

# THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

## Seven Hundred Twenty-Sixth Regular Meeting January 25, 2011

### MINUTES

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Mr. Mark Fazzini, Chair, convened the 726<sup>th</sup> Regular Meeting of the Board of Illinois Community College District No. 515 at 5:01 p.m., Tuesday, January 25, 2011, in the Board Room of the College.

#### **ROLL CALL:**

##### Board Members Present

Mr. Mark Fazzini, Chair  
Ms. Jacqueline Agee, Vice Chair  
Ms. Cindy Somer, Secretary  
Ms. Peg Donohue  
Dr. Kathleen Doyle  
Mr. Phil Faso  
Ms. Brunetta Hill-Corley  
Ms. Adriana Popovich, Student Trustee

##### Table Participants Present

Dr. Eric C. Radtke, President  
Ms. Deborah Smith Havighorst, Board Recorder  
Dr. Adenuga Atewologun, Vice President, Academic Affairs  
Dr. Alan D. Robertson, Vice President, Business & Information Services  
Ms. Terri Winfree, Vice President, Community & Economic Development  
Ms. Mary Reaves, Vice President, Student Affairs  
Mr. John Flannigan, Faculty Representative  
Ms. Susan Braasch, Support Staff Representative  
Mr. Steve Tijernia, Student Representative

##### Administrators Present

Dr. Consuelo V. Frederick Ballom, Mr. James M. Eaton, Ms. Lynita Gebhardt, Ms. Shawn Govan, Dr. Marie Hansel, Ms. Sally Haywood, Mr. Ed Jodelka, Ms. Kim Kunce, Mr. Gerald Mackay, Mr. Norman D. Martin, Ms. Valerie Nicholson, Dr. Debra Prendergast, Dr. Susan Solberg, Ms. Jennifer Stoner, Ms. Patty Valenziano

##### Faculty Members Present

Ms. Kristina Appelt, Mr. Joe Berlinski, Dr. Melanie Eddins-Spencer, Ms. Teresa McCann, Mr. Thomas Nicholas, Mr. Patrick Reichard, Ms. Cathy Rook, Mr. Ed Schwarz, Ms. Katharine Sims-Drew, Ms. Terra Stamps

##### Staff Members Present

Ms. Pat Trost

##### Other

Mr. Wendell Mosby, community member

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### ORAL/WRITTEN PUBLIC COMMUNICATIONS

There were neither oral nor written communications received from the public.

### INTRODUCTIONS/RECOGNITIONS

#### Introduction of New Faculty

Vice President Atewologun introduced the three new temporary full-time faculty members. Ms. Megan Ames, English; Ms. Meredith Mele, English; and Ms. Marcia Bultuis, Nursing.

### CONSENT ITEMS

*Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees approves the following items of consent:*

#### Minutes

*That the Board of Trustees approves the Minutes of the 725<sup>th</sup> Regular Meeting of December 21, 2010; and the Minutes of the Executive Session of December 21, 2010; as presented.*

#### Bills Payable – FY2011

*That the Board of Trustees approves the FY2011 List of Bills Payable for January, as indicated in the enclosure.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

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**ACTION ITEMS**

Tenure Recommendation

At Dr. Radtke's request, Vice President Atewologun reviewed the tenure process.

Vice President Atewologun asked Dean Jerry Mackay to highlight the portfolio of Lead Information Literacy Librarian, Ms. Kristina Appelt.

*Mr. Faso moved and Ms. Donohue seconded that the Board of Trustees awards a faculty tenure appointment to Ms. Kristina Appelt, Lead Information Literacy Librarian, effective August, 2011.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Tenure Recommendation

Vice President Atewologun asked Dean Susan Solberg to highlight the portfolio of Assistant Professor of Spanish, Ms. Teresa McCann.

*Ms. Hill-Corley moved and Dr. Doyle seconded that the Board of Trustees awards a faculty tenure appointment to Ms. Teresa McCann, Assistant Professor of Spanish, effective August, 2011.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

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Tenure Recommendation

Vice President Atewologun asked Dr. Susan Solberg to highlight the portfolio of Assistant Professor of English, Mr. Thomas Nicholas.

*Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees awards a faculty tenure appointment to Mr. Thomas Nicholas, Assistant Professor of English, effective August, 2011.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Tenure Recommendation

Vice President Winfree asked Dean Kim Kunce to highlight the portfolio of Assistant Professor of Adult Education, Ms. Cathy Rook.

*Ms. Hill-Corley moved and Ms. Somer seconded that the Board of Trustees awards a faculty tenure appointment to Ms. Kim Kunce, Assistant Professor of Adult Education, effective August, 2011.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

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Tenure Recommendation

Vice President Atewologun asked Dr. Debra Prendergast to highlight the portfolio of Assistant Professor of Mathematics, Ms. Katharine Sims-Drew.

*Ms. Agee moved and Ms. Donohue seconded that the Board of Trustees awards a faculty tenure appointment to Ms. Katharine Sims-Drew, Assistant Professor of Mathematics, effective August, 2011.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Fund Addition to 403(b) and 457(b) Investment Options

*Ms. Donohue moved and Mr. Faso seconded that the Board of Trustees approves the addition of the Mutual of America Life Insurance Company Fund as an investment option to the College's 403(b) and 457(b) platform.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

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Chair Fazzini asked that items 5.7 - 5.16 be read as a single item for consideration.

Board Policies – First Reading

*Ms. Agee moved and Mr. Faso seconded that the Board of Trustees approves for First Reading the following policies:*

*G-1, Employee Health Insurance Benefits*

*G-2, Employee Life Insurance Benefits*

*G-3, Employee Retirement and Early Retirement Benefits*

*G-6, Employee and Dependents Tuition and Mandatory Fees Waiver/Reimbursement Benefit*

*G-8, Employee Leaves of Absence*

*G-13, Classification/Reclassification of Support Staff*

*G-14, Employment of Confidential and Grant-Funded Staff*

*G-18, Performance Evaluation of Support Staff*

*G-21, Discipline of Support Staff*

*G-24, Reduction in Force of Administrative Employees and/or Support Staff*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

National College Completion Challenge

*Ms. Donohue moved and Dr. Doyle seconded that the Board of Trustees endorses “A Call to Action,” thereby accepting the College Completion Challenge.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

It was determined by the Board that the document will be modified to include all trustees' signatures and will be signed at the February meeting.

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Bid Recommendation –Summer 2011 Schedule

*Ms. Somer moved and Ms. Hill-Corley seconded that the Board of Trustees awards the bid for the 2011 Summer Schedule to the lowest responsible bidder, Warner Offset, Incorporated, in the amount of \$13,818 plus \$740 for an additional 4 pages (if needed), \$1,480 for an additional 8 pages (if needed), and \$108 per thousand for additional copies (if needed).*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

Bid Recommendation – Smart Classroom Equipment

*Mr. Faso moved and Ms. Donohue seconded that the Board of Trustees awards the bid for smart classroom equipment to the lowest responsible bidder, United Visual, in the amount of \$58,377.60.*

Mr. Fazzini suggested expanding bid postings to include the Chicago Tribune. Dr. Doyle asked if we could post it on our website. Dr. Robertson said we can look to expand the newspapers we place bids in.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

***The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.***

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### Consulting Fee Approval -Talent Search Grant

*Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees approves the payment disbursement of \$10,000 to Virtuous Business Services, LLC, for grant writing services for the recently submitted Talent Search grant proposal.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

## REPORTS

### President's Report

President Radtke pointed out the marketing and communications displays in the Board room that had been changed since the December meeting. Thursday will be the day for the official tenth day report. Dr. Radtke gave current information and noted the trustees will receive an email with actual statistics in the near future. The College will continue to track through the semester to aid in the retention process.

### President's Cabinet Monthly Reports

Dr. Atewologun, Dr. Robertson, Ms. Winfree and Ms. Reaves were available for any questions on their monthly reports.

### Update on Audit Findings

Dr. Robertson reviewed the report.

### Monthly Financial Report

Dr. Robertson reviewed the report.

## ITEMS FROM THE BOARD OF TRUSTEES

### Schedule for Future Board/College Events

Chair Fazzini reviewed the upcoming calendar events.

### ICCTA/ACCT Report

There were none.

### Prairie State College Foundation Report

Trustee Somer shared that the Foundation's Economic Forecast Breakfast will be on Friday, March 18, at Olympia Fields Country Club. Chuck Carlson, financial author and publisher, and a guest favorite, will speak. MB Financial Bank is the naming sponsor for the event.

Mr. and Mrs. Robert Christopher donated \$4,000 to fund GED scholarships. Their continuing generosity assists high-scoring GED graduates to enroll in PSC college credit courses. Copies of recipients' essays are sent to the Christophers annually.

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The Anonymous Family Donor's continuing generosity has provided \$23,563 for scholarships in 2011. The Foundation forwards recipients' thank-you letters to the family which has selflessly donated to PSC students' success.

### Table Participant Comments

Mr. John Flannigan thanked the Board members for granting tenure to the faculty. He thanked the newly tenured faculty for all of the energy they bring to their fields.

Mr. Steve Tijernia said that the Student Government Association is discussing retention. They are trying to target students and help with retention by finding ways to engage students in activities. He added that the basketball teams will be finishing up their seasons soon, and baseball and softball will be starting March 11 and 12.

Mr. Tijernia added that the Campus Programming Board has planned many interesting Black History Month events, and various other events and that there will be a flyer sent out tomorrow listing all of the events.

Mr. Tijernia also said that students are very thankful for option to rent books from the bookstore. He also expressed thanks from students for the Web Advisor kiosks.

Ms. Popovich congratulated the tenured faculty and in regards to the addition of more smart classrooms, she feels technology in the classrooms is very important to the students. She also noted that Desire 2 Learn is much better than Blackboard and appreciates the change in systems.

Dr Doyle wished congratulations to the newly tenured faculty. She added that she felt it was great that each candidate said how warm and welcoming their colleagues have been.

Mr. Faso said that he is very happy for the newly tenured faculty and wished everyone a happy new year.

Ms. Somer wished congratulationss to the tenured faculty and she said she appreciated the comments students made about the faculty in the tenure presentations.

Ms. Donohue congratulated the newly tenured faculty and added she is so proud and impressed with all that they do.

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**EXECUTIVE SESSION**

*Ms. Somer moved and Mr. Faso seconded that the Board go into executive session for the "purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Ms. Donohue	Aye
Dr. Doyle	Aye
Mr. Faso	Aye
Mr. Fazzini	Aye
Ms. Hill-Corley	Aye
Ms. Somer	Aye
Ms. Popovich	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 5:54 p.m.*

**RETURN TO OPEN SESSION**

*Mr. Faso moved and Ms. Hill-Corley seconded that the Board of Trustees return to Open Session at 6:45 p.m. All members present voted Aye, and the motion carried.*

**ADJOURNMENT**

*Ms. Hill-Corley moved and Dr. Doyle seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:47 p.m.*

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Mark Fazzini, Chair

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Cindy Somer, Secretary

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Deborah Smith Havighorst, Board Recorder

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