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**THE BOARD OF ILLINOIS COMMUNITY COLLEGE  
DISTRICT NO. 515**

**SEVEN HUNDRED FIFTEENTH MEETING  
REGULAR MEETING**

**Tuesday – January 26, 2010  
5:00 p.m. – Barnes & Noble Reading Room  
Immediately thereafter - Board Room (No. 2274)**

**Prairie State College  
202 South Halsted Street  
Chicago Heights, Illinois 60411  
(708) 709-7918**

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**AGENDA**

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS**

3.1 Board of Trustees Art Collection

- 4. CONSENT ITEMS**

*The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.*

**RECOMMENDATION:**

*It is recommended that the Board of Trustees approves the items on the Consent Agenda.*

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## Minutes

### *RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the Minutes of the 714<sup>th</sup> Regular Meeting of December 15, 2009; as presented.*

- 4.1 714<sup>th</sup> Regular Meeting – December 15, 2009 (Enclosure)

## Personnel

- 4.2 Resignation – Dr. Charmaine Jake-Matthews (Enclosure)

### *RECOMMENDATION:*

*It is recommended that the Board of Trustees accepts the resignation of Dr. Charmaine Jake-Matthews, Associate Professor/Coordinator of Social Sciences, effective January 11, 2010.*

- 4.3 Resignation – Mr. Bryan M. Dunston (Enclosure)

### *RECOMMENDATION:*

*It is recommended that the Board of Trustees accepts the resignation of Mr. Bryan M. Dunston, Assistant Professor of English, effective May 21, 2010.*

## Financial

- 4.4 Bills Payable – FY2010 (Enclosure)

### *RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the FY2010 List of Bills Payable for January, as indicated in the enclosure.*

- 4.5 Budget Transfers (Enclosure)

### *RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the budget transfers for January, as indicated in the enclosure.*

## 5. ACTION ITEMS

*The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.*

## EXECUTIVE SESSION

### Personnel

- 5.1 Tenure Recommendation (Enclosure)

### *RECOMMENDATION:*

*It is recommended that the Board of Trustees awards a faculty tenure appointment to Dr. Christine Brooms, Assistant Professor of Chemistry.*

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5.2 Tenure Recommendation (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees awards a faculty tenure appointment to Ms. Alison Drake, Assistant Professor of Early Childhood Education, effective August 2010.*

5.3 Tenure Recommendation (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees awards a faculty tenure appointment to Mr. Brian Garant, Assistant Professor of Mathematics, effective August 2010.*

5.4 Tenure Recommendation (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees awards a faculty tenure appointment to Ms. Maureen Grady, Assistant Professor of Nursing, effective August 2010.*

5.5 Tenure Recommendation (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees awards a faculty tenure appointment to Mr. Andre' Halliburton, Assistant Professor of Psychology, effective August 2010.*

5.6 Tenure Recommendation (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees awards a faculty tenure appointment to Mr. Max Hammond, Assistant Professor of Humanities, effective August 2010.*

5.7 Tenure Recommendation (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees awards a faculty tenure appointment to Mr. Kevin Marks, Assistant Professor of Mathematics, effective August 2010.*

5.8 Tenure Recommendation (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees awards a faculty tenure appointment to Ms. Linda Zroskie, Assistant Professor of Nursing, effective August 2010.*

5.9 Tenure Recommendation (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees awards a faculty tenure appointment to Ms. Sarah Hein, Assistant Professor/Transfer Counselor, effective August 2010.*

5.10 Tenure Recommendation (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees awards a faculty tenure appointment to Ms. Tamika Montgomery, Assistant Professor/Career Counselor, effective August 2010.*

5.11 Appointment of Director of Institutional Research

*RECOMMENDATION:* (Enclosure-Board Members/Executive Officers Only)

*A recommendation for the appointment of the Director of Institutional Research will be made following discussion in Executive Session.*

**Institutional**

5.12 Appointment of Freedom of Information Officer

(Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the resolution to designate the Freedom of Information Officer (FOIO).*

**Financial**

5.13 Consideration of a Resolution of Intent to Issue Funding Bonds for the Purpose of Paying Claims Against the District (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees declares its intention to issue bonds in the amount not to exceed \$4,750,000 for the purpose of paying outstanding claims and directs that notice of its intention be published as provided by law.*

5.14 Bid Recommendation – 2010-2012 Catalog

(Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees awards the bid for the 2010-2012 Catalog to the lowest responsible bidder, Phillips Brothers Printers, in the amount of \$19,974 plus \$607 for an additional 8 pages (if needed), \$1,337 for an additional 16 pages (if needed), and \$855.87 per thousand for additional copies (if needed).*

5.15 Bid Recommendation – Summer 2010 Schedule

(Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees awards the bid for the 2010 Summer Schedule to the lowest responsible bidder, Warner Offset, Incorporated, in the amount of \$13,618 plus \$740 for an additional 4 pages (if needed), \$1,480 for an additional 8 pages (if needed), and \$108 per thousand for additional copies (if needed).*

5.16 Purchase Recommendation – E=MC<sup>2</sup> Netbooks

(Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the purchase of forty (40) netbooks for the laptop loan program, as approved by the federal government in the E=MC<sup>2</sup> grant application, in the amount of \$12,935.60.*

5.17 Purchase Recommendation – Adobe CLP Volume License Maintenance Renewal

(Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the purchase of the Adobe CLP (Cumulative Licensing Program) Volume License Maintenance Renewal from Discovery, our licensed reseller of Adobe products, in the amount of \$18,757.00 for a two-year term effective March 1, 2010.*

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**6. REPORTS**

- 6.1 Strategic Planning (Enclosure)
- 6.2 President's Report (Enclosure)
- 6.3 President's Cabinet Monthly Reports (Enclosure)
- 6.4 Audit Update (Enclosure)
- 6.5 Monthly Financial Report (Enclosure)

**7. ITEMS FROM THE BOARD OF TRUSTEES**

- 7.1 Schedule for Future Board/College Events (Enclosure)
- 7.2 ICCTA/ACCT Report
- 7.3 Prairie State College Foundation Report
- 7.4 Table Participant Comments

**8. EXECUTIVE SESSION**

**9. ADJOURNMENT**

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