, Ms. Kathleen Malic, Mr. Kevin Marks, Ms. Tamika Montgomery, Dr. Craig Mulling, Ms. Valerie Nicholson, Mr. Andy Schott, Mr. Ed Schwarz, Ms. Patty Valenziano

##### Adjunct Faculty Members Present

Ms. Vivian Zimmerman

##### Staff Members Present

Ms. Carmen Davis, Mr. Ramien Manson, Ms. Tanya Norfleet, Ms. Pat Trost, Ms. Jill Yott

Other

Ms. Donna Davis, Guest; Mr. Leonard Ferris, Student; Ms. Cindy Marks, Guest; Ms. Aly Rhodes, Student

**ORAL/WRITTEN PUBLIC COMMUNICATIONS**

There were none.

**INTRODUCTIONS/RECOGNITIONS**

Board of Trustees Art Collection

Professor Paul Rinaldi introduced the latest additions to the Collection, including pieces by Ms. Odessa Aronson, Mr. Leonard Ferris and Ms. Aly Rhodes.

Chair Fazzini asked that the Agenda be changed in order to address the Tenure Recommendations on the Action Agenda before considering the Consent Items.

Tenure Recommendation

At Dr. Radtke's request, Vice President Atewologun reviewed the tenure process.

Vice President Atewologun asked Dr. Susan Solberg to highlight the portfolio of Assistant Professor Dr. Christine Brooms.

*Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees awards a faculty tenure appointment to Dr. Christine Brooms, Assistant Professor of Chemistry, effective August, 2010.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Vice President Atewologun asked Dr. Susan Solberg to highlight the portfolio of Assistant Professor Alison Drake.

*Mr. Fazzini moved and Ms. Hill-Corley seconded that the Board of Trustees awards a faculty tenure appointment to Ms. Alison Drake, Assistant Professor of Early Childhood Education, effective August 2010.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Vice President Atewologun asked Ms. Gwen Dean to highlight the portfolio of Assistant Professor Maureen Grady.

*Dr. Doyle moved and Ms. Hill-Corley seconded that the Board of Trustees awards a faculty tenure appointment to Ms. Maureen Grady, Assistant Professor of Nursing, effective August 2010.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Vice President Atewologun asked Dr. Susan Solberg to highlight the portfolio of Assistant Professor Dr. Andre' Halliburton.

*Ms. Donohue moved and Dr. Doyle seconded that the Board of Trustees awards a faculty tenure appointment to Dr. Andre' Halliburton, Assistant Professor of Psychology, effective August 2010.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Vice President Atewologun asked Dr. Susan Solberg to highlight the portfolio of Assistant Professor Max Hammond.

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*Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees awards a faculty tenure appointment to Mr. Max Hammond, Assistant Professor of Humanities, effective August 2010.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Vice President Atewologun asked Dr. Susan Solberg to highlight the portfolio of Assistant Professor Kevin Marks.

*Dr. Doyle moved and Ms. Somer seconded that the Board of Trustees awards a faculty tenure appointment to Mr. Kevin Marks, Assistant Professor of Mathematics, effective August 2010.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Vice President Atewologun asked Dr. Susan Solberg to highlight the portfolio of Assistant Professor Mr. Brian Garant.

*Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees awards a faculty tenure appointment to Mr. Brian Garant, Assistant Professor of Mathematics, effective August 2010.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Vice President Atewologun asked Ms. Gwen Dean to highlight the portfolio of Assistant Professor Linda Zroskie.

*Ms. Hill-Corley moved and Dr. Doyle seconded that the Board of Trustees awards a faculty tenure appointment to Ms. Linda Zroskie, Assistant Professor of Nursing, effective August 2010.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Vice President Reaves asked Ms. Shawn Govan to highlight the portfolio of Assistant Professor/Transfer Counselor Sarah Hein.

*Ms. Brunetta Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees awards a faculty tenure appointment to Ms. Sarah Hein, Assistant Professor/Transfer Counselor, effective August 2010.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Vice President Reaves asked Ms. Shawn Govan to highlight the portfolio of Assistant Professor/Career Counselor Tamika Montgomery.

*Ms. Hill-Corley moved and Dr. Doyle seconded that the Board of Trustees awards a faculty tenure appointment to Ms. Tamika Montgomery, Assistant Professor/Career Counselor, effective August 2010.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

*Chair Fazzini called a recess to move the remainder of the meeting to the Prairie State College Board Room at 6:20 p.m.*

*Mr. Fazzini reconvened the meeting in the Board Room at 6:35 p.m.*

#### **CONSENT ITEMS**

*Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees approves the following items of consent:*

##### Minutes

*That the Board of Trustees approves the Minutes of the 714<sup>th</sup> Regular Meeting of December 15, 2009; as presented.*

##### Resignation – Dr. Charmaine Jake-Matthews

*That the Board of Trustees accepts the resignation of Dr. Charmaine Jake-Matthews, Associate Professor/Coordinator of Social Sciences, effective January 11, 2010.*

##### Resignation – Mr. Bryan M. Dunston

*That the Board of Trustees accepts the resignation of Mr. Bryan M. Dunston, Assistant Professor of English, effective May 21, 2010.*

##### Bills Payable – FY2010

*That the Board of Trustees approves the FY2010 List of Bills Payable for January, as indicated in the enclosure.*

Budget Transfers

Dr. Radtke explained the Budget Transfers enclosure.

*That the Board of Trustees approves the budget transfers for January, as indicated in the enclosure.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

**ACTION ITEMS**

Appointment of Director of Institutional Research

*Ms. Hill-Corley moved and Ms. Agee seconded that the Board of Trustees appoints Dr. Joseph H. Wycoff to the position of Director of Institutional Research at a salary of \$75,000 per year, effective March 1, 2010.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Appointment of Freedom of Information Officer

*Ms. Somer moved and Ms. Donohue seconded that the Board of Trustees approves the resolution to designate Vice President J. Randall Dempsey as the Freedom of Information Officer (FOIO).*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Consideration of a Resolution of Intent to Issue Funding Bonds for the Purpose of Paying Claims Against the District

*Ms. Agee moved and Ms. Somer seconded that the Board of Trustees declares its intention to issue bonds in an amount not to exceed \$4,750,000 for the purpose of paying outstanding claims and directs that notice of its intention be published as provided by law.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Bid Recommendation – 2010-2012 Catalog

*Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees awards the bid for the 2010-2012 Catalog to the lowest responsible bidder, Phillips Brothers Printers, in the amount of \$19,974 plus \$607 for an additional 8 pages (if needed), \$1,337 for an additional 16 pages (if needed), and \$855.87 per thousand for additional copies (if needed).*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Bid Recommendation – Summer 2010 Schedule

*Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees awards the bid for the 2010 Summer Schedule to the lowest responsible bidder, Warner Offset, Incorporated, in the amount of \$13,618 plus \$740 for an additional 4 pages (if needed), \$1,480 for an additional 8 pages (if needed), and \$108 per thousand for additional copies (if needed).*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Purchase Recommendation – E=MC<sup>2</sup> Netbooks

*Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees approves the purchase of forty (40) netbooks for the laptop loan program, as approved by the federal government in the E=MC<sup>2</sup> grant application, in the amount of \$12,935.60.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Purchase Recommendation – Adobe CLP Volume License Maintenance Renewal

*Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees approves the purchase of the Adobe CLP (Cumulative Licensing Program) Volume License Maintenance Renewal from Discovery, the licensed reseller of Adobe products, in the amount of \$18,757.00 for a two-year term effective March 1, 2010.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Mr. Oben	Aye

***The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

## **REPORTS**

### Strategic Planning

Chair Fazzini suggested the trustees be given information about strategic planning in their February Board packets, and their involvement in the process can be discussed further at the February Board meeting.

### President's Report

Dr. Radtke welcomed everyone back after the holiday break and remarked that it was good to start the year with everyone's positive energy. Currently, the Spring enrollment increase is close to Fall's increase at 16%.

The College is continuing to monitor the state fiscal situation and property tax revenues very closely. He warned that although Prairie State has not had to endure major cutbacks at this point, the College will not go completely unscathed in moving through the next few years. Dr. Radtke noted that the last Presidents Council meeting was focused mainly on budget issues. In speaking with the group, he learned that in the 1980's in Illinois when the state fell behind in its payments to government agencies, schools, vendors, etc., it took approximately five years for the state to get back on schedule. The third and fourth quarter payments for FY2010 will not be received until next fiscal year. The College will do what it needs to do to continue providing services but it may be challenging.

### President's Cabinet Monthly Reports

Dr. Atewologun, Mr. Dempsey, Ms. Winfree and Ms. Reaves were available for any questions on their monthly reports.

### Update on Audit Findings

Vice President Dempsey reviewed the updated audit findings.

### Monthly Financial Report

Vice President Dempsey reviewed the report.

## **ITEMS FROM THE BOARD OF TRUSTEES**

### Schedule for Future Board/College Events

Chair Fazzini reviewed the upcoming calendar events.

### ICCTA/ACCT Report

Trustee Donohue is looking forward to the National Legislative Summit in Washington and will give an update on ICCTA next month. Chair Fazzini said there will be also be an ACCT report after the Washington meeting.

### Prairie State College Foundation Report

The Foundation will host its Economic Forecast Breakfast on Friday, March 19, at Olympia Fields Country Club. The speaker will be Markus Schomer, CFA, who is Managing Director, Global Economic Strategist, for PineBridge Investments, New York.

Former PSC professor Howard Luckey's family has named the PSC Foundation for memorial donations. Howard was a long-time supporter of scholarships, attended many PSC Foundation special events, and assisted the Jazz Fest. He will be greatly missed.

A year-end gift of \$23,000 was received from the Anonymous Family Donor for scholarships. The Foundation requires student recipients to write a thank you letter, which the Foundation Executive Director forwards to the family's financial agent. The family has expressed satisfaction in knowing how their gifts help PSC students.

#### Table Participant Comments

Mr. Flannigan wished congratulations to the newly tenured faculty and thanked the Board for awarding tenure to the candidates.

Ms. Braasch added that she was happy for the newly tenured faculty members and that they each had quality educations, high levels of expertise and good working relationships within the College. She added that she will miss those who resigned.

Ms. Wiegele wished congratulations to the newly tenured faculty and added that it was great to see some of her former professors being honored. She reported that the Student Government Association met yesterday and they are glad to be back for the new semester.

Trustee Donohue shared that she is very pleased with the excellent work of the College in selecting such wonderful faculty and staff.

Trustee Hill-Corley congratulated the newly tenured faculty and thanked Cabinet and the President's Office for her new trustee orientation.

Trustee Somer echoed Trustee Donohue's statements and added that it was a great pleasure taking part in the process.

Trustee Agee agreed with Trustees Donohue and Somer.

Student Trustee Oben shared that he too has had the pleasure of being taught and mentored by some of the tenure recipients and was glad to be a part of the process.

Chair Fazzini asked about a carbon footprint project that was referenced in one of the tenure presentations. Vice President Dempsey explained that one of the classes had been collecting data on the College's carbon footprint to provide this information as part of Prairie State's ongoing commitment to sustainability in lieu of hiring an outside organization to analyze this information.

**ADJOURNMENT**

*Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:04 p.m.*

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Mark Fazzini, Chair

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Cindy Somer, Secretary

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Deborah Smith Havighorst, Board Recorder

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